

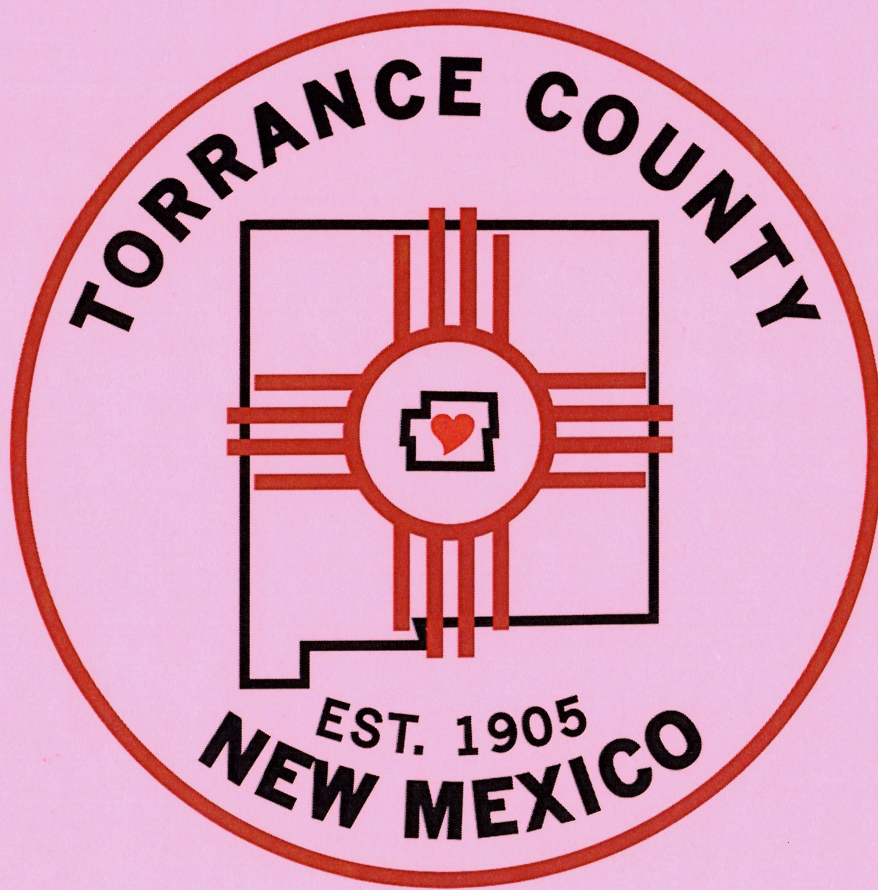


TORRANCE COUNTY
COMMISSION MEETING

February 12, 2025

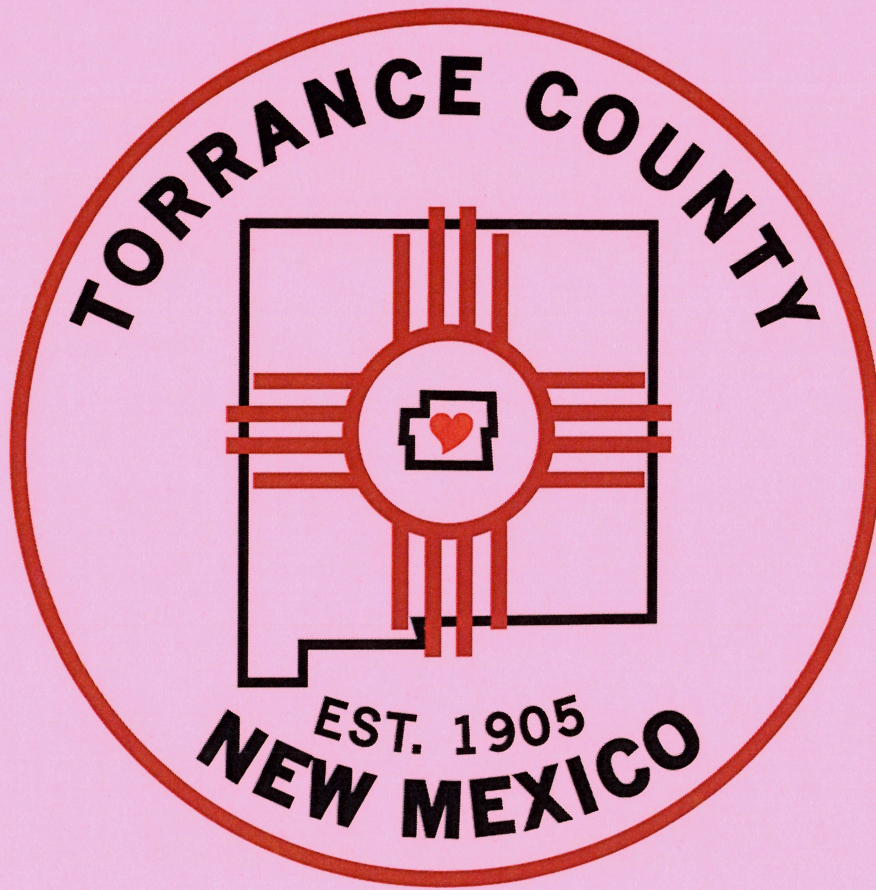
9:00 A.M.

**For Public View
Do Not Remove**



TORRANCE COUNTY
COMMISSION MEETING

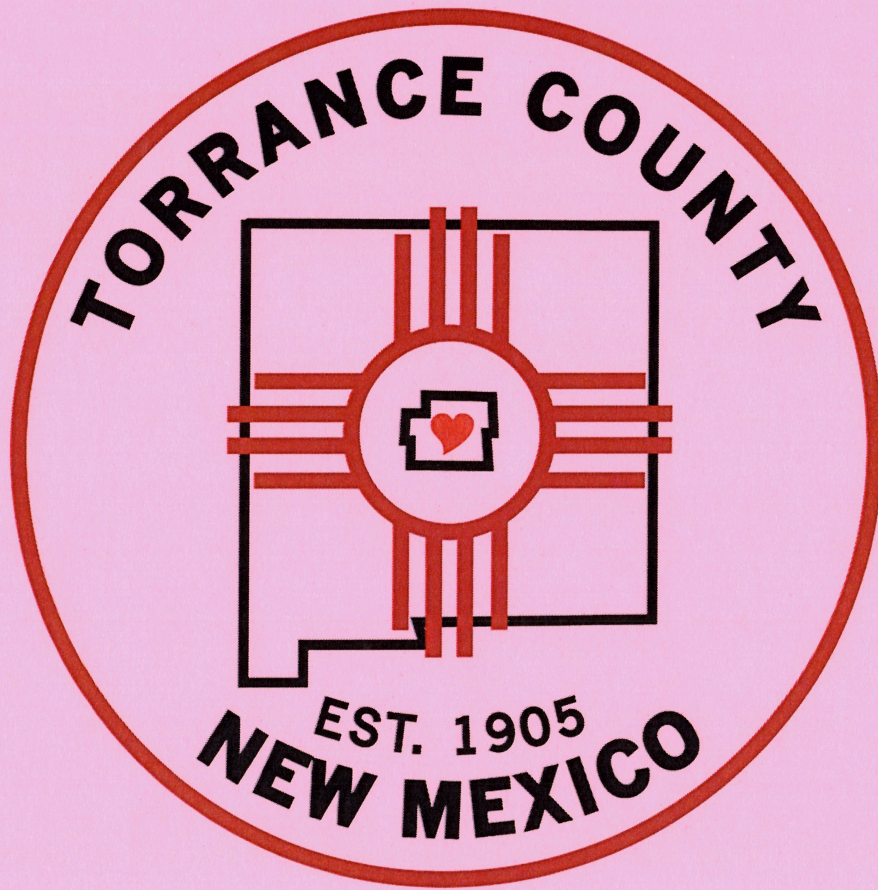
Agenda Item
No. 1



TORRANCE COUNTY
COMMISSION MEETING

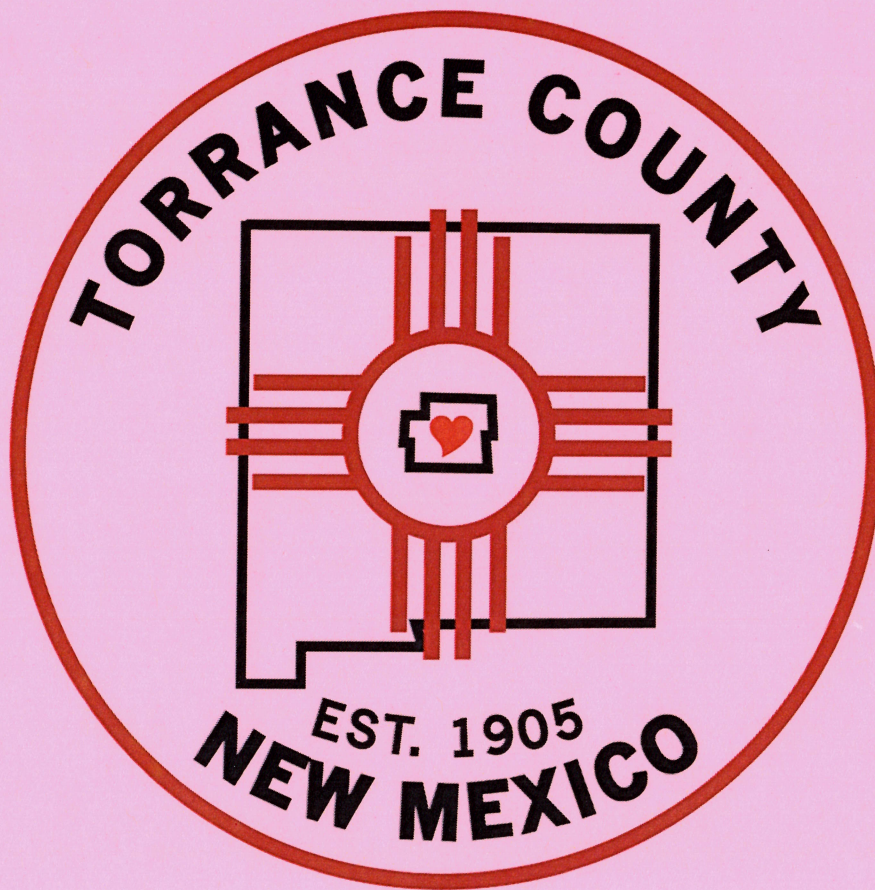
Agenda Item

No. 2



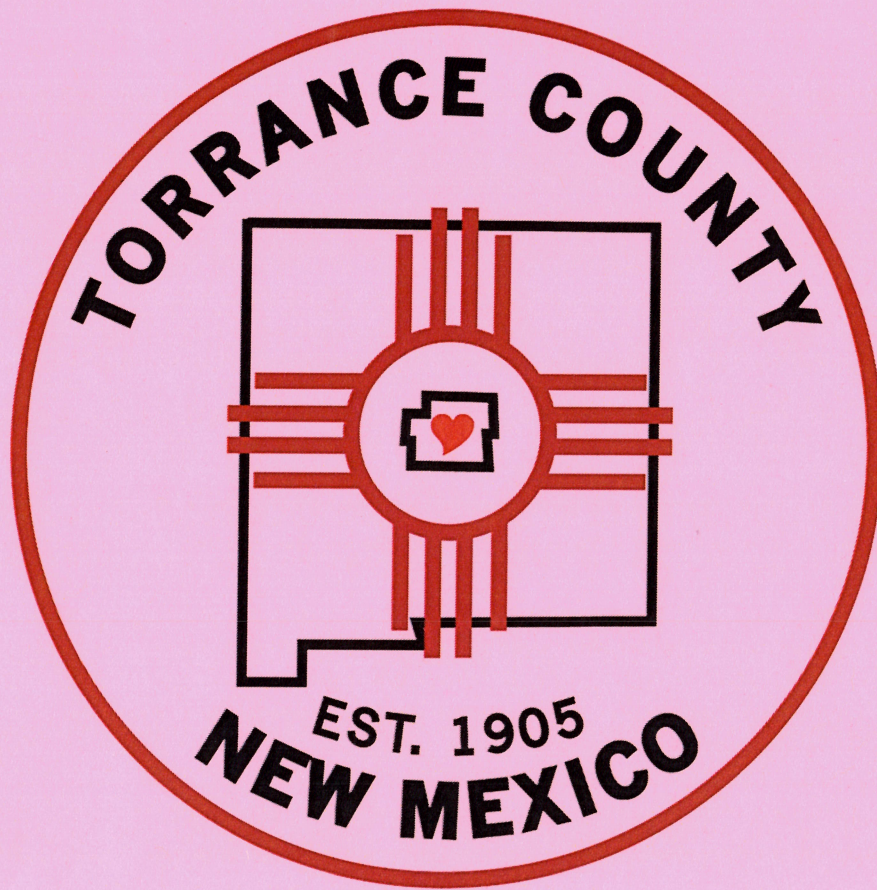
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 3



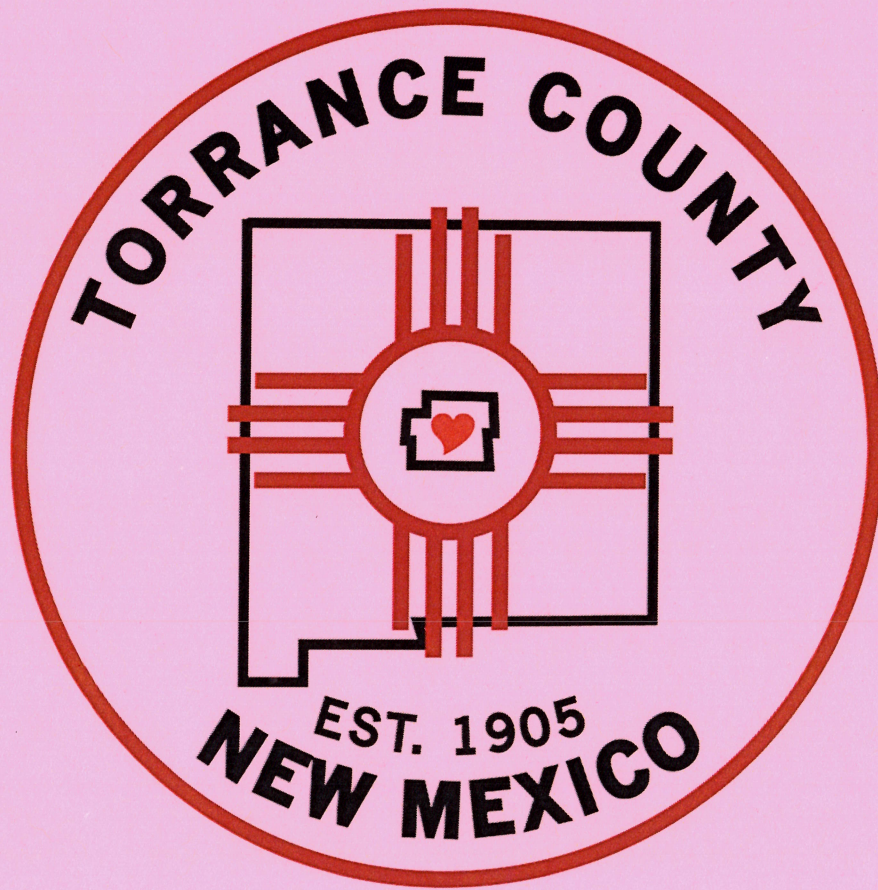
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 4



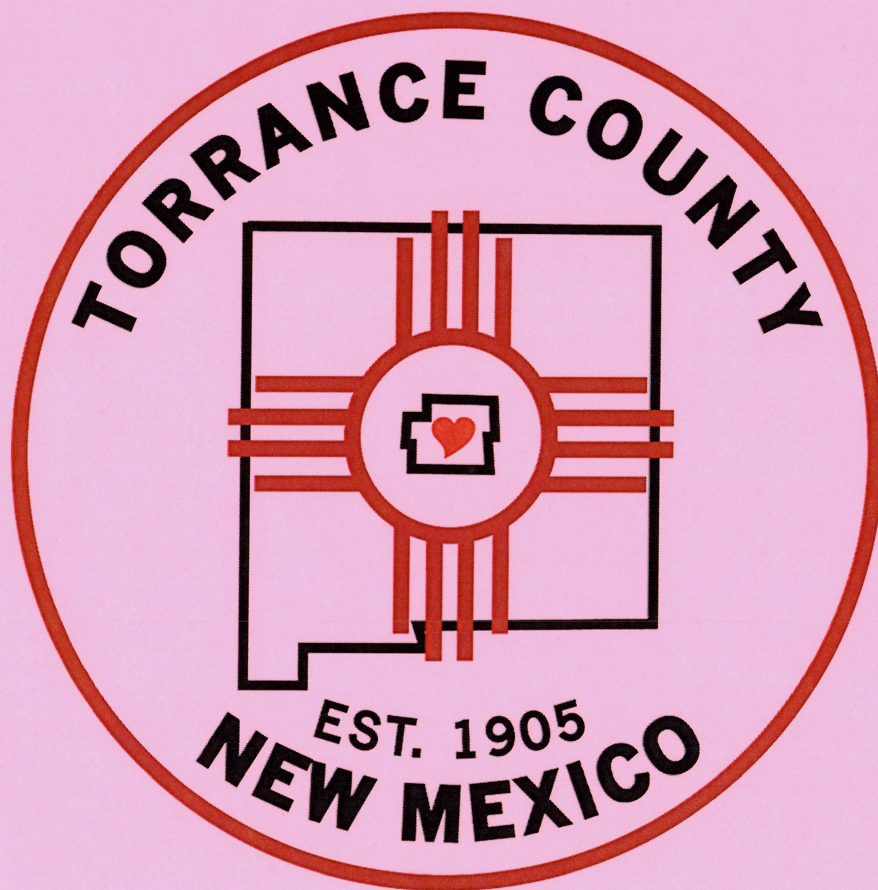
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 5 A



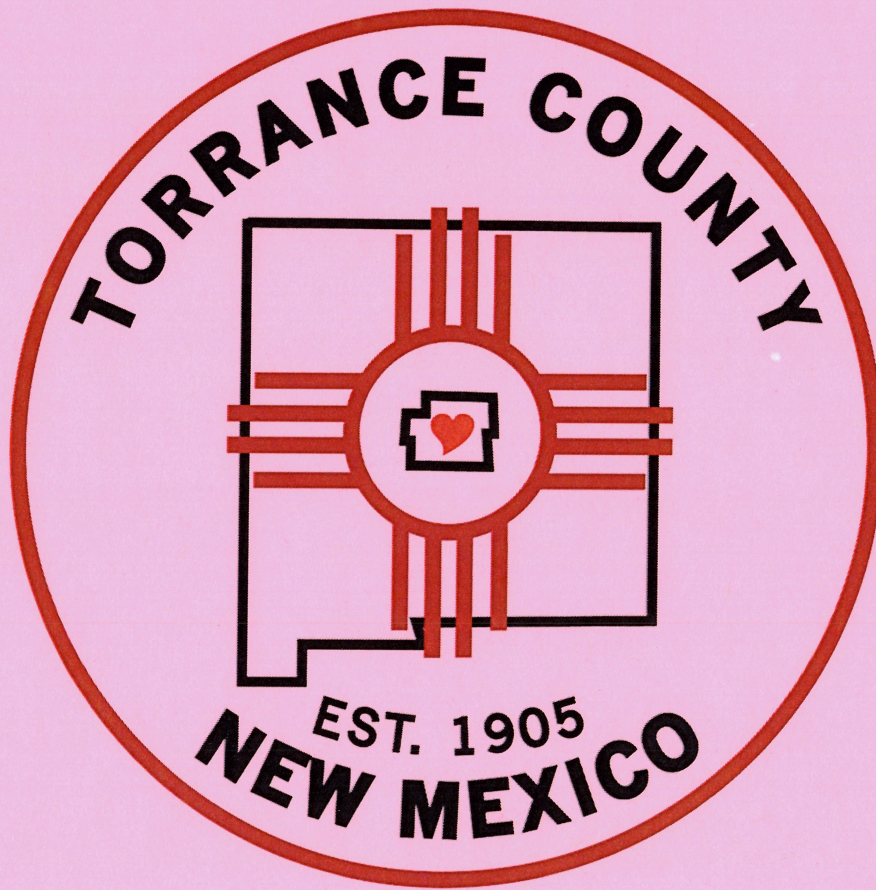
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 5 B



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 6 A



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 6 B

JESS L. SEGURA
30 Pedernal | 505-312-3237 | jess.seguralee@gmail.com

January 3, 2025

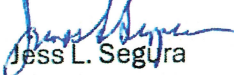
Torrance County Commission
P.O. Box 48
Estancia, NM 87016

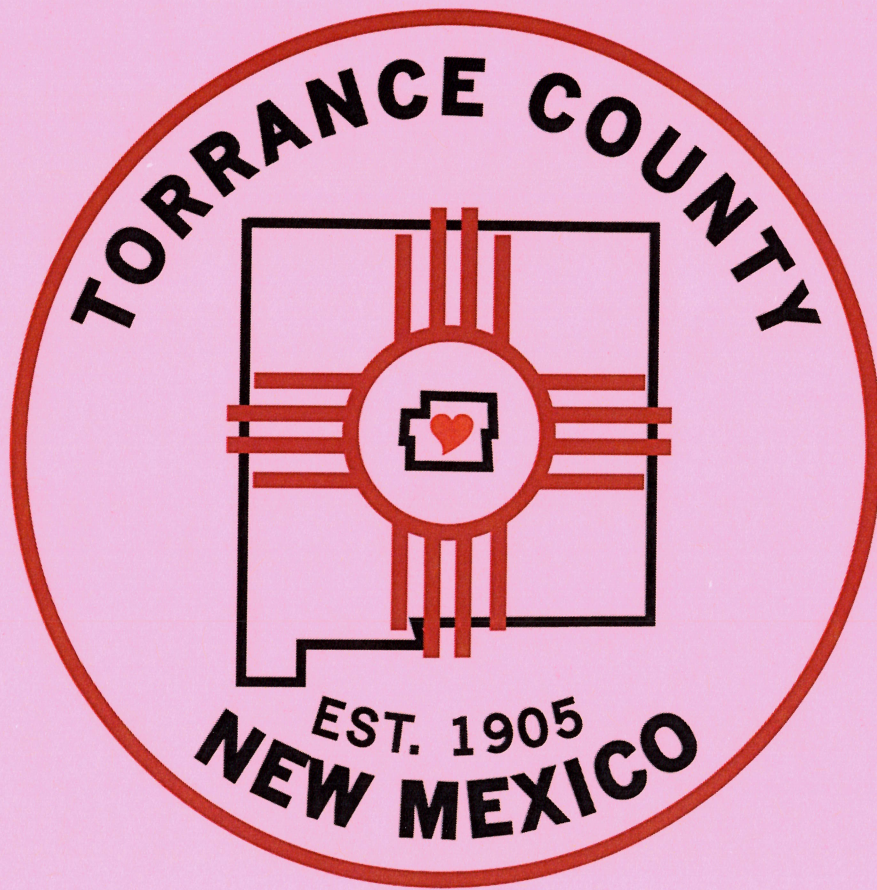
Dear Torrance County Commission Members:

I am writing to introduce myself and to request that I be considered as a candidate to fill the "at large" vacancy on the Torrance County Planning and Zoning Board. I have been a resident and property owner in Torrance County for twenty-eight years. I currently reside at 30 Pedernal in Moriarty. Since moving to Torrance County, I have successfully owned and operated two different businesses. For the last sixteen years, I was employed by Tillery Chevrolet-GMC as director of sales for the Fleet and Bus Sales Department until my retirement in June of 2022. Following my retirement, I now have the time to devote to a position such as this and I am interested in serving the community in this capacity. I am also very proud to live in Torrance County and want to see positive growth and development come to the area.

Thank you in advance for your consideration.

Sincerely,

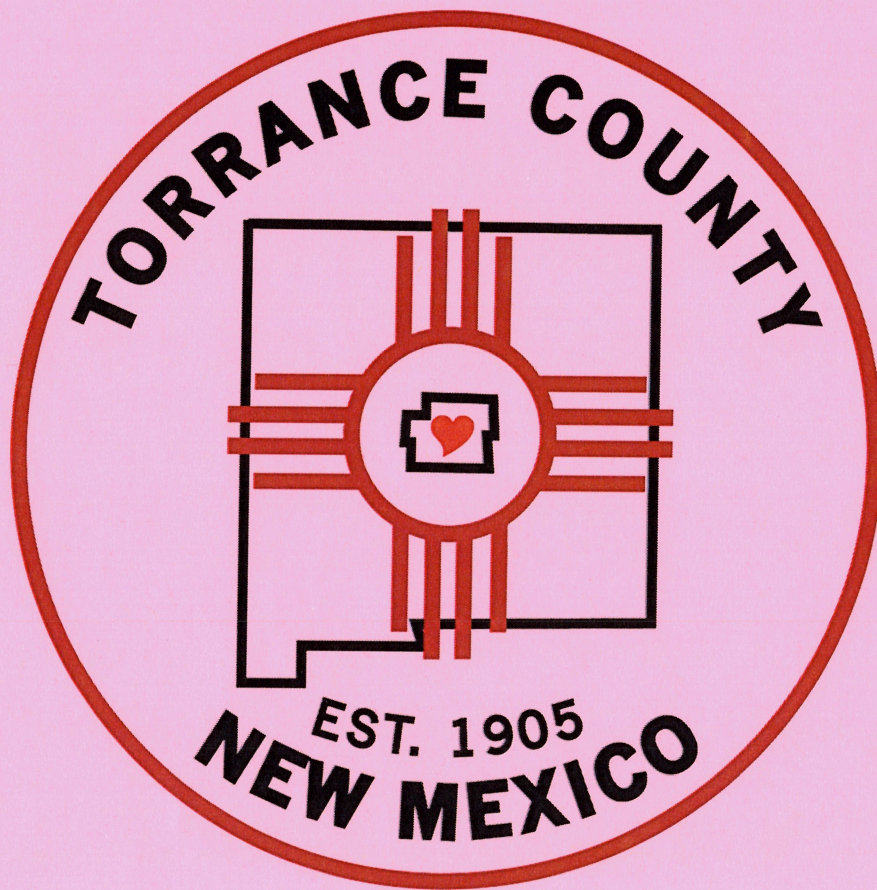

Jess L. Segura



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 7



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 8 A

SUMMARY

Senate Bill 192 (SB192) implements the provisions of the constitutional amendments increasing the veteran's property tax exemption from \$4,000 to \$10 thousand (House Joint Resolution 6 from 2023) and allowing a proportional property tax exemption equal to the percentage of service-related disability (House Joint Resolution 5 from 2023). Beginning with the 2026 property tax year, the \$10 thousand exemption will be adjusted for inflation using the consumer price index.

FISCAL IMPLICATIONS

This bill expands a tax expenditure. Although the impacts are complicated, the bill serves to implement the expansions of the veteran's property tax exemptions in the New Mexico constitution approved by the voters in November 2024. Because this was approved by the voters, the costs of this bill should be considered as an adjustment of the tax base and not a direct impact of this piece of legislation.

These two veteran exemptions reduce the net taxable value of veteran-owned properties; they reduce veteran property tax liability by reducing how their properties are valued. This mechanism creates several complications in analyzing the effect and implementation of these exemptions. First, the yield control statute (7-37-7.1 NMSA 1978) adjusts operating tax rates to offset revenue losses or gains from outsized changes to the aggregate property taxable values within each tax district. When taxable property values grow too much within a district, yield control will reduce the tax rate to maintain "reasonable" revenue growth. If aggregate property values decline, as would be the case in both veteran exemptions, the tax rate can be increased for the entire tax district to maintain revenue. The magnitude of this offsetting in this case is difficult to calculate without access to very specific tax information for veteran property owners. Senate Bill 192/ec - Page 3 Second, bond capacity will decrease because of the veteran exemptions, and the state, many schools, and municipalities issue debt periodically rather than every two years, which could create challenges in servicing debt with reduced revenues. Third, the large increase in the exemptions, as well as publicity efforts by

approved by voters; voters do not approve mills, only debt issuance, so local governments and the state can increase the mills to fulfill those obligations without other approvals. This analysis assumes no net revenue loss for debt mills. However, some districts may not choose to raise their debt mills and will experience a revenue loss on those mills. Some special mills, such as those for conservation districts, some hospitals, higher education institutions, etc., are not subject to yield control and may not have the ability to be adjusted if net taxable value decreases. This is the majority of the revenue loss forecasted.

Fiscal impact reports (FIRs) are prepared by the Legislative Finance Committee (LFC) for standing finance committees of the Legislature. LFC does not assume responsibility for the accuracy of these reports if they are used for other purposes.

FISCAL IMPACT REPORT

SPONSOR <u>HGEIC</u>	LAST UPDATED <u>1/31/2025</u> ORIGINAL DATE <u>1/26/2025</u>
SHORT TITLE <u>Veteran Property Tax Exemption</u>	BILL <u>CS/House Bill</u> NUMBER <u>47/SHGEIC</u>
ANALYST <u>Graeser/Faubion</u>	

REVENUE* (dollars in thousands)

Type	FY25	FY26	FY27	FY28	FY29	Recurring or Nonrecurring	Fund Affected
Increase veteran exemption to \$10K	0.0	(\$6,050.0)	(\$6,300.0)	(\$6,550.0)	(\$6,810.0)	Recurring	Local Governments
Expand Disabled Veteran Exemption	0.0	0.0	(\$26,880.0)	(\$27,900.0)	(\$29,100.0)	Recurring	Local Governments

Parentheses () indicate revenue decreases.

*Amounts reflect the most recent analysis of this legislation.

ESTIMATED ADDITIONAL OPERATING BUDGET IMPACT* (dollars in thousands)

Agency/Program	FY25	FY26	FY27	3 Year Total Cost	Recurring or Nonrecurring	Fund Affected
Veteran's Affairs	Indeterminate but minimal	Indeterminate but minimal	Indeterminate but minimal	Minimal	Recurring	General Fund
County Assessors	Indeterminate but minimal	Indeterminate but minimal	Indeterminate but minimal	Minimal	Recurring	Local General or Revaluation Funds
Total	Indeterminate but minimal	Indeterminate but minimal	Indeterminate but minimal	Minimal	Recurring	General Fund

Parentheses () indicate expenditure decreases.

*Amounts reflect the most recent analysis of this legislation.

Conflicts with SB 192.

Sources of Information

LFC Files
 DFA property tax certificates
 TRD property tax abstracts

Agency Analysis Received From
 New Mexico Finance Authority (NMFA)
 NM Counties
 Department of Health (DOH)

Fourth, the bill is silent on how assessors should implement “stacking” of the two exemptions and on how to apply the exemptions in multi-veteran households. Different methodologies on how to apply the exemptions greatly affect cost estimates.

Once these exemptions are claimed, total net taxable value of properties will decrease. Roughly 60 percent of the costs of these new exemptions will be transferred to veterans and nonveterans alike through an increase of operating mill levies through yield control. As previously explained, the exemptions are considered taxable value loss (valuation maintenance), and the reduction in this amount for each jurisdiction means that yield-controlled rates increase for all property owners, veterans and nonveterans alike.

The analysis did not disaggregate the effect on nonresidential levies. About 10 percent of veterans currently claim their flat exemption for nonresidential properties—primarily vacant land or commercial buildings. This is allowed by statute.

County, municipal, and school operating mill levies are subject to yield control, and those entities can offset losses to net taxable value by increasing the mill rate, if there is sufficient “space” between their imposed rate, the rate approved by their local governing bodies, and the current yield-controlled rate, the actual rate levied as calculated by the Department of Finance and Administration (DFA). Most yield-controlled levies have ample room to increase rates because yield control has suppressed their actual rate levied over time. However, some entities do not have any space to increase mills because their imposed and actual mill levies are the same and at or close to the constitutional limit. They may not have enough room to cover the estimated impact on their revenues. For example, Catron and Torrance counties have maxed their mill imposition and have no yield-control space to recoup lost revenue. Roughly 15 municipalities may also be at risk of being unable to recoup revenues. This analysis averages municipal mill levies and does not examine each of the municipality’s financial position within each county. There is some debate of whether local governments can increase revenues by imposing additional mills if they have not imposed all the constitutionally allowed mills.

Debt mills, including the state general obligation bond debt mills, can be adjusted to fulfill debt obligations as approved by voters; voters do not approve mills, only debt issuance, so local governments and the state can increase the mills to fulfill those obligations without other approvals. This analysis assumes no net revenue loss for debt mills. However, some districts may not choose to raise their debt mills and will experience a revenue loss on those mills. Some special mills, such as those for conservation districts, some hospitals, higher education institutions, etc., are not subject to yield control and may not have the ability to be adjusted if net taxable value decreases. This is the majority of the revenue loss forecasted.

LFC used 2024 property tax certificates from DFA to analyze residential taxable values, mill rates, tax obligations, and yield-control effects for counties, municipalities, school districts, and special districts. The analysis also relied on county abstracts of property valuations, federal veteran and census data on number of veterans, number and share of disabled veterans, homeownership rates, and home values. LFC assumed mill rates would be adjusted for all debt mills and adjusted operating mills as yield-control space allowed. First, the total net taxable value loss is estimated for both veteran exemptions. Then, the analysis applied that taxable value

to these entities and any bonds that they may have with pledged tax revenues.

The “veteran exemption” is estimated to shift the operating mill rate property tax burden to nonveterans in the state of New Mexico through yield control. This will increase the cost to all other property taxpayers, including low-income senior citizens and other people with a disability currently on the valuation freeze program.

Additionally, it is important to note that the “veteran exemption” is indexed for inflation, while the existing head of family exemption is not. Therefore, the “value” or property tax savings provided to homeowners by the head of family exemption will diminish over time as the \$10 thousand veteran exemption only increases in value. This disparity will grow over time and further shift the property tax burden to homeowners who are not veterans. Similarly, the “disabled veteran exemption” is expected to shift a comparable amount to other residential and homeowners through yield control.

The New Mexico Department of Veterans Services has stated that these exemptions are competitive or more competitive than the neighboring state of Texas, which means more veterans may relocate to New Mexico. This could further shift the tax burden onto other homeowners as more individuals would qualify for the exemptions.

SIGNIFICANT ISSUES

The emergency clause is necessary to enact the enabling legislation in time for the county assessors to include the \$10 thousand veteran exemption on their 2025 notice of valuations, which are submitted on April 1 each year preceding the tax year.

The provisions of this bill add burden to veterans who are not homeowners and other nonveteran homeowners throughout the state. Although veteran non-homeowners may only be 20 percent of eligible veterans, if these veterans are renters or unhoused, they will receive no benefits at all. Veteran median income in 2023 was 50 percent higher for veterans than for other adults, \$50,335 versus \$33,548.

NM Counties notes the following:

It should be noted that veterans can currently stack the “veteran exemption” if more than one veteran is listed on community or joint property. New Mexico Constitution Article VIII, Section 5, does not require that the veteran exemption only apply to the primary residence. For example, if multiple veterans are on the title, they can currently claim an \$8,000 stacked reduction in property tax valuation for multiple properties including second homes, multi-use properties, non-residential, etc.

The “disabled veteran exemption” is silent on the issue of multiple disabled veterans and the potential of stacking the percentage of disability, however, New Mexico Constitution Article VIII, Section 15, identifies that the exemption is only provided to the principal place of residence. Because the 100 percent exemption reduced the tax liability to zero, this issue was never addressed in legislation nor in the language of the constitution. Direction must be provided to clarify if two disabled individuals on the same principal property can stack the percentages, if only the higher will be applied, if the higher amount will be applied first and then the lower percentage applied to the remainder, etc.

that are provided by the veterans to the county assessors. The requirements and administrative implications for the issuance of a percentage certificate by New Mexico Veterans Affairs Department is unknown.

Annual deadlines for the “veteran exemption” and “veteran disability exemption” should be required to ensure that exemptions are considered within the confines of the existing property tax cycle. If a veteran submits an exemption request after the deadline, the benefit should not be applied until the subsequent tax year.

CONFLICT, DUPLICATION, COMPANIONSHIP, RELATIONSHIP

Conflicts with Senate Bill 192 which also enacts enabling legislation for these two veteran property tax exemptions.

OTHER SUBSTANTIVE ISSUES

There is a small concern that bonds at the state level, school bonds, and county and municipal bonds are all sold with covenants that the underlying jurisdiction will take no actions impairing the ability of the jurisdiction to make all bond service payments timely. Many school districts, municipalities, and counties issue bonds only periodically, not biennially. For these jurisdictions, it may not be possible to adjust debt levies to cover the losses from the new exemptions.

The provisions of this bill are mandatory because the constitutional amendments are not self-executing. The property tax is the oldest tax in New Mexico—in 1869 the voters imposed a modest property tax to rescue the state from impending bankruptcy and updated the tax in 1872 to provide free public education. Subsequently, 1932 brought the 20-mill operating limit and the 1/3rd valuation ratio. In 1973, the current property tax code was enacted. The constitutional 20-mill operating levy limit was allocated as 11.85 mills to the counties, 7.65 mills to the municipalities (with 7.65 mills in county remainder areas outside municipal limits unallocated), and 0.5 mills to schools. Statute now allows a number of dedicated and capital levies if approved by the voters for school buildings and technology, county and municipal capital outlay, higher education (community college) operating and debt levies, and special levies for soil and water conservation districts. Yield control was first enacted in 1979.

The most recent substantial change to property taxes was enacted in 2000 and limits residential assessment to increase by 3 percent per year. This was enacted to remediate “tax lightning” but, in hindsight, has created as many problems as it solved. Piecemeal legislation to address certain populations’ needs fails to address larger structural deficits in the property tax code.

Attachments:

- A: Loss to Local Government Post Yield Control
- B: Post-Yield-Control Cost by Tax Entity
- C: Pre-Yield-Control Cost by Tax Entity
- D: Number of Service-Connected Disability Recipients
- E: New Mexico County Operating Rates

Attachment B

Post-Yield Control Cost by Taxing Entity									
	County Operating	County Debt	Muni Average Operating	Muni Avg Debt	School Avg Operating	School Avg Debt	Special Average	State GOB	Total Cost
Bernalillo	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$17,331,718	\$-	\$17,331,718
Catron	\$ 30,145	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,507	\$-	\$ 34,652
Chaves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 264,004	\$-	\$ 264,004
Cibola	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 88,511	\$-	\$ 88,511
Colfax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,895	\$-	\$ 57,895
Curry	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171,410	\$-	\$ 171,410
De Baca	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,691	\$-	\$ 6,691
Dona Ana	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,928,803	\$-	\$ 1,928,803
Eddy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 364,578	\$-	\$ 364,578
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 191,257	\$-	\$ 191,257
Guadalupe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,745	\$-	\$ 28,745
Harding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,693	\$-	\$ 1,693
Hidalgo	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,667	\$-	\$ 2,667
Lea	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,607	\$-	\$ 144,607
Lincoln	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 289,501	\$-	\$ 289,501
Los Alamos	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,314	\$-	\$ 75,314
Luna	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,774	\$-	\$ 29,774
McKinley	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,221	\$-	\$ 139,221
Mora	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,394	\$-	\$ 33,394
Otero	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 627,773	\$-	\$ 627,773
Quay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,045	\$-	\$ 33,045
Rio Arriba	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 264,699	\$-	\$ 264,699
Roosevelt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,255	\$-	\$ 24,255
San Juan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 568,646	\$-	\$ 568,646
San Miguel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219,861	\$-	\$ 219,861
Sandoval	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,788,214	\$-	\$ 2,788,214
Santa Fe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,623,259	\$-	\$ 1,623,259
Sierra	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132,531	\$-	\$ 132,531
Socorro	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 172,077	\$-	\$ 172,077
Taos	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 384,245	\$-	\$ 384,245
Torrance	\$139,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,828	\$-	\$ 197,168
Union	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,291	\$-	\$ 12,291
Valencia	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,357,896	\$-	\$ 1,357,896
	\$169,485	\$ -	\$ -	\$ -	\$ -	\$ -	\$29,420,910	\$-	\$29,590,395

Attachment D

Number of Service Connected Disability (SCD) Recipients, by Rating and by County, 2023						
	Total SCD Recipients	SCD rating: 0% to 20%	SCD rating: 30% to 40%	SCD rating: 50% to 60%	SCD rating: 70% to 90%	SCD rating: 100%
Bernalillo	15,937	3,297	1,840	1,981	5,283	3,536
Catron	127	28	11	11	38	39
Chaves	950	245	108	129	271	197
Cibola	434	70	45	54	153	112
Colfax	250	42	26	30	74	78
Curry	1,612	243	172	228	588	381
De Baca	44	6	6	6	15	11
Dona Ana	4,906	849	507	672	1,696	1,182
Eddy	739	163	106	101	240	129
Grant	630	134	62	72	219	143
Guadalupe	100	18	7	7	41	27
Harding	24	4	5	5	5	5
Hidalgo	66	17	12	9	19	9
Lea	611	162	91	84	182	92
Lincoln	439	99	56	47	133	104
Los Alamos	288	79	42	37	77	53
Luna	412	96	34	45	138	99
McKinley	825	129	86	119	297	194
Mora	136	11	10	10	61	44
Otero	3,004	598	394	420	1,041	551
Quay	213	40	20	33	70	50
Rio Arriba	506	90	47	46	188	135
Roosevelt	370	57	41	58	144	70
Sandoval	4,532	848	453	551	1,550	1,130
San Juan	1,679	355	186	221	565	352
San Miguel	642	87	55	58	262	180
Santa Fe	2,304	431	261	251	840	521
Sierra	378	81	32	52	126	87
Socorro	285	52	32	34	104	63
Taos	651	104	62	69	264	152
Torrance	392	49	46	40	144	113
Union	73	17	6	7	23	20
Valencia	1,955	362	183	235	728	447
Total	45,514	8,863	5,044	5,722	15,579	10,306

US Department of Veteran Affairs

SENATE BILL 192
57TH LEGISLATURE - STATE OF NEW MEXICO - FIRST SESSION, 2025

INTRODUCED BY
Micaelita Debbie O'Malley and Harold Pope

AN ACT

RELATING TO PROPERTY TAX; AMENDING AND ENACTING SECTIONS OF THE
PROPERTY TAX CODE; AMENDING CERTAIN PROPERTY TAX EXEMPTIONS FOR
VETERANS TO REFLECT CHANGES MADE TO THE EXEMPTIONS PURSUANT TO
CONSTITUTIONAL AMENDMENTS APPROVED BY VOTERS AT THE NOVEMBER 5,
2024 GENERAL ELECTION; PROVIDING THAT PROPERTY TAX EXEMPTIONS
FOR A DISABLED VETERAN OR DISABLED VETERAN'S SURVIVING SPOUSE
MAY BE TRANSFERRED IN THE SAME TAX YEAR BY WRITTEN REQUEST TO
THE COUNTY ASSESSOR; PROVIDING THAT A LIMITATION ON INCREASES
IN THE VALUATION OF RESIDENTIAL PROPERTY APPLIES TO CERTAIN
PHYSICAL IMPROVEMENTS; PROVIDING AN ADMINISTRATIVE PENALTY FOR
THE FAILURE TO REPORT IN A TIMELY MANNER AFFIDAVITS FOR
PROPERTY TRANSFERS; REMOVING THE REQUIREMENT THAT A FORM
DECLARING A PROPERTY AS RESIDENTIAL BE MAILED TO THE PROPERTY
OWNER; AMENDING FORM REQUIREMENTS FOR NOTICES OF VALUATION SENT
TO PROPERTY OWNERS; INCREASING THE RATE OF PAY FOR COUNTY

.229611.2

underscored material = new
[bracketed material] = delete

underscored material = new
[bracketed material] = delete

1 prior tax year, except for:

2 (a) a solar energy system installation;

3 or

4 (b) reproduction of physical
5 improvements destroyed by a declared state disaster or
6 emergency; or

7 (3) valuation of a residential property in any
8 tax year in which:

9 (a) a change of ownership of the
10 property occurred in the year immediately prior to the tax year
11 for which the value of the property for property taxation
12 purposes is being determined; or

13 (b) the use or zoning of the property
14 has changed in the year prior to the tax year.

15 B. If a change of ownership of residential property
16 occurred in the year immediately prior to the tax year for
17 which the value of the property for property taxation purposes
18 is being determined, the value of the property shall be its
19 current and correct value as determined pursuant to the general
20 valuation provisions of the Property Tax Code.

21 ~~[C. To assure that the values of residential~~
22 ~~property for property taxation purposes are at current and~~
23 ~~correct values in all counties prior to application of the~~
24 ~~limitation in Subsection A of this section, the department~~
25 ~~shall determine for the 2000 tax year the sales ratio pursuant~~

1 (1) "change of ownership" means a transfer to
2 a transferee by a transferor of all or any part of the
3 transferor's legal or equitable ownership interest in
4 residential property except for a transfer:

5 [~~(1)~~] (a) to a trustee for the
6 beneficial use of the spouse of the transferor or the surviving
7 spouse of a deceased transferor;

8 [~~(2)~~] (b) to the spouse of the
9 transferor that takes effect upon the death of the transferor;

10 [~~(3)~~] (c) that creates, transfers or
11 terminates, solely between spouses, any co-owner's interest;

12 [~~(4)~~] (d) to a child of the transferor,
13 who occupies the property as that person's principal residence
14 at the time of transfer; provided that the first subsequent tax
15 year in which that person does not qualify for the head of
16 household exemption on that property, a change of ownership
17 shall be deemed to have occurred;

18 [~~(5)~~] (e) that confirms or corrects a
19 previous transfer made by a document that was recorded in the
20 real estate records of the county in which the real property is
21 located;

22 [~~(6)~~] (f) for the purpose of quieting
23 the title to real property or resolving a disputed location of
24 a real property boundary;

25 [~~(7)~~] (g) to a revocable trust by the

underscored material = new
[bracketed material] = delete

1 exposed to sunlight; or

2 [~~(3)~~] (c) a non-vented trombe wall."

3 SECTION 2. Section 7-37-5 NMSA 1978 (being Laws 1973,
4 Chapter 258, Section 38, as amended) is amended to read:

5 "7-37-5. VETERAN EXEMPTION.--

6 A. [~~Up to four thousand dollars (\$4,000)~~] An amount
7 as provided in Subsection B of this section of the taxable
8 value of property, including the community or joint property of
9 [~~husband and wife~~] married individuals, subject to the tax is
10 exempt from the imposition of the tax if the property is owned
11 by a veteran or the veteran's unmarried surviving spouse if the
12 veteran or surviving spouse is a New Mexico resident or if the
13 property is held in a grantor trust established under Sections
14 671 through 677 of the Internal Revenue Code of 1986, as those
15 sections may be amended or renumbered, by a veteran or the
16 veteran's unmarried surviving spouse if the veteran or
17 surviving spouse is a New Mexico resident. The exemption shall
18 be deducted from the taxable value of the property to determine
19 the net taxable value of the property.

20 B. The exemption allowed shall be in the following
21 amounts for the specified tax years:

22 [~~(1) for tax year 2004, the exemption shall be~~
23 ~~three thousand dollars (\$3,000);~~

24 ~~(2) for tax year 2005, the exemption shall be~~
25 ~~three thousand five hundred dollars (\$3,500); and~~

1 ~~[B.]~~ E. The veteran exemption shall be applied only
2 if claimed and allowed in accordance with Section 7-38-17 NMSA
3 1978 and regulations of the department. ~~[For taxpayers who~~
4 ~~became eligible for a veteran exemption due to the approval of~~
5 ~~the amendment to Article 8, Section 5 of the constitution of~~
6 ~~New Mexico in November 2004, a county assessor shall, at the~~
7 ~~time of determining the net taxable value of the taxpayer's~~
8 ~~property for the 2005 property tax year, in addition to~~
9 ~~complying with the provisions of Section 7-38-17 NMSA 1978,~~
10 ~~determine the net taxable value of the taxpayer's property that~~
11 ~~would result from the application of the veteran exemption for~~
12 ~~the 2004 property tax year had the deadline for applying for~~
13 ~~the veteran exemption in 2004 occurred after the amendment was~~
14 ~~certified. The veteran exemption for 2004 shall not be~~
15 ~~credited against the 2005 property value of a taxpayer until~~
16 ~~the taxpayer has paid in full the taxpayer's property tax~~
17 ~~liability for the 2004 property tax year.~~

18 ~~G.]~~ F. As used in this section, "veteran" means an
19 individual who:

20 (1) has been honorably discharged from
21 membership in the armed forces of the United States; and

22 (2) except as provided in Subsection G of this
23 section, served in the armed forces of the United States on
24 active duty continuously for ninety days.

25 ~~[D. For the purposes of Subsection C of this~~

1 received a discharge certificate from a branch of the armed
2 forces of the United States for civilian service recognized
3 pursuant to federal law as service in the armed forces of the
4 United States; and

5 (b) has been determined pursuant to
6 federal law to have a [~~one hundred percent~~] permanent [~~and~~
7 ~~total~~] service-connected disability; and

8 (2) "honorably discharged" means discharged
9 from the armed forces pursuant to a discharge other than a
10 dishonorable or bad conduct discharge.

11 B. The property of a disabled veteran, including
12 joint or community property of the veteran and the veteran's
13 spouse, is exempt from property taxation [~~if it~~] in an amount
14 that shall be based on the percentage of the veteran's
15 disability as determined by federal law; provided that the
16 property is occupied by the disabled veteran as the veteran's
17 principal place of residence. Property held in a grantor trust
18 established under Sections 671 through 677 of the Internal
19 Revenue Code of 1986, as those sections may be amended or
20 renumbered, by a disabled veteran or the veteran's surviving
21 spouse is also exempt from property taxation if the property
22 otherwise meets the requirements for exemption in this
23 subsection or Subsection C of this section.

24 C. The property of the surviving spouse of a
25 disabled veteran is exempt from property taxation if:

1 principal place of residence and apply it to the new principal
2 place of residence.

3 E. The exemption provided by this section may be
4 referred to as the "disabled veteran exemption".

5 F. The disabled veteran exemption shall be applied
6 only if claimed and allowed in accordance with Section 7-38-17
7 NMSA 1978 and the rules of the department.

8 G. The veterans' services department shall assist
9 the department and the county assessors in determining which
10 veterans qualify for the disabled veteran exemption."

11 SECTION 4. Section 7-38-12.2 NMSA 1978 (being Laws 2003,
12 Chapter 118, Section 3) is amended to read:

13 "7-38-12.2. PENALTIES--CRIMINAL--ADMINISTRATIVE--

14 A. A person who intentionally refuses to make a
15 required report within the time period specified under the
16 provisions of Section 7-38-12.1 NMSA 1978 or who knowingly
17 makes a false statement on an affidavit required under the
18 provisions of Section 7-38-12.1 NMSA 1978:

19 (1) is guilty of a misdemeanor and upon
20 conviction shall be punished by the imposition of a fine of not
21 more than one thousand dollars (\$1,000); and

22 (2) may be assessed an administrative penalty
23 by the county assessor not to exceed one thousand dollars
24 (\$1,000). Each county assessor shall publish electronically
25 the amount that shall be assessed according to the valuation of

underscored material = new
[bracketed material] = delete

1 family, veteran and veterans' organization exemptions allowable
2 under this subsection shall be applied automatically by county
3 assessors in the subsequent tax years.

4 B. Other exemptions of real property specified
5 under Section 7-36-7 NMSA 1978 for nongovernmental entities
6 shall be claimed in order to be allowed. Once such exemptions
7 are claimed and allowed for a tax year, they need not be
8 claimed for subsequent tax years if there is no change in
9 eligibility. Exemptions allowable under this subsection shall
10 be applied automatically by county assessors in subsequent tax
11 years.

12 C. ~~[Except as set forth in Subsection H of this~~
13 ~~section]~~ An exemption required to be claimed under this section
14 shall be applied for no later than thirty days after the
15 mailing of the county assessor's notices of valuation pursuant
16 to Section 7-38-20 NMSA 1978 in order for it to be allowed for
17 that tax year.

18 D. A person who has had an exemption applied to a
19 tax year and subsequently becomes ineligible for the exemption
20 because of a change in the person's status or a change in the
21 ownership of the property against which the exemption was
22 applied shall notify the county assessor of the loss of
23 eligibility for the exemption by the last day of February of
24 the tax year immediately following the year in which loss of
25 eligibility occurs.

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1 an exemption to which the person is not entitled or who fails
2 to comply with the provisions of Subsection D of this section
3 is guilty of a misdemeanor and shall be punished by a fine of
4 not more than one thousand dollars (\$1,000). A county assessor
5 or the assessor's employee who knowingly permits a claimant for
6 an exemption to receive the benefit of an exemption to which
7 the claimant is not entitled is guilty of a misdemeanor and
8 shall be punished by a fine of not more than one thousand
9 dollars (\$1,000) and shall also be automatically removed from
10 office or dismissed from employment upon conviction under this
11 subsection.

12 ~~[H. When a disabled veteran or the disabled~~
13 ~~veteran's unmarried surviving spouse provides proof of~~
14 ~~eligibility pursuant to Subsection E of this section, the~~
15 ~~disabled veteran or the disabled veteran's unmarried surviving~~
16 ~~spouse shall be allowed the exemption for the current tax year;~~
17 ~~provided that the exemption shall not be allowed for property~~
18 ~~tax due for previous tax years.]"~~

19 SECTION 6. Section 7-38-17.1 NMSA 1978 (being Laws 1981,
20 Chapter 37, Section 68) is amended to read:

21 "7-38-17.1. PRESUMPTION OF NONRESIDENTIAL
22 CLASSIFICATION--DECLARATION OF RESIDENTIAL CLASSIFICATION.--

23 A. Property subject to valuation for property
24 taxation purposes for the 1982 and succeeding tax years is
25 presumed to be nonresidential and will be so recorded by the

1 nonresidential or from nonresidential to residential. This
2 report will be made on a form prescribed by the ~~[division]~~
3 department and will be signed by the owner of the property or
4 ~~[his]~~ the owner's agent.

5 C. Any person who violates Subsection A of this
6 section by declaring a property ~~[which]~~ that is nonresidential
7 to be residential or who violates Subsection B of this section
8 by failing to report a change of use from residential to
9 nonresidential shall be liable, for each tax year to which
10 declaration or failure to report applies, for:

11 (1) any additional taxes because of a
12 difference in tax rates imposed against residential and
13 nonresidential property;

14 (2) interest, calculated as provided under
15 Section 7-38-49 NMSA 1978, on any additional taxes determined
16 to be due under Paragraph (1) of this subsection; and

17 (3) a civil penalty of five percent of any
18 additional taxes determined to be due under Paragraph (1) of
19 this subsection.

20 D. Any person who violates Subsection A of this
21 section by declaring a property ~~[which]~~ that is nonresidential
22 to be residential with the intent to evade any tax or who
23 violates Subsection B of this section by refusing or failing to
24 report a change of use from residential to nonresidential with
25 the intent to evade any tax is guilty of a misdemeanor and

underscored material = new
[bracketed material] = delete

1 section.

2 B. By May 1 of each year, the department shall mail
3 a notice in a form prescribed by the department to each
4 property owner informing the property owner of the net taxable
5 value of the property owner's property that has been valued for
6 property taxation purposes by the department and other related
7 information as required by Subsection D of this section.

8 C. Failure to receive the notice required by this
9 section does not invalidate the value set on the property, any
10 property tax based on that value or any subsequent procedure or
11 proceeding instituted for the collection of the tax.

12 D. The notice required by this section shall state,
13 at a minimum:

- 14 (1) the property owner's name and address;
15 (2) the description or identification of the
16 property valued;
17 (3) the classification of the property valued;
18 (4) the value set on the property for property
19 taxation purposes;
20 (5) the tax ratio;
21 (6) the taxable value of the property for the
22 previous and current tax years;
23 (7) the tax rate from the previous tax year;
24 (8) the amount of tax from the previous tax
25 year;

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underscored material = new
[bracketed material] = delete

1 (1) the preceding tax year's property tax
2 bills if the net taxable value of the property has not changed
3 since the preceding taxable year. In this early mailing, the
4 county assessor shall provide clear notice to the taxpayer that
5 the valuation notice is for the succeeding tax year and that
6 the deadlines for protest of the value or classification of the
7 property apply to this mailing date; and

8 (2) a form that may be completed by the
9 taxpayer and returned to the county assessor to update the
10 taxpayer's mailing address or the classification of the
11 taxpayer's property or to claim an exemption or a limitation on
12 increases in valuation for property taxation purposes pursuant
13 to the Property Tax Code."

14 SECTION 8. Section 7-38-25 NMSA 1978 (being Laws 1973,
15 Chapter 258, Section 65, as amended) is amended to read:

16 "7-38-25. COUNTY VALUATION PROTESTS BOARDS--CREATION--
17 DUTIES--FUNDING.--

18 A. There is created in each county a "county
19 valuation protests board". Each board shall consist of three
20 voting members. Three alternates shall also be appointed to
21 serve as voting members in the absence of a voting member.
22 Voting members and alternates shall be appointed as follows:

23 (1) one member and one alternate shall be [a]
24 qualified [~~elector~~] electors of the county and shall be
25 appointed by the board of county commissioners for [~~a term~~]

1 Subsection A of this section shall be paid as independent
2 contractors at the rate of [~~eighty dollars (\$80.00)~~] four
3 hundred dollars (\$400) a day for each day of actual service in
4 2025 and for each subsequent year, that rate adjusted for
5 inflation by multiplying four hundred dollars (\$400) by a
6 fraction, the numerator of which is the consumer price index
7 ending during the prior tax year and the denominator of which
8 is the consumer price index ending in tax year 2025; the result
9 of the multiplication shall be rounded down to the nearest one
10 dollar (\$1.00), except that if the result would be an amount
11 less than the corresponding amount for the preceding taxable
12 year, then no adjustment shall be made. The payment of board
13 members and alternates and all other actual and direct expenses
14 incurred in connection with protest hearings shall be paid by
15 the department."

16 SECTION 9. Section 7-38-38.1 NMSA 1978 (being Laws 1986,
17 Chapter 20, Section 116, as amended) is amended to read:

18 "7-38-38.1. RECIPIENTS OF REVENUE PRODUCED THROUGH AD
19 VALOREM LEVIES REQUIRED TO PAY COUNTIES ADMINISTRATIVE CHARGE
20 TO OFFSET COLLECTION COSTS.--

21 A. As used in this section:

22 (1) "revenue" means money for which a county
23 treasurer has the legal responsibility for collection and which
24 is owed to a revenue recipient as a result of an imposition
25 authorized by law of a rate expressed in mills per dollar or

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1 appropriations, transfers, gifts, income from investment of the
2 fund, administrative charges deducted by the county treasurer
3 ~~[shall be distributed to the county property valuation fund]~~
4 and all proceeds from the disposition or sale of any asset
5 purchased in whole or in part with money from the fund.

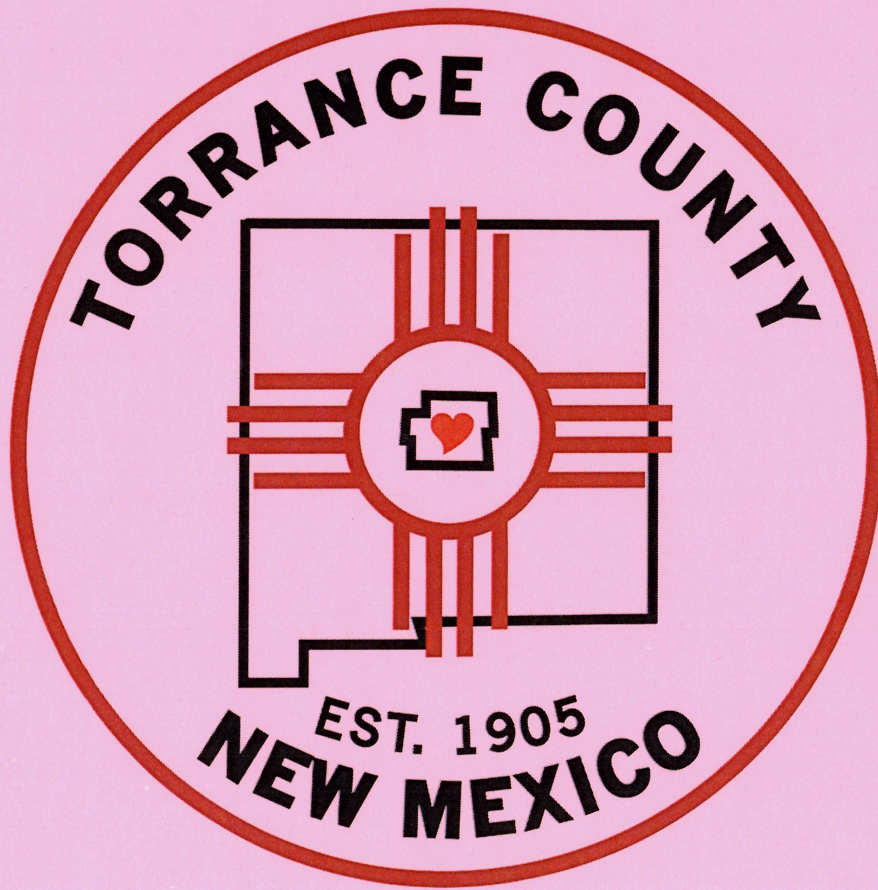
6 D. Expenditures from the county property valuation
7 fund shall be made pursuant to a property valuation program
8 presented by the county assessor and approved by the majority
9 of the county commissioners."

10 SECTION 10. APPLICABILITY.--

11 A. The provisions of Sections 1 and 2 of this act
12 apply to property tax years beginning on or after January 1,
13 2025.

14 B. The provisions of Section 3 of this act apply to
15 property tax years beginning on or after January 1, 2026.

16 SECTION 11. EMERGENCY.--It is necessary for the public
17 peace, health and safety that this act take effect immediately.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 8 B



TORRANCE COUNTY ANIMAL SERVICES
751 SALT MISSIONS TRAIL/P.O. Box 875
MCINTOSH, NM 87032
505-384-5117

Animal Services Department Report 2024

Animal Control Calls

- 2024 – 1028 calls for service which is up from 457 in 2023, an increase of 571 calls and an average of 85 calls per month
- 2025 – 105 calls as of 1/31/2025

The number of calls for service we received was more than double the previous year. The calls we receive vary from requests for information, surrender requests, stray animals, dangerous animals, welfare checks, calls for assistance from the SO, and many other things. This increase in calls has kept us on our toes!

Animal Intakes

- 2024 – 855 animals which is up from 708 in 2023, an increase of 147 animals and an average of 71 animals per month
- January 2025 – 135 animals as of 1/31/2025

We euthanized a total of 428 animals for various reasons. Most were for medical or behavioral issues, but several of them were for lack of space or resources for placement.

After such a trying year, we did receive some very exciting news for 2025.

Numerous 501c3 organizations we work with, such as Rocky Mountain Puppy Rescue, RezDawg, Best Friends Animal Sanctuary, and

Animal Humane's Project Fetch received grants which will allow them to increase transfers in from rural, underserved areas, such as ours and around the state.

We now have a standing transfer date every month with Animal Humane and are part of a group that allows us to post our adoptable dogs specifically for the rescues to see and they choose the animals they will accept. So far, in January, we have transferred out 13 cats and 30 dogs through this new program. Our ability to transfer more animals out will translate to our ability to accept more animals for placement.

We've developed a relationship with another shelter that doesn't have the resources we do for goats, pigs, birds, rabbits, etc. They will accept friendly, social cats and kittens from us, and we take their livestock. It has been working out well.

It is very exciting to be part of this venture and to make new friendships with other organizations that have the same goals as we do.

Community Animal Food Pantry

Due to the increase in need, we had to periodically close our food pantry multiple times in 2024 because of lack of resources. Our calls for help were answered in the form of a fundraiser on our behalf which raised over \$5,000.00, increased donations from regular donors, and food donations.

The clerk's office and an elementary school class held a donation drive for us which was extremely thoughtful and appreciated. We still must limit the number of times a person can come, but we are able to help more people in the long run.

It is still challenging to get the food that we need, sometimes, and we heavily rely on RezDawg's program with The Greater Good Charities to fill our shelves.

We were able able to provide other animal supplies to our community such as sweaters, coats, Christmas costumes, collars, leashes, bowls, treats, toys, flea and tick medications, carriers, and other things for a small donation or free.

SNIPIT and REACH

Our Spay and Neuter Intact Pets In Torrance county program (SNIPIT) is going strong as always. We sterilized 69 animals in 2024 and are scheduling clinics to sterilize as many as we can with the funding we have left. In past years, we have been able to sterilize around 110 animals in total each year. The veterinarian we work with has lowered her prices, which will help us to surpass that number. We have seen more pets reclaimed due to our being able to provide free sterilization and nominal fees for vaccinations and microchips.

Our Referred Emergency Animal Care and Help program has also been very successful. We were able to provide help for 28 animals experiencing medical issues in our community in 2024. The types of situations we have seen this year are pyometra, broken bones, enucleations, parvo, snake bites, laceration, tumor removals, dental procedures.

We used over \$18,000.00 of the grant money we received which is nearly triple the amount used by the end of 2023. This speaks to the serious need for assistance in our community as most of the clients are on very limited incomes.

We are hoping to have the opportunity to not only continue but expand these programs in the future.

Additional Issues

Due to the increase in intakes, our kennels saw a lot more use and much more deterioration. All of them are starting to rust out on almost every side and several of them have become unsafe to house animals in. We did have two dogs escape our kennels which resulted in more damage. We have not been able to secure funding to make the necessary repairs.

We saw an increase in the number of hoarding situations in our community. Most of them are elderly, low-income people who have experienced medical issues or worse. The animals that come in from situations such as those are usually just generally unhealthy due to the living conditions which have made placement very challenging, and we did end up euthanizing most of those animals.

The number of calls to surrender litters of puppies increased drastically. We were unable to keep up with the requests due to space constraints and placement issues.

We saw an increase in the number of sick kittens in general and saw some new variants of parvo in puppies.

All of us experienced burnout and compassion fatigue at some point.

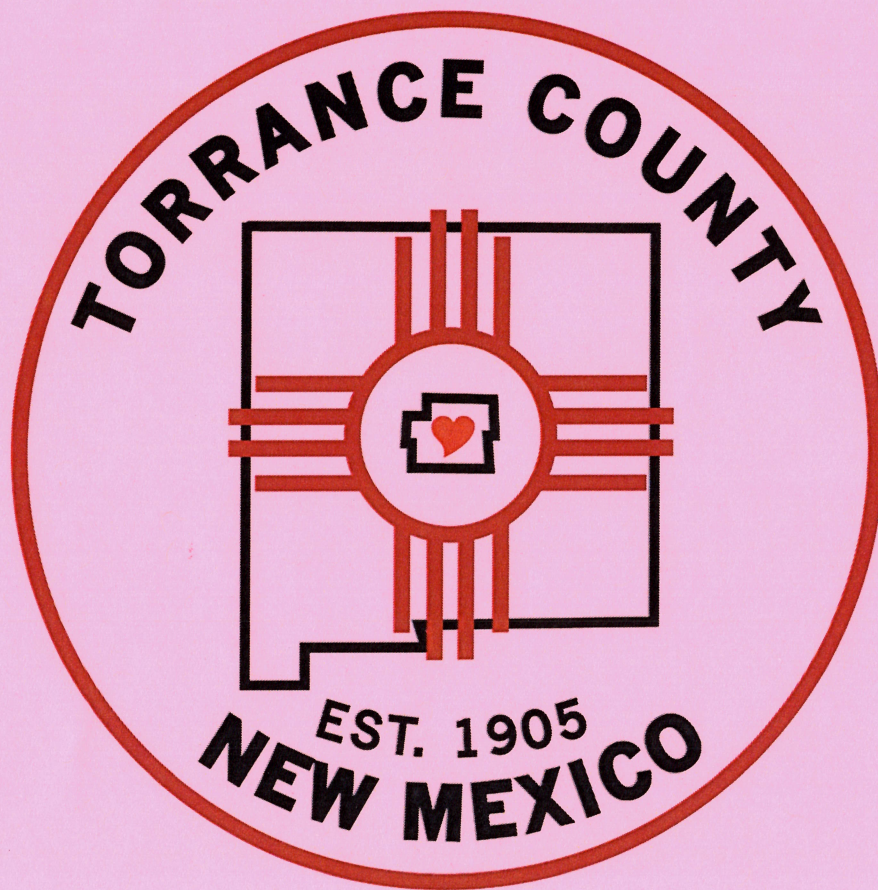
My team and I worked exceptionally hard to meet the increasing demands and workload.

Current News

One of my officers has decided to resign so we will be looking to hire soon.

We have already started to see an increase in live exits due to the new program we are part of. We recently transferred 18 puppies to Rocky Mountain Puppy Rescue. Out of the 135 animals we received in January, 62 were sent to rescue or adopted. Most of the animals we euthanized were surrenders that were experiencing age related issues, medical problems, or for behavioral reasons.

We are guardedly optimistic about the rest of the year, but things seem to be looking up.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 9 A

DRAFT COPY
Torrance County Board of Commissioners
Regular Commission Meeting
January 22, 2025
9:00 AM

Commissioners Present:

RYAN SCHWEBACH-COUNTY CHAIRMAN
KEVIN MCCALL –COUNTY VICE-CHAIR
LINDA JARAMILLO – COUNTY COMMISSIONER

Others Present:

J. JORDAN BARELA – COUNTY MANAGER
MISTY WITT – DEPUTY COUNTY MANAGER
MICHAEL GARCIA – COUNTY ATTORNEY
GENELL MORRIS – ADMINISTRATIVE ASSISTANT III
DON GOEN – COUNTY P & Z DIRECTOR

1. **Call Meeting to order.**

Ryan Schwebach-County Chairman: Calls the January 22, 2025, Regular Commission Meeting to order at 9:05 AM.

2. **Pledge led by:** Ryan Schwebach– County Chairman

Invocation lead by: Linda Jaramillo – County Commissioner

3. **Changes to the Agenda: None**

4. **PROCLAMATION: None**

5. **CERTIFICATES AND AWARDS: None**

6. BOARD AND COMMITTEE APPOINTMENTS:

A. PLANNING & ZONING: Interview of Applicants and Potential Appointment to the Torrance County Planning and Zoning Board.

Tim Oden: I submitted a short biography with my application. I closed the land survey business at the end of 2023 after 40 years of land planning, civil engineering, and land surveying, experience here in Torrance County. I was a member of the Torrance County Planning Zoning for 10 years in the late 80s, and early 90s, at which time, they adopted zoning in Torrance County. It was a pretty big deal for the zoning ordinance to be initiated in Torrance County at that time. My wife, Mike Gustin, and I are real estate brokers in the United Country Farm Home Realty in Moriarty and are currently actively engaged in the real estate business. I still do water rights consulting. I've always consulted in water rights commercial water rights and farm water rights in the valley and Edgewood. I've owned water rights. I've owned and operated water systems and regulated some related sales of water systems. My children are grown and gone. Since I've closed the business, I have no more conflicts of interest to sit on the board. Torrance County has always been good to me, and I thought maybe it was time to give back. I've studied the southern Torrance County Economic Development Plan a little bit. I don't see much implementation there. I think there's a lot of room for economic development in the County. I live in the city of the limits of Moriarty. I discussed with Don Goen if it's okay to apply as several qualifications there are to be on my hands, but I want you to know, make no mistake, I live in the city limits of Moriarty in Torrance County. I have some ideas about economic development in the County and tourism attractions and some ideas that I think your planning department could take the lead on some of these things and be a little more proactive on planning, and not just sit in those chairs and listen to applications and go up or down on applications. I'd like to see them become a little more proactive on some projects to help the County and do some things with the Commission's direction.

Thomas Conklin: I am a resident of Torrance County. I live on West Martinez Road. My background is mostly in law enforcement. I have been an investigator and involved in public safety, and public service since I was 18. I had a slight break after I retired from law enforcement in Ohio, where I ran my own forensic investigations company. In New Mexico, I went back into law enforcement at Central New Mexico Community College where I was a lieutenant and started their Investigations Bureau. Currently, I'm employed by the state of New Mexico.

I'm a Deputy State Fire Marshal assigned to the investigations unit as an Arson Investigator/Fire Investigator, I share the previous applicants, thoughts about economic development. I think there are ways to develop the County and increase the tax base. Keeping in mind, our farmers, ranchers, and other residents. I also was a Death Investigator for 10 years with the office of the Medical Investigator out of Albuquerque. We dealt with people's concerns and different things regarding Planning and Zoning. Some residents have concerns about the zoning issues in the County. I think I would bring a fresh perspective to the Planning and Zoning Department. I have no conflicts of interest. I have no excess baggage that would be detrimental to the position I've applied for. I have two kids. They're grown. One lives in Ohio, and one lives in Florida. I'm currently engaged, and planning to get married here this spring. I included with my letter a copy of my professional resume.

Ryan Schwebach-County Chairman: In your own words, what is the purpose of the Torrance County Planning and Zoning Board?

Thomas Conklin: Planning and Zoning plans a community, as far as economic development planning, where housing developments, if any, come in, make sure that they meet the guidelines of the Planning and Zoning Commission or Department. Also, keep in mind water. Water is a concern throughout the Estancia Valley as well. I have a well, I'm concerned about that as well. We don't want to overdevelop areas that would depend on groundwater. We have some areas that could use help, some properties, and disrepair that don't meet standards and codes. One of the things I deal with as a Fire Investigator is the building codes and electrical codes, and we have some issues with some properties. Bringing those up to standard only enhances the property value and enhances the neighbor property values, which would help increase the County tax base.

Action Taken:

Ryan Schwebach-County Chairman: Motion to table item till next meeting when the third applicant can attend.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

7. PUBLIC COMMENT and COMMUNICATIONS:
(Comments limited to two minutes.)

Tiffany Wong - Innovation Law Lab: The following is a translation of a recent recording by Javier Guzman Perales who is seeking asylum and being detained by ICE and Core Civic in Torrance County Detention Facility. My colleague, Ian, will be playing the original reporting. "Hello. My name is Javier Guzman Perales. I am an immigrant held in Torrance. I've been here for a month, and I don't know anything about my process. This statement is simply about what the treatment of us migrants is like here in this institute, this detention center. Our complaint as inmates is about the conditions often that they have us in. The food is very bad. It's very little, and it's very spicy. We want to have that minimum guarantee that we can be well, that we can eat well, that at least we can arrive at night after working and can have a hot shower, not cold water. Imagine what the weather is like right now, here in Torrance, it's snowing. We come back from working all day to bathe with cold water." Apart from Javier's comments on the inadequate meal provisions and basic infrastructure, I want to emphasize in particular something that might easily have been missed at the time of the reporting, Javier had been detained for a month and had not been provided any clarity from ICE about what's going on from his case or what would happen with him. We're seeing this with greater frequency at TCDF. People are languishing for longer and longer periods, separated from family, out to work inside the facility, as ICE refuses the very basic and timely follow-through required for their cases, we underscore, yet again, the need to end counties' complicity in this inhumane treatment of TCDF and as Commissioner Schwebach and last meeting stated it doesn't matter who the president is. End the inhumane treatment at TCDF. Thank you.

***Comments by Zoom**

Ian Philabaum - Innovation Law Lab: As Tiffany said, I'll be playing the recording of the recent statement on behalf of Javier Guzman Perales seeking asylum and detained by ICE and Core Civic in the Torrance County Detention Facility. (audio played in Spanish) Thank you very much.

8. DEPARTMENT UPDATES AND COMMUNICATIONS: None

9. APPROVAL OF MINUTES

A. COMMISSION: Request approval of minutes of the December 30, 2024, Special Meeting of the Board of County Commissioners.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve minutes.

Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

B. COMMISSION: Request approval of minutes of the January 08, 2025, Regular Meeting of the Board of County Commissioners.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve minutes.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

10. APPROVAL OF CONSENT AGENDA

A. FINANCE & PURCHASING: Request approval of payables.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve payables.

Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

11. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE:
None

12. ADOPTION OF RESOLUTION:

- A. **MANAGER:** Request Approval of Resolution No. 2025-05, A Resolution Repealing and Replacing Resolution 2019-46 and Adopting the Torrance County Investment Policy.

Jordan Barela- County Manager: As discussed during our last meeting, we're proposing an amendment to the Torrance County Investment Policy. In 2019 the board approved resolution 2019-46 which adopted the initial investment policy. The real majority of that policy document has stayed the same. The one area that has changed, or where we are recommending changes to the investment policy is section eight of exhibit A, the Investment Committee. As originally designed, that committee had five members, the Treasurer, the Deputy Treasurer, the County Manager, and two members of the public. We would recommend keeping five voting members but adjusting the membership to include the Chair of the Board of Finance, which would also be the chair of the Board of County Commissioners or their designee, the County Treasurer, the County Finance Director, and the Deputy County Manager, to include their perspective as part of the process, as well as the County Manager and a member of the public, which we refer to as a community member. The other area where the previous investment policy needed a revision, was regarding that community member. It didn't necessarily talk about any qualifications to sit on that committee and take those positions. It also didn't discuss term limits. In Section Eight, we also indicated some baseline provisions for the community member, including that they have to be a resident of Torrance County, and they have to have a minimum of four years of education or experience related to private or public finance, investment management, banking or a related field. They would also serve two-year terms beginning on January 1 of every odd number year. There's always a process of evaluating that community member on that committee, though there will be no term limits. If there is an appointment that is doing well and functioning well with the committee, they would not have to vacate their position, should the board choose to continue to appoint them. The real impetus for this was ensuring that we could re-establish the Investment Committee and begin that process from a County perspective, getting recommendations from the Investment Committee, having the Board of County Commissioners convene periodically as the Board of Finance to discuss County investments, where we are, and potential options. That's statutorily mandated. We want to make sure that we

could, this spring, re-establish that investment committee and begin the process of reconvening again periodically, at least twice a year, as the Board of County Finance, specifically with some of the additional revenues that the county will be receiving in the coming years.

Ryan Schwebach-County Chairman: How's that person selected? Who selects them based on what applicants?

Jordan Barela- County Manager: The community member would be appointed, very similar to the Planning and Zoning Board. The Treasurer would request letters of interest from members of the public. Those would be reviewed and evaluated, and the Treasurer, who chairs the Investment Committee, would make recommendations to the board on the appointment of that position, and the board of the County Commission would have to confirm that appointment. It mirrors the Planning and Zoning Board in that regard. As far as appointments are concerned.

Ryan Schwebach-County Chairman: Under section four of delegation authority, the County Treasurer has ultimate authority. Is that by statute or by this policy?

Jordan Barela- County Manager: That is by statute.

Kevin McCall-County Vice Chair: We had discussed bringing a professional advisor in. Where would that individual be, and how would they relate to this board?

Jordan Barela- County Manager: That was the first item that we wanted to address once the Investment Committee was re-established. It would be that committee that would look at our current investment policy and would make a formal recommendation to the Board of Finance to bring on, should they think was a prudent idea, a professional Investment Advisor. Should that person be appointed, they would work hand in hand with the committee to look at those investments, and then periodically, probably once a quarter, the County Treasurer would report back to this board, as the Board of Finance, to discuss where we are and request some direction as far as planning and processing. In terms of the discussions we've had about getting that person on board, looking at current policy, it seemed like the Investment Committee would be the mechanism and the avenue by which those recommendations would be made, and we could start that process. This doesn't hold us from not going out for professional advice.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve Resolution No. 2025-05.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

- B. **MANAGER:** Request Approval of Resolution No. 2025-06, A Resolution Supporting Certain Provisions of New Mexico Counties' 2025 Legislative Priorities.

J. Jordan Barela- County Manager: This stems from our last meeting, where we discussed New Mexico Counties reaching out to us to determine whether or not this board would support their Legislative Priorities for 2025 going into the session. Based on those discussions, we created this Resolution, which outlines support for all of the provisions that were outlined from New Mexico Counties, except Equitable Disclosure for Nonresidential Property, which was part of that last discussion, because we did get the understanding that there was no consensus that there was support in that regard. This Resolution would cover all of the additional items outlined in New Mexico County's legislative proposal. That was the only item we struck.

Action Taken:

Kevin McCall-County Vice Chair: Motion to approve Resolution No. 2025-06.

Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

13. APPROVAL/ACTION ITEMS

- A. **LEGAL:** Request Review and Approval of the 4th Quarter Restrictive Housing Unit Report to be Submitted to New Mexico Counties.

J. Jordan Barela- County Manager: The report in question is in front of you, and was not included in the packet material, specifically because it's mandated to contain personal identifying information of people who are currently in restricted

housing. We are required to receive Board approval on this report. This report is provided to New Mexico Counties as they cover our insurance and our liabilities. They monitor restricted housing reports for every County. The board is required to review this, and if approved, we will send this document to New Mexico Counties for their review as well.

Kevin McCall-County Vice Chair: Has this increased?

J. Jordan Barela- County Manager: I can't say I was not able to review the previous report. This is the first one that I've seen since I've been here.

Ryan Schwebach-County Chairman: Numbers are higher.

Action Taken:

Kevin McCall-County Vice Chair: Motion to approve the 4th Quarter Restrictive Housing Unit Report to be Submitted to New Mexico Counties.

Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

- B. MANAGER/GRANTS:** Request Ratification of Grant Agreement TS05342 Provided by the New Mexico Department of Transportation for the ENDWI Project, Buckle Up/Click It or Ticket Project, and Selective Enforcement Program Totaling \$13,200.00.

Jordan Barela- County Manager: This grant agreement, we are requesting ratification due to time restrictions and the mechanism by which this had to be signed online. I did execute this grant agreement last week. This is a comprehensive traffic enforcement set of grants for ENDWI, Operation Buckle-up, and the STEP program. They are recurring grants that we received from the Department of Transportation for traffic enforcement.

Action Taken:

Kevin McCall-County Vice Chair: Motion to approve the Ratification of Grant Agreement TS05342 Provided by the New Mexico Department of Transportation

for the ENDWI Project, Buckle Up/Click It or Ticket Project, and Selective Enforcement Program Totaling \$13,200.00.

Linda Jaramillo-County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

C. FINANCE: Request Approval to Pay Prior Year Invoice to Core Civic in the Amount of \$166,680.00 For Fiscal Year 2023 and Fiscal Year 2024 ICE Transportation Costs Invoiced in Fiscal Year 2025.

Misty Witt-Deputy County Manager: If you recall a few meetings ago, we had a similar invoice. We are receiving some deposits from ICE at the federal level. When I received those deposits, I reconciled them against invoices we received from Core Civic. I did not have corresponding invoices; I reached out to get those invoices and found that they were prior-year transportation costs that were omitted from the original ICE invoices in those fiscal years. We have taken this up the chain with Core Civic and spoke with Core Civic management to let them know of these issues and the issues that they are causing for the County. They should be streamlining this process from the report.

Linda Jaramillo-County Commissioner: Do we have the money set aside for all of these?

Misty Witt-Deputy County Manager: Yes, this is pass-through money. We receive money from the federal government for the ICE program, and then we pass that through Core Civic. Even if they're late, we still have the money.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

D. FINANCE: Request Approval to Pay Prior Year Invoice to Core Civic in the Amount of \$57,420.00 For Fiscal Year 2022 and Fiscal Year 2023 ICE Transportation Costs Invoiced in Fiscal Year 2025.

Misty Witt-Deputy County Manager: This is the same as the previous agenda item.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

E. MANAGER/DWI: Request Approval of a Memorandum of Understanding Between the Torrance County DWI Program and Pinwheel Healing Center, LLC for the Provision of Substance Abuse Treatment Services to Uninsured Individuals Referred Through the DWI Program.

Jordan Barela- County Manager: This is an MOU that was on the agenda from the last meeting. We requested to table it at that time because we made some tweaks to the Memorandum of Understanding specifically regarding what would be provided to us as far as program reporting and invoicing. We can evaluate that information and ensure that you know services are being provided to Torrance County residents. This is one of two providers located in the Albuquerque area that our DWI Coordinator can make referrals to for intensive outpatient programming, individual counseling, and community support services. As people come into the DWI program, we would make those direct referrals. We would get invoices based on the current Medicaid rates for those individuals who weren't insured to receive those services, and that would be funded through the DWI program. So this board is aware I'm presenting this item today because we did have a recent turnover with our DWI Coordinator in that position. We have a new person coming on board. They accepted their offer letter today. They should be starting in a couple of weeks. We wanted to ensure that, they could hit the ground running, and we have at least two providers to provide those supportive services once they come on board.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve Memorandum of Understanding Between the Torrance County DWI Program and Pinwheel Healing

Center, LLC for the Provision of Substance Abuse Treatment Services to Uninsured Individuals Referred Through the DWI Program.

Linda Jaramillo -County Commissioner: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

F. SHERIFF: Request Approval of Payment for an Unauthorized Purchase in the Amount of \$130.23 to Occupational Health for a Physical Examination of a Deputy for the Law Enforcement Academy.

Reecie Eckard – Sheriff's Executive Assistant: We had a deputy who went into the LE Academy in June, he required an additional physical, and there are expenses for him going into the academy. When the deputies go to the LE Academy, they are required to have special uniforms. This happened before I worked at the Sheriff's Office. I'm trying to get everything cleaned up.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve the payment.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

G. SHERIFF: Request Approval of Payment for an Unauthorized Purchase in the Amount of \$896.75 to Academy Uniforms for Uniform Purchases.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve payment.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

H. FACILITIES: Request Approval of an Unauthorized Purchase in the Amount of \$5,717.50 to the Sustainable Handyman for Painting Services Provided at the 7th Judicial District Court House.

Richard Lesperance- County Facilities Director: The Judicial building needed some painting done. I got three quotes for that project. I got approved for Sustainable Handyman for Painting Services to go ahead and do the job. They were the lowest quote. I went ahead and scheduled it. We did it and forgot to make a requisition. Services were completed in October.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve payment.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

14. DISCUSSION

A. MANAGER: Admin Building Update/Presentation

Scott Neiss -Architect with Wilson and Company: I'm working on the new administration building. Here is an update on what we've been doing since the last time we met. We made some additional cuts. Currently, the building stands at about 30,000 square feet, and we've removed about 35% of the offices internally. We're going to have some general open space for cubicles to be purchased, and employees to sit. We've reduced the amount of the budget for several things, and currently, the estimate is around 14 million. In addition to the internal cuts, we've reduced the amount of masonry on the exterior and replaced it with metal panels. The sills below the window are metal panels and a metal roof. In addition to the building cuts, we've reduced the site by about half. The pavement area has been reduced, the landscape area has been reduced. Currently, we're showing about 112 parking spaces that do include the secured area for the fleet vehicles off the maintenance portion of the building. The site is towards Alan Ayers Street to reduce the amount of utility coming into the site, the street does not have sewer piping. I've been in touch with New Mexico Environmental, and I've done some preliminary design work on an on-site septic system. As the Architect, we can do that work and be checked by an Engineer. We have on-staff, Civil Engineers, who

can also do that. We have spoken with the environmental plan reviewer and also the inspector who handles this area. He was fine with the company doing the septic design and getting with the County Manager to determine exactly how we want to handle the disposal field, traditional piping chambers, etc.

The plans currently are to make about 60 to 70% complete, with grading, and drainage underway. The architecture is about 75% complete. MP& E, about 50% to 60% complete. The Geotechnical investigation has been released, they'll be on-site to do both Soil Investigation for the foundation concrete pavements of the building, as well as the per crate for the new septic tank. We anticipate getting a little further with the drawing set and then bringing on a contractor to do a preliminary cost estimate. Getting with the local contractor to give us a cost estimate, to make sure we are close to our original estimates. Following that, we'll finish up the documents we've scheduled about the middle of March for completing documents. Those documents will then be issued to bidding, and we are currently suggesting that the bidding take place by invitation. We'll vet contractors done similar size work around the state, and we'll invite them with a letter of invitation and distribute the plans to them to bid on. Anticipate about a three to four-week bid process, review the numbers, and negotiate, then schedule inspection activity. That's currently where we are with the project schedule to complete documentation in March, the bidding period, and then construction possibly in April, or May.

Ryan Schwebach-County Chairman: The septic is not part of that 14 million, or is it?

Scott Neiss -Architect with Wilson and Company: It'll be part of the documents. It wasn't part of the original cost estimate. To answer the question, no.

Ryan Schwebach-County Chairman: The 14 million covers the building, turnkey on the building, and site development, which we have cut back.

Scott Neiss -Architect with Wilson and Company: We have not reduced the estimate based on the cutback of the site. There are some savings there, but it did not include an on-site septic system.

Ryan Schwebach-County Chairman: My understanding, is we have city sewer, there. If there's not, I would like a conversation with the city.

Kevin McCall-County Vice Chair: Have we explored the option of city sewer?

Scott Neiss -Architect with Wilson and Company: I have not explored it.

Jordan Barela- County Manager: This septic information was new information to me this morning. I was under the assumption that a water and sewer line was running down Alan Ayers, though I hadn't confirmed that officially. That's something we're going to have to look at and address. That's part of the process that we've also had discussions with Wilson and Company about, is having that sit down with Estancia to discuss entitlements, the review process, and utilities. Those are discussions that need to be had sooner, rather than later.

Scott Neiss -Architect with Wilson and Company: The estimate did include bringing sewer in from Alan Ayers, but it did not include a separate design. There is water on Alan Ayers. There's an electric overhead that will need to bring down a pole transformer and then bring it into the service. We're anticipating about a 1200 amp service for the facility.

Donald Goen-County P & Z Director: I had some discussions with the Director of Public Works for Estancia. The residential development, across from the proposed site all have septic. The prison has an evaporation pond. They're not on the city sewer. I confirmed the placement of the water pipe, the size of it, and so on. We have city water and power, to the property line. No sewer in that area.

Kevin McCall-County Vice Chair: In my experience, this is going to be a massive system.

Scott Neiss -Architect with Wilson and Company: The plumbing count for the fixture units is 83 fixture units. I count out a septic tank in the neighborhood of 6500 gallons.

Kevin McCall-County Vice Chair: With my experience of building a pumpkin patch, I disagree. I've got a bathroom with about 20 outlets, and it's bigger than that system. We are open 14 days a year, but they treat me as if we are open 365 days a year. They treat me the same way they're going to treat this.

Ryan Schwebach-County Chairman: Do they solely look at outlets, or do they look at traffic?

Scott Neiss -Architect with Wilson and Company: Look at the number of plumbing fixtures you have in the building. Each plumbing fixture, toilet, sink, or whatever has a unit number assigned, based on the flow. A toilet might have a

three because of the flush, 1.6, or a two-gallon flush occurrence. Those add up. Based on the number of those types of fixtures, you multiply it by that fixture unit, and you calculate the total of all those. For the building's current designs, 83 fixture units. You're looking for the daily flow rate. They require that the septic tank be 2.5 times that flow rate. That's how I arrived at the 6500-gallon septic tank. I'm going to get that verified.

Kevin McCall-County Vice Chair: Two things, I think we either need to see what it's going to cost to get city sewer there or jump ship on these 25 acres and find somewhere that we can tie in the city sewer. Maintenance of a septic tank for the life of this building is going to be burdensome.

Linda Jaramillo-County Commissioner: Having worked in this building for 26 years, we are in dire need of a new administration building for our employees. I want to try our hardest to get this done as soon as possible. I talked to Senator Stefanics, and I sent an email to Lord, and I gave them all of my reasons from first-hand experience working in this building. Stefanics said she'd get back to me today. I've worked under these conditions, and they're harsh. In the winter, it's cold. In the summer, it's hot. It's just time to do this.

Kevin McCall-County Vice Chair: I don't think any of us are denying it's time. We wouldn't have gotten to the point we are today if we didn't agree with that. I was under the assumption there was city water and city sewer.

Ryan Schwebach-County Chairman: This is a prime example, also, of a \$14 million estimate. There's another quarter million, but we're going to find two or three more. It's easy to get to 16 million, which we better map out how we're going to pay for it. What are other potential cost savings that do not hamper the effectiveness of the building?

Scott Neiss -Architect with Wilson and Company: We talked about the roof material itself changing. We do not have anything roof mounted on this building. This building, because of the sloping roofs, the mechanical units are going to be mounted on the ground in a yard at the back of the building. That can be a potential savings. The amount of glass in the building could be a potential savings. We do have clear story glass that lights the internal spine or the hallway of the building. That's a potential decrease in the amount of removing it altogether. We did decrease the hearing chambers slightly in the plan, removing some doors. We could remove some of the toilets that are scattered throughout the building, each

department either shares or has its own toilet facility, a single-user toilet, which can be a cost savings.

Kevin McCall-County Vice Chair: How can we change this process procurement-wise? I feel it's important we get a contractor on board sooner rather than later because those contractors will be able to have that discussion with us. Instead of you giving us a complete plan that a set of contractors bid from. I would rather bring a set of contractors in sooner than I can say, instead of this HVAC system, I can save you money by using this HVAC system.

Scott Neiss -Architect with Wilson and Company: I'd like to get a preliminary framing plan done and then turn it over to a contractor. We are close.

Kevin McCall-County Vice Chair: What is the percentage cost of what is estimated in furnishings?

Scott Neiss -Architect with Wilson and Company: 8%.

Ryan Schwebach-County Chairman: The conversation I remember is that most of our furnishing is up to date and we're on the plan to reuse it. This has all of the communication, the networking, everything within that 14 million.

Scott Neiss -Architect with Wilson and Company: That is correct, the PA was removed from the project.

Kevin McCall-County Vice Chair: Why cut it back when we know we have to have it?

Misty Witt-Deputy County Manager: We were exploring the options. The PA system was throughout the parking lot, and the building, we cut it back to see what we needed, only in the Commission Chambers, and lobby. We can get a third-party contractor to do that.

Ryan Schwebach-County Chairman: What you're asking right now is for us to be confident on the floor plan.

Scott Neiss -Architect with Wilson and Company: Yes.

Ryan Schwebach-County Chairman: When we move forward with that 14 million estimate, we now have a couple of decisions to make. One, where can we

cut that cost? Where can we find that money? When we bring a contractor in that's actually in the game of building businesses, they're going to be able to fine-tune stuff. For example, the PA system. This is a 15-year commitment. I'm saying we need to think it through, and I'm still committed to moving forward, but I need all the options possible. The last option that we had briefly discussed, and it's not top of my list, is potential phases. Phases have not been discussed at all. It is not even practical?

Scott Neiss -Architect with Wilson and Company: Is it practical? No, not in my opinion, we've discussed this with the group moving forward through the design being a single phase, build-out.

Jordan Barela- County Manager: I think one of the other considerations that we've had some discussions about is the uses of this facility, beyond that. I think there are some other long-range discussions. Certainly, this is, at least in my experience, with these types of construction processes. This is an ongoing process. The septic tank was one hurdle, and I'm sure there will be others along the way that we want to be transparent about and have these discussions with the board. From our perspective, we can go back, get estimates for the septic tanks, have discussions, and give some options, but, there will be some back and forth through this process.

Ryan Schwebach-County Chairman: What about flood insurance?

Misty Witt-Deputy County Manager: We can talk to New Mexico counties and see what that will look like on our policy.

Kevin McCall-County Vice Chair: When we started this process, we had that ten million in our mind, and we've already exceeded that greatly. I think here in the last 15 minutes, we've talked about a lot of quarter-million, half-million dollar increases that I think we still haven't seen. I think you're right in saying that we could get to 16 million real quick. I think the two of us have some hesitation that we're going down a larger road than we first thought we were going down. I'm a little apprehensive myself. You keep cutting asphalt and that kind of thing. I appreciate that, but the price tag keeps going up, it seems, instead of going in the opposite direction, that has me concerned, and it's not a good time to be building right now. When we borrowed \$10 million we were committed. It's gotten big real fast. It's a process. I'm worried about where we're starting.

Scott Neiss -Architect with Wilson and Company: The sooner we can bring on that contractor to confirm these numbers, we'll all feel better.

Linda Jaramillo-County Commissioner: What were the issues with the \$11 million bid?

Scott Neiss -Architect with Wilson and Company: It came down to square footage.

Ryan Schwebach-County Chairman: Are we committed to moving forward with this floor plan, bringing in a contractor to nail some of that down? If the state comes up with \$3 million, I'm a lot more comfortable. \$3 million is a chunk of change for Capital Outlay.

Linda Jaramillo-County Commissioner: I will start working on that. I think we must get a new building for our employees. I know there are roads that we need to fix and all of these other issues. When I came in 1997 this building was old, and it's just slowly deteriorated, and we're pouring more and more money into patching, that's wasting a lot of money. I think in the long run, we'd save money by not having to patch so much and fix and it will last us a while before we get into that. We're pouring a lot of money into this old building.

Kevin McCall-County Vice Chair: We're not denying that. It's that it's not our money, it's taxpayers' money to be spent.

Ryan Schwebach-County Chairman: You had mentioned an Invitational bid, explain that.

Scott Neiss -Architect with Wilson and Company: There are various ways of bidding on a project like this public project. Do a basic design, bid, build, or design all the documents, we put it on the street, advertise it, and anybody who will build in this building can bid on it. They go ahead and review the documents and put together a number they suffice in terms of insurance, licensing, and experience, all that they're able to bid. The invitation is upfront. The contractor vetted for the type of work they do, and the schedules they hold can follow up with some of the clients that they've had building. It's a vetting process. Once that happens, feel comfortable with the number of contractors, an invitation is written and becomes part of what we call the front end of the project manual. It goes out to those various contractors, and then they go ahead and review the documents, put together numbers, put together all the paperwork in terms of insurance, bonding, etc., and

submit their bids. I'll work with the County Manager, and we'll develop a letter. We'll get it out to the various contracts as soon as we can. We can have an interview process too, if you like, bring in contractors.

Jordan Barela- County Manager: To sum up the process, it's qualification based on the invitation on the front end, making sure that people that are being provided this bid have done similar works, and you've been able to vet those works through their clients for projects, rather than having it open-ended and getting bids for people that maybe do similar work but have not dealt with the project of this scope and scale. That would be the difference between the two.

Kevin McCall-County Vice Chair: I want to be careful in doing it in a way that a contractor that gets involved early loses the ability to bid it because they were involved on the early end of it. I think we need to be very careful. I want to follow the law to the T as well as what we can do to get a contractor involved but not exclude them from the bid process.

Scott Neiss -Architect with Wilson and Company: It is possible, but that language and documentation have to occur up front and almost have to be agreed upon.

Misty Witt-Deputy County Manager: You have to be careful with that, in procurement.

Jordan Barela- County Manager: There is a predevelopment process, and then there's the development process.

Ryan Schwebach-County Chairman: When we're looking to hire a contractor for pre-development.

Scott Neiss -Architect with Wilson and Company: I'm not sure hire is the correct word. I think we're going to enter into dialog with some of the contractors that we do business with that are building for us around the state and see if they will do. Our intent at Wilson and Company is to bring a contractor on board that we have a relationship with currently in the state, building buildings for us in the state.

Ryan Schwebach-County Chairman: Is this process now, is that within our contract with you, or we're going to see something additional?

Scott Neiss -Architect with Wilson and Company: We can try to get it within our contract now, with no additional monies being spent on additional service for this service. In other words, if the contractor will do it free of charge.

Ryan Schwebach-County Chairman: Before we move forward and commit to extra funds, you'll make us aware of it.

Scott Neiss -Architect with Wilson and Company: Correct.

Kevin McCall-County Vice Chair: You're saying you're going to do that internally?

Scott Neiss -Architect with Wilson and Company: Yes.

Kevin McCall-County Vice Chair: Therefore the County's not involved. What I understand about the procurement process is okay. It's when the County starts soliciting contractors.

Scott Neiss -Architect with Wilson and Company: Yes. There's another delivery method, CM at risk. That's a contract Manager at risk, you could bring them on board contractually, and there's a fee for them to review the plans and work with the team, and they end up being the contractor that builds the facility.

Ryan Schwebach-County Chairman: I'm not willing to jump in, eyes closed, without having a plan on how it's going to get paid for, and I don't think until we get some of that information, we're not going to be able to narrow it down. You start guessing \$2 million one way or another, that's \$2 million, and that's where we're at today. Can that be accomplished? Can we get it close enough to say, right now I'm figuring you budget 14 million? I'm figuring plus 25%. Can we get enough information to say if you tell me 14 million plus or minus 5%?

Scott Neiss -Architect with Wilson and Company: Yes. We can get that information from discussions with a contractor.

Kevin McCall-County Vice Chair: With you committing to that is that one of those things that you with Wilson and Company will do internally?

Scott Neiss -Architect with Wilson and Company: Yes.

Ryan Schwebach-County Chairman: I'm not opposed to the \$14 million if that's where it is, and we honestly look at how we can cut costs and still be affected. But if we're at that number, I got to do some hard thinking on how we're going to do it. Expenses have changed, and square footage has changed, I've accepted that. From where I started, where I had my funding lined out, within this County, we're 4 million over. That's the difference. Let's figure out how to find the rest of the money. What I'm not willing to do is gamble or other services, longevity. In all fairness, we've talked about two roads, Capital Outlay and cutting money. There are a dozen other roads we can go down, which we have yet to explore. Getting that plus or minus 5% will help you make those decisions.

Scott Neiss -Architect with Wilson and Company: Wilson and Company, we'll go ahead and talk to the contractors we have relationships with, share the plans with, them, and see where we're at and where we can cut from their point of view. We're going to be there for summer construction. We'll be there when the ribbon is cut.

Ryan Schwebach-County Chairman: Thank you.

B. MANAGER: Annual Report for Valencia Shelter Services

Kaitlin Cole - Victim Services Coordinator: I last presented to you guys in June. I wanted to do another overview of VSS services. All of our services are available to any client that comes to us. Some of these services may not be at our Torrance County office in Estancia. If a client needs any services within VSS, they're available to anyone. We have clients from other states that come to VSS. We do have our 24/7 crisis line, and this crisis line is connected directly to our emergency shelter. Our agency is also what is considered a tri-service agency, we cover not only domestic violence, but we cover sexual assault and child abuse. In our emergency shelter, women and children can enter this shelter under any of those circumstances. Many shelters only cover sexual assault or only cover domestic violence, whereas ours, can bring in any victim under these circumstances. We do have transitional housing when we have anyone who enters our shelter or needs housing resources. We do have a housing department that can provide those resources, and if they are able and eligible to enter our housing it's a two-year program that we help victims be able to get back on their feet. We offer counseling and legal advocacy. This is the program that we have most directly in Torrance County. We have advocates within our Estancia office. That is the program that I

oversee. All of my advocates try to make sure we're all Torrance advocates. We do have a couple of advocates who are specifically Torrance advocates, but all of us take time to make sure that we're in that office or work with Torrance clients. We offer offender rehabilitation as well. We have multiple clients from Torrance County that we work with for our offender program, and we have a nationally accredited Child Advocacy Center. This is where we do forensic interviews for child abuse cases. All Faiths has been the main provider for forensic interviews, but we have already seen an uptick in our agency taking on forensic interviews for the Sheriff's Office, mostly due to All Faiths not having a bilingual forensic interviewer right now, and also just being understaffed, we have already provided more forensic interviews in this last two quarters than we have the previous year. In July we recently opened up our SANE Unit at our main office. This is a Sexual Assault Nursing Exam Unit, where we can provide exams for those who have been in DV situations, have been strangled, or have been sexually assaulted. They can get an exam by a nurse specifically contracted or working for us, and they do not have to go all the way to necessarily, like a hospital to get this. One of our big goals is to be able to have a traveling nurse eventually, and a space where we could provide that within Torrance County.

I wanted to provide a picture of fiscal year 24 versus fiscal year 25 this last quarter one and two. We finished up quarter two in December. In fiscal year 24 we didn't necessarily have these services for a full year, VSS did not come in at the very beginning of the fiscal year. Keep that in mind when also looking at these numbers, the previous fiscal year, 23 to 24 we served with Torrance County DV, specifically that grant, we served 58 people, and we provided a total of 204 contacts or services. What this means is we try to provide a wraparound of services, it's not just a one and done. I meet with you to de-escalate a situation, and what resources can I provide you for this appointment, and the next appointment, and let's prep for your court hearing. Then I will attend your court hearing with you. We provide in-depth services that help clients heal overall, not just meet with you one time, and then we're never talking again. That's why those numbers are very different, because we see clients sometimes long term, depending on the situation. All of our services are available to Torrance County residents and clients. I also wanted to paint a picture of how many people serve overall in the County, not just with the Torrance County DV-funded grant. For fiscal year, 24 we served 148 people. We provided 674 different services, and we were able to shelter 10 people within our emergency shelter within that fiscal year. When we go to fiscal year 25 which is where we're at right now. This is quarters one and quarter two. July through December, we have already served 39 people and provided 163 services. We are projected to serve more people and provide more services than we

did the previous year, and overall, our service response to the County and the residents as a whole, we've served 73 people and provided 471 different services, whether that's legal advocacy or a forensic interview. We have already sheltered seven people in our emergency shelter in these last two quarters. We are projected to go over the 10 that we did the previous year.

I want to break down what services we have been able to provide, specifically with the County DV grant, versus other services we provided, but we utilized other funding resources to be able to provide those services. Overall, with the Torrance County DV grant, we mostly provide advocacy and crisis intervention, advocacy can be victim and legal. Legal being like court accompaniment, helping do a restraining order versus victim being helping do referrals for counseling or doing a compensation application. We do the MDT coordination. That is our multidisciplinary team. For all of the child abuse cases that are done within Torrance County, we have an MDT Coordinator who tracks all of those cases where they are currently. We meet with the DAs, and the different law enforcement involved, and see where this case is at. What do we need? So on and so forth. Then we do have our 24-hour hotline that is partially covered by Torrance County DV. Other services that we have provided to residents within Torrance County include MDT case tracking. We have provided multiple forensic interviews now for residents of Torrance County, and we have provided individual and group counseling. Offender services are covered by a different funder. We have provided SANE services and emergency shelter. Overall, we have used a total of 10 different funding resources to be able to provide these other services outside of the County grant. Throughout 2024 we have met with many different partners and within the community. We've met with every single Police Department and provided training. We are looking to schedule another just annual training to go over all of our services and our lethality protocol for DV calls. We have met with adult and juvenile probation in the last year. We've met with CYFD, and we've met with YDI. We have stopped at some of the hotels. We've met with the District Attorney's Office. Stopped at health clinics, and we also stopped at the District Court multiple times. We've had one-on-one meetings with the Hearing Officer Campbell, and we talk and communicate very often with the District Court Clerk.

We also have a new position that we hired within the agency, which is an outreach specialist. She has been working hard, meeting with YDI in the last two weeks in Torrance County getting a lot of different outreach and tabling events that she plans to attend. Having her will be very helpful in getting more outreach done. Some of the challenges over the year have been staffing. Hiring directly from Torrance County has been a little bit difficult, and then we have some staff on

leave. I will be on leave starting on Friday. I do have a lead advocate who will be stepping in, as a Clinical Director. My Torrance advocate who lives within Estancia is currently also on maternity leave, we are having to fill the gaps where we can. VSS has had a lot of restructuring in the past six months because we brought on new programs. New programs have met new positions, new policies and procedures, and vacant positions. We are almost fully staffed. We have done a lot of growth within the agency to provide so many more services, it's just stalled a couple of other things. As for services, I did reach out to some partners that we've worked very closely with who are all there and are going to make a statement on our work together. Deputy Cervantes, Deputy Long, and Amanda Spalding from Torrance County Compliance are all going to just make a small statement.

Deputy Cervantes - Torrance County Sheriff's Office: I'm here to talk to you about my experience with VSS services while on duty. They are very helpful. They always answer the phone for any type of question, even if it's something that's outside of their field. They've been able to provide me with resources to reach other services for certain clients, or victims. I worked the night shift, I come at different times of night, several times a night, and I've never had an issue with them, and understand that we do have those services available for residency because we are so rural. We have nothing out here, but with them, at least it's a light for an individual.

Linda Jaramillo-County Commissioner: When somebody calls you for help, are you the first one to respond, and do you carry through or do you call VSS and make arrangements?

Deputy Cervantes - Torrance County Sheriff's Office: When the victim or whoever it is, it's called a call for service. Normally, let's say for this purpose of domestic violence call. When we arrive on the scene, we have to make that determination of what's going on. What are we going to do for this victim, or suspect, or what the situation is in its entirety. A lot of people don't have family nearby, or they don't have good relationships with those family members. With VSS, it's something that we call while we're on scene and explaining the situation, they may put them in a hotel or by transportation, or whatever the case may be. They're like the middlemen for us to be able to help them out a little bit more, aside from going to jail or being separated from the night and figuring it out. They give more of a step up for providing those services for them, to help.

Linda Jaramillo-County Commissioner: We don't have a shelter here in Torrance, but we can put them up in a hotel for their safety.

Deputy Cervantes - Torrance County Sheriff's Office: Yes, there's been other situations where we've been able to transport or have somebody transport those individuals. VSS has all these other programs that will assist them with whatever their situation is.

Ryan Schwebach-County Chairman: How long have you been here with Torrance County?

Deputy Cervantes - Torrance County Sheriff's Office: Two years.

Ryan Schwebach-County Chairman: Walk me through from a deputy's perspective. If somebody calls in domestic violence, you come to the scene and assess the situation. When does VSS become involved? When you're dealing with a victim and giving them options?

Deputy Cervantes - Torrance County Sheriff's Office: VSS provides us with a mentality form. It has a series of questions that we ask the victim. It ranges from, have they ever been choked? Have they been abused? In that line of questions, based on that, there's a criteria, we can call them directly that night for emergency service, or it could be follow-up services. Whenever we call there, we have that paperwork that's filled out and submit it to them. They have a copy of it and provide them a copy of the report. They do all follow-ups.

Ryan Schwebach-County Chairman: I'm also on the assumption, in your experience. The majority of the time, when you encounter these cases, you're dealing with a victim who is probably very torn psychologically and mentally on how to make the right decision, what their rights are, what their safety is, and all of that. What kind of support do the Sheriff's Department and/or VSS offer to walk them through that? Because if you make a phone call and nobody answers on the other side, the victim's first response would say, "I'm moving on. I'm done". That was a missed opportunity. Has that ever happened within the Sheriff's Department?

David Frazee-County Sheriff: Yes.

Ryan Schwebach-County Chairman: Do we know why or how often it's happened?

David Frazee-County Sheriff: No, I don't know.

Ryan Schwebach-County Chairman: There could be multiple reasons.

Linda Jaramillo-County Commissioner: In some cases where children are involved, are the children taken with the person who's being abused and protected?

Deputy Cervantes - Torrance County Sheriff's Office: Yes.

Ryan Schwebach-County Chairman: Is it different case by case, when you're dealing with a minor? Does that stage differ on what law enforcement can and or should do versus an adult? Are you obligated to remove a minor who is involved?

Deputy Cervantes - Torrance County Sheriff's Office: CYFD gets involved if minors are in danger.

Kevin McCall-County Vice Chair: Is that mandatory training to attend?

Deputy Cervantes - Torrance County Sheriff's Office: I'm not sure if it is mandatory.

Ryan Schwebach-County Chairman: The Sheriff is saying it is not mandatory. County Manager, walk me through the MOU we have with VSS. Tell me exactly what that entails.

Jordan Barela- County Manager: The MOU, sets a relationship between the County and VSS to provide roughly \$60,000 a year to list out and provide most of the services that are provided by VSS for County residents. There is not a ton in terms of meat and potatoes about that MOU. It is about two pages long. A summary of it is the County is providing \$60,000 to take over domestic violence services for this County, and these are the services that will be provided. There's not a bunch to it.

Ryan Schwebach-County Chairman: I remember when VSS came in because it was in-house. I can't exactly remember why we went with VSS.

Misty Witt-Deputy County Manager: It's my understanding that it is for the CYFD grant. It was a preference that it go to a nonprofit versus an in-house employee.

Ryan Schwebach-County Chairman: Is that common practice within the state?

Stephanie Wood - Executive Director for Valencia Shelter Services: It is common practice for these services to be given to a nonprofit in the state for

reasons that the nonprofit must adhere to VOCA and VAWA protections that are federally mandated, or victims of domestic violence, sexual assault, and child abuse, that certain protections of confidentiality need to be outside of the administrative law. That's the preference and the best practice of CYFD, and the choice as to why I was approached by David River to support Torrance County. David River is the DV Unit Manager. From my history, I've been doing domestic violence work for over 10 years, primarily in Valencia, doing it in Albuquerque, but from my history of being close to the DV unit before 2015 the turnover was always an issue for this program. My understanding was that the funding was to support three advocates at a part-time status to were also doing victim services and offender treatment and shared a phone line. With all that demand of service, they weren't able to keep up with the contractual demands of CYFD and the ability to continue that program, and why Dave River approached me because they didn't want this funding to not be supported by anybody in the County. They understood that there were still victims here who needed support and service.

Ryan Schwebach-County Chairman: We had the housing before. Why didn't David come to us?

Jordan Barela- County Manager: I don't know the answer to that one Mr. Chair.

Ryan Schwebach-County Chairman: I want to talk a little bit about what direct services you have within Torrance County. Do you provide staff here?

Stephanie Wood - Executive Director for Valencia Shelter Services: We have shared staff. The whole advocate unit is made up of five advocates for this service area. They have created a schedule where they do rotation days here at the main office in Torrance. They share that responsibility until we can hire the second position of the Torrance County advocate and or the other Torrance County advocate is back from maternity. Once the advocate is back, from maternity leave, we'll have the full position again. They work in Torrance one day a week.

Ryan Schwebach-County Chairman: Do the advocates meet in person, or is it usually over the phone?

Stephanie Wood - Executive Director for Valencia Shelter Services: It's the preference of the client or the situation.

Ryan Schwebach-County Chairman: I have heard we have had some issues in the past, primarily due to staff, is that corrected?

Stephanie Wood - Executive Director for Valencia Shelter Services: Yes. I also feel that with any nonprofit taking over services, these are normal differences that we would see in transition. Again, Caitlin did say that we didn't take on the full fiscal year 24. Integrating and making sure that the numbers were correct, changing the website information, making sure that we got the outreach completed, the hiring the Outreach Coordinator who is not supported through Torrance County funding, but leveraged through other funding that we can provide in the agency. I think that a lot of these issues will be addressed in time. But again, we've also had this in the transition period.

Ryan Schwebach-County Chairman: How long has this transition period been?

Stephanie Wood - Executive Director for Valencia Shelter Services: About six months from when we had a full turn to our agency and then also trying to engage the community.

Ryan Schwebach-County Chairman: Was it six months since the MOU was signed?

Stephanie Wood - Executive Director for Valencia Shelter Services: No, it's been longer. Six months of active collaboration from community partners, meaning that we've done the outreach and we've done the attempt, but sometimes some of the agencies, as you can see from our long course, deal with many other calls, not just domestic violence. It's also trying to get on their training calendars. It's trying to collaborate in that effort and being aware of the lethality assessment, what's the point of it? Where does it come from? The scientific backing gets certified so that they know the process and procedure.

Ryan Schwebach-County Chairman: Historically, the Sheriff's Department or law enforcement is the first point of contact to get the victim in touch with VSS, or some type of organization.

Stephanie Wood - Executive Director for Valencia Shelter Services: Survivors of Torrance County do not seek law enforcement support just because of the old fear of ICE and the detention center and all these things and so sometimes they just come straight to our office for support or call the hotline. We've had a couple of emails from survivors here in Torrance who have sought support, and we were able to help them. Having multiple avenues and being able to access them is the point because not every survivor will seek service through law enforcement.

Linda Jaramillo-County Commissioner: Does the \$60,000 cover the housing of the victims?

Stephanie Wood - Executive Director for Valencia Shelter Services: Mainly staff, and then it does have a little bit of hotel accommodation, dollars for the clients.

Ryan Schwebach-County Chairman: Is this MOU coming up for renewal?

Jordan Barela- County Manager: It would come up for renewal at the end of this fiscal year.

Ryan Schwebach-County Chairman: This presentation is very general for me, I prefer a little bit more stats specifically to accounting on numbers you have, how many you served, and how many haven't been served that requested it. Do we have that number?

Stephanie Wood - Executive Director for Valencia Shelter Services: Not readily accessible, but I can get it.

Ryan Schwebach-County Chairman: Is it data that's kept? That's of concern to me, because, in my mind, our goal in this is to provide a real need for our case of residents of Torrance County, and if there are individuals that have reached out and not been served, why? Is it the fault of our end for the lack of training with our Sheriff's Department or the availability of finances? We need to know the why. Prior, we had a little bit more direct communication in the whys because it was a staff here. We now have a third party, and checks and balances are a little bit tougher to acquire. Are we getting accurate information and how can we get some assurances that the information is accurate and correct?

Stephanie Wood - Executive Director for Valencia Shelter Services: I think at this point it might be helpful if the County created a reporting element where you have specific questions about what it is that you'd like us to answer because I think what we provide is customary for other organizations or other grants, private or for federal dollars or state dollars. Specifics would be helpful for us and the team so that we can get you that data.

Ryan Schwebach-County Chairman: You service Valencia County and Torrance?

Stephanie Wood - Executive Director for Valencia Shelter Services: Torrance, Socorro, Catron, and Valencia.

Ryan Schwebach-County Chairman: How large is your staff?

Stephanie Wood - Executive Director for Valencia Shelter Services: 36 altogether.

Ryan Schwebach-County Chairman: How long has your nonprofit been?

Stephanie Wood - Executive Director for Valencia Shelter Services: Been in existence since 1981.

Ryan Schwebach-County Chairman: It's expanded to these other countries for the same reason?

Stephanie Wood - Executive Director for Valencia Shelter Services: We were asked to support it. We never go anywhere, we are not invited or asked for support. In Socorro, particularly, there is a DV project out there. It's a nonprofit. So we provide sexual assault support and child abuse support. They provide us with a building and some space, and then we're able to leverage between the two agencies.

Amanda Spalding - Torrance County Compliance Officer: I oversee the ones that are on probation or pre-trial for domestic violence. I'm on the opposite side. Your officers deal with the victims and stuff like that, and then they may arrest them. Offenders may go to court, and then the offender comes to me, and then I monitor them on the offender's side. Whenever they are convicted, when they're on pre-trial. They still have to check in with me every week to make sure that they're not running they're not violating restraining orders. They have conditions of release that they have to follow. My job is to make sure that they are following these conditions. Are they violating the restraining orders or anything like that? Every once in a while, the court will require them to complete a domestic violence class, which they do through VSS before conviction, depending on the severity of the charges. Now, if not, then they're just on a pretrial status. Once they move to a probation status, then they're with me. The probation is no less than a year, and sometimes more. I've seen them up to three to four years' probation. During that time, they have to complete a 52-week class about domestic violence and stuff like that. VSS does offer that they are who I use. I send the referrals over there, and they've been amazing with me. Whenever I got in connection with the assets, when

I came into this position, they were like, instant on providing me training. What do I need to do? How do I need to do this? What is this class all about? Because I came in with a blindfold. They walked me through the whole process, step by step on how to monitor the clients more productively. I have a caseload of about 130 people that I'm monitoring.

Ryan Schwebach-County Chairman: What kind of time frame for those 130 people who are on your case over the last six months, 12 months?

Amanda Spalding - Torrance County Compliance Officer: They have probation for three or four years. I was up to 200. January and February are your busiest months because of the holidays and all that other stuff and court hearings. A lot of them that came on to probation, last January, February before that, are now being released from probation. They've done their time. I was able to drop off quite a few and release them from the courts and the probation process over this last month. The majority of them were completed. Some of them were unsuccessful discharges for whatever reason. For Torrance County, right now, I have 49 on probation for DWI and domestic violence is neck and neck with that same I think I'm at like 37 that is on probation for domestic violence. They are required to complete a 52-week class on domestic violence, one of the issues that we were having prior, was communication. They struggle with staffing; nobody is fully staffed. One of the things that was getting by is some of the public defenders, public defenders or private attorneys, were kind of sneaking in and doing this, you are being convicted of domestic violence, but we're only going to give you 180 days probation. By law, they have to do that domestic violence class. They can't complete that domestic violence class in 180 days. That's when I went to the judge and said, this is because it is required by law that they complete the 52-week class. To clarify this 52-week class are services through VSS. I don't know the success rate, because I haven't been here long enough to be able to put that number together, because of the fact it is a one-year class, and I have not been here a year, to see if there are any repeat offenders. As far as repeat files, I have not seen any when it comes to domestic violence. DWI, yes, I've seen a lot of repeat offenders. When I get somebody on probation with me, or even on pre-trial, the first thing I do is go to my closed case file and see if we got a frequent flyer. If I do, I pull that file, that way we can keep all of the caseloads in order.

Linda Jaramillo-County Commissioner: Do you see success rates with the people who do attend these classes?

Amanda Spalding - Torrance County Compliance Officer: Yes, I do. I also see a turnaround in their attitude towards the system. When they first came on with me, they were very like the victim is the problem. I've even referred over to them females that were the offender. It's not always males that are the offender. They'll come in kind of like sometimes, with the attitude that the offender is the problem. By the time we get into just a few of the classes, their demeanor, and their attitude, even towards me, you can see a change.

Ryan Schwebach-County Chairman: What's the cost of the class?

Stephanie Wood - Executive Director for Valencia Shelter Services: We have a \$35 intake fee, and then \$10 per class. If we identified that they're indigent. We do try to leverage other funding to work on it. The fee in the curriculum is something that they put weight on because it's paying in an onus. It's buying into the idea of change in that particular curriculum. We want to make sure it's accessible to individuals. The classes are Zoom for accessibility because individuals have to work. They are required to show their face and participate.

David Frazee-County Sheriff: When I came in here this morning regarding this particular incident, I was prepared to say, let's remove this service that we didn't need. From my perspective, all I've had is some bad news about the services they provided, although when I was in the back talking with my deputies, I was advised that they use the services quite a bit. They find it very helpful. The reason I had that stand in the beginning is because we had a domestic violence incident and a lady needed a place to stay, we called VSS, and they told us that they did not provide that service to Torrance County, so we were left with nothing. As a result, I put that lady up in my house in the mother-in-law's quarters. She stayed a day; I took her to the Gray Hound bus station and sent her back to El Paso. I gave her a little money and sent her on her way. She's doing very well. At this moment, she writes to my wife and me periodically. Based on that incident, I had a very negative opinion of VSS. Another incident has come to mind that we needed their services, and they wanted us to transport the victim to Las Lunas, but they weren't able to come out. Those are the only two incidents that I know of that are negative, and I didn't even know anything about the positive, because I generally don't get out and handle the domestic violence issues. From what I've learned this morning; I think my deputies would prefer to keep the service if we could. That is very beneficial. Thank you.

Deputy Long - Patrol Deputy: Calls for service day to day. I'm the one that interacts with the problem. I can try to paint you a picture and say that when I

arrive, it's hectic. Kids are crying, dogs are barking. Nine out of 10 times the female has a busted lip. She's very disgruntled, lost, and doesn't have anybody. We are that voice. We are face-to-face. This is my testimony, if I didn't have VSS, I would have sat there and I would have felt like my hands were tied, more so than they are in this culture that we're in now. For them to provide the services that they have provided. It's an excellent resource. I feel there hasn't been any time that VSS has let me down. I could give you an example. About a month and a half ago, we responded in Echo Ridge territory. Spoke with a female. She had a sister. The sister just had a newborn baby. The older sister wanted to kick out the younger sister with the newborn baby, and she had nowhere to go, and nobody was going to put her up in a hotel. Nobody was going to try and reach an extended hand for this young lady. I called VSS, and after hearing the whole situation, they were able to help out that young lady. If not, it would have been her, a brand new infant, and her boyfriend in a broken down car, maybe doesn't even have heat, that they would have to go there for the night. VSS stepped up and put them up in a hotel. I'm not saying it's a permanent fixture. It's a temporary solution to try to find that permanent solution. That's what they do. They give resources when you feel there are no resources to give. I feel like if we were to take away VSS, we would be at ground zero. As the Sheriff said, putting up victims in his household, like to me, that's kind of ridiculous. I think as a society, we need to do better with these people that we come in contact with. They don't have the financial means to try to get themselves out of a situation when VSS comes into play, it's to fill the gaps that are identified.

Linda Jaramillo-County Commissioner: Back in the early 70s, I was a victim of domestic violence, and back then, there were no resources like this. I had my family, but I was so ashamed of what was going on, but I made the break myself. Some people can't do that, and I sympathize with them. If there's anything I can do to help, I will.

C. MANGER'S REPORT:

Jordan Barela- County Manager: I wanted to advise the board that we will be heading up to Santa Fe for the Legislative Conference. We took a break. I know the Commissioner did as well, but we will be up there starting tomorrow through the next couple of weeks to do some meet and greets and also lobby for our capital projects and begin that process.

D. COMMISSIONERS' REPORTS

1. Kevin McCall – County Vice Chairman, District 1

Kevin McCall- County Vice Chair: None

2. Ryan Schwebach- County Chairman, District 2

Ryan Schwebach-County Chairman: None

3. Linda Jaramillo – County Commissioner, District 3

Linda Jaramillo-County Commissioner: I attended the Legislative Conference opening session, yesterday. I'm going back today to meet with my fellow Commissioners from other Counties and meet with Liz Stefanics, she said she'd call me today about the Capital Outlay. Are there any limitations or am I free to talk to our Legislators?

Kevin McCall-County Vice Chair: As long as you stay within the realm of what the Commission and our ICIP lists, I think you're free. We've had some issues in the past where there's been an individual Commissioner who had an agenda item that they wanted to bring forth. I don't think it's wise for you to operate as a County Commissioner and do those personal or regional-type items.

Ryan Schwebach-County Chairman: As Commissioners, the number one rule that we have to remember is that a Commissioner has no power, has no authority the Commission does. That being said when you're talking with your Legislators, they must understand who you're representing. When you start saying, I represent the Commission, which is perfectly fine again, go to the ICIP because that was approved by the Commission. They'll ask you this question. What I've seen in the past is some individuals who have attempted to represent the Commission. They get the year of the legislature. It's a good idea. They want to go for it, and then all of a sudden, you get to the ICIP and it's not on there, and the legislature starts gathering up these funds and says, Commissioner came to me when we said, "Where is it on ICIP?" The Commissioners were made aware of it and said, "Hang on a second. We didn't approve any of that. That's not on our list." The Admin Building is number one on that list. Mr. McCall's worked very diligently since he's been on this Commission.

15. **EXECUTIVE SESSION: None**

16. **Announcement of the next Board of County Commissioners Meeting:**
February 12, 2025, at 9:00 AM.

17. **Signing of Official Documents.**

18. **Adjourn.**

Action Taken:

Ryan Schwebach-County Chairman: Motion to adjourn.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Linda Jaramillo – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Absent: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

The meeting adjourned at 11:58 AM.

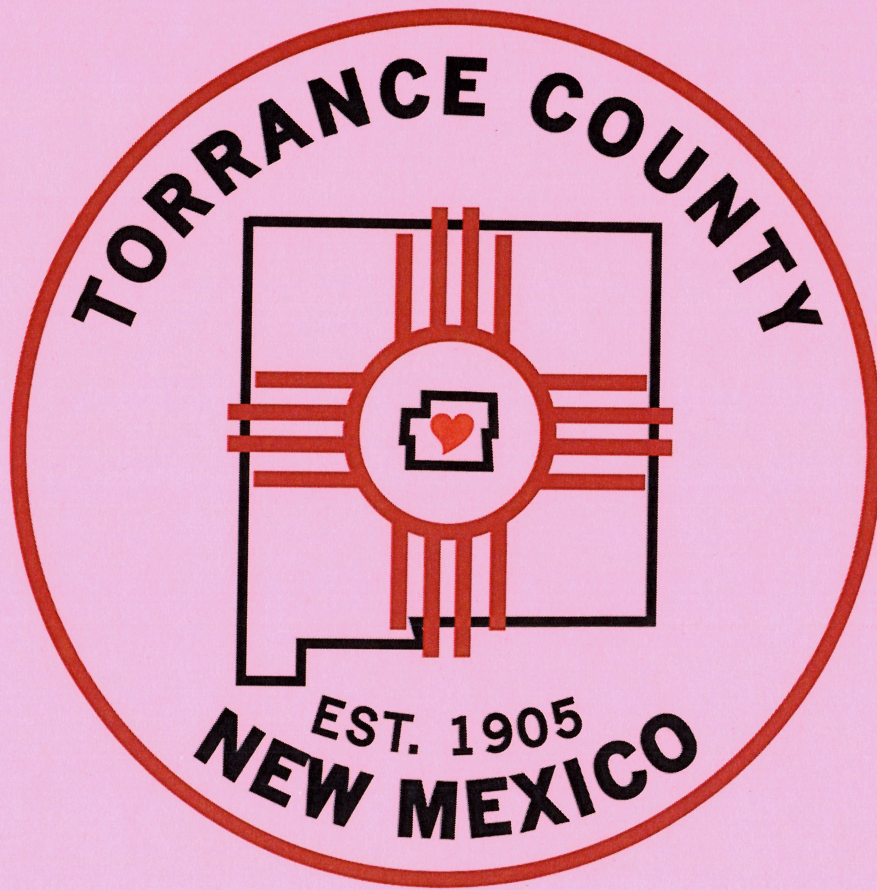
Ryan Schwebach – Chairman

Genell Morris – Admin Assistant

Date

Sylvia Chavez – County Clerk

The video and audio of this meeting are available upon request.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 10 A



ACCOUNTS PAYABLE CHECK REPORT APPROVAL

Torrance County Commission Approval:

We the undersigned members of the Torrance County Board of County Commissioners met in regular session on **February 12, 2025**, and approved the attached check report as presented against the funds of Torrance County in the amount of **\$831,691.83**

Kevin McCall, District 1

Ryan Schwebach, District 2

Linda Jaramillo, District 3

Attest:

Sylvia Chavez, County Clerk

Torrance County Treasurer Approval:

I, the Torrance County Treasurer, do hereby certify that sufficient funds exist for the payment of the checks listed on the attached check report.

Kathryn Hernandez, County Treasurer

Check Report Summary:

Check Report Dates:	01/17/2025 to 02/05/2025	Total Payments: 243
Total Checks:	215	Checks: 131582 to 131802
Voided Checks:	4	Checks: 131539, 131715, 131716, 131751
Bank Drafts:	16	DFT0001114, DFT0001115, DFT0001116, DFT0001117, DFT0001118, DFT0001119, DFT0001120, DFT0001121, DFT0001122, DFT0001123, DFT0001127, DFT0001128 DFT0001129, DFT0001130, DFT0001131, DFT0001132
Electronic Fund Transfers:	8	EFT: 295 TO 302
Total of Payments Issued:	\$831,691.83	



Torrance County, NM

Check Report

By Check Number

Date Range: 01/17/2025 - 02/05/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Main Checking-Main Checking						
Payment Type: EFT						
418	COLUMBUS BANK AND TRUST	01/21/2025	EFT	0.00	519.31	295
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004507	Invoice	01/16/2025	Flex Plan	0.00	519.31	
	401-000-9001		Payroll Liabilities		519.31	
4832	PRESBYTERIAN HEALTH PLAN	01/21/2025	EFT	0.00	48,821.94	296
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004519	Invoice	01/16/2025	Presbyterian Health Insurance	0.00	43,438.63	
	401-000-9001		Payroll Liabilities		43,438.63	
INV0004520	Invoice	01/16/2025	Presbyterian Health Insurance	0.00	5,383.31	
	401-000-9001		Payroll Liabilities		5,383.31	
5189	SUNRISE BANK	01/21/2025	EFT	0.00	1,643.38	297
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004522	Invoice	01/16/2025	Sunrise Loan	0.00	1,643.38	
	401-000-9001		Payroll Liabilities		1,643.38	
1232	CORECIVIC INC.	01/23/2025	EFT	0.00	224,100.00	298
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TCDF TRANS 5.22	Invoice	01/23/2025	COMMISSION APPROVED PRIOR YEAR PAY	0.00	57,420.00	
	825-070-2172		CARE OF INMATES		57,420.00	
TCDF TRANS9.22.	Invoice	01/23/2025	COMMISSION APPROVED PRIOR YEAR INV	0.00	166,680.00	
	825-070-2172		CARE OF INMATES		166,680.00	
1232	CORECIVIC INC.	01/30/2025	EFT	0.00	38,242.60	299
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TCDF072024	Invoice	01/22/2025	Inmate Housing - July	0.00	38,242.60	
	420-070-2172		CARE OF INMATES		38,242.60	
1232	CORECIVIC INC.	01/30/2025	EFT	0.00	100,822.16	300
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TCDF082024	Invoice	01/22/2025	Inmate Housing - August	0.00	100,822.16	
	420-070-2172		CARE OF INMATES		100,822.16	
5189	SUNRISE BANK	01/30/2025	EFT	0.00	1,336.38	301
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004539	Invoice	01/30/2025	Sunrise Loan	0.00	1,336.38	
	401-000-9001		Payroll Liabilities		1,336.38	
5039	BOKF, NA	02/04/2025	EFT	0.00	6,419.50	302

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TORRANCE2016/	Invoice	02/04/2025	GO Bonds Series 2016	0.00	6,419.50	
	401-005-2272		CONTRACT - PROFESSION		134.53	
	562-011-2350		BOND INTEREST PAYMEN		6,284.97	
Total EFT:				0.00	421,905.27	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Regular						
1264	JARAMILLO, LINDA	02/03/2025	Regular	0.00	-477.17	131539
419	AFLAC	01/21/2025	Regular	0.00	2,261.38	131582
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004455	Invoice	01/02/2025	Aflac	0.00	767.00	
	401-000-9001		Payroll Liabilities		767.00	
INV0004456	Invoice	01/02/2025	Aflac	0.00	363.69	
	401-000-9001		Payroll Liabilities		363.69	
INV0004499	Invoice	01/16/2025	Aflac	0.00	767.00	
	401-000-9001		Payroll Liabilities		767.00	
INV0004500	Invoice	01/16/2025	Aflac	0.00	363.69	
	401-000-9001		Payroll Liabilities		363.69	
VEN01399	BUREAU FOR CHILD SUPPORT ENFORCEMENT	01/21/2025	Regular	0.00	288.46	131583
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004527	Invoice	01/16/2025	Child Support	0.00	288.46	
	401-000-9001		Payroll Liabilities		288.46	
4270	COLONIAL LIFE	01/21/2025	Regular	0.00	306.36	131584
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004503	Invoice	01/16/2025	Colonial	0.00	174.78	
	401-000-9001		Payroll Liabilities		174.78	
INV0004504	Invoice	01/16/2025	Colonial Post tax	0.00	131.58	
	401-000-9001		Payroll Liabilities		131.58	
4834	DELTA DENTAL OF NEW MEXICO INC	01/21/2025	Regular	0.00	4,625.21	131586
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004461	Invoice	01/02/2025	Dental Insurance	0.00	1,854.01	
	401-000-9001		Payroll Liabilities		1,854.01	
INV0004462	Invoice	01/02/2025	Dental Insurance	0.00	357.46	
	401-000-9001		Payroll Liabilities		357.46	
INV0004505	Invoice	01/16/2025	Dental Insurance	0.00	2,048.13	
	401-000-9001		Payroll Liabilities		2,048.13	
INV0004506	Invoice	01/16/2025	Dental Insurance	0.00	365.61	
	401-000-9001		Payroll Liabilities		365.61	
5019	GLOBE LIFE & ACCIDENT INSURANCE	01/21/2025	Regular	0.00	163.00	131587
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004508	Invoice	01/16/2025	Globe Life Insurance	0.00	163.00	
	401-000-9001		Payroll Liabilities		163.00	
4339	LIBERTY NATIONAL LIFE INSURANCE	01/21/2025	Regular	0.00	683.88	131588
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004510	Invoice	01/16/2025	Liberty Life Insurance	0.00	342.28	
	401-000-9001		Payroll Liabilities		342.28	
INV0004511	Invoice	01/16/2025	Liberty Life Insurance	0.00	333.65	
	401-000-9001		Payroll Liabilities		333.65	
INV0004512	Invoice	01/16/2025	Liberty Life Insurance	0.00	7.95	
	401-000-9001		Payroll Liabilities		7.95	
4987	NEW YORK LIFE	01/21/2025	Regular	0.00	152.13	131590

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004517	Invoice	01/16/2025	New York Life Insurance	0.00	67.17	
	401-000-9001		Payroll Liabilities		67.17	
INV0004518	Invoice	01/16/2025	New York Life Insurance	0.00	84.96	
	401-000-9001		Payroll Liabilities		84.96	
1096	NM RETIREE HEALTH-CARE AUTHORI	01/21/2025	Regular	0.00	5,895.75	131591
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004521	Invoice	01/16/2025	Retiree Health Care	0.00	5,895.75	
	401-000-9001		Payroll Liabilities		5,895.75	
448	NM TAXATION & REVENUE	01/21/2025	Regular	0.00	415.05	131592
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004529	Invoice	01/16/2025	NM LEVY #70844	0.00	415.05	
	401-000-9001		Payroll Liabilities		415.05	
448	NM TAXATION & REVENUE	01/21/2025	Regular	0.00	634.39	131593
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004528	Invoice	01/16/2025	LEVY NUMBER: 60573	0.00	634.39	
	401-000-9001		Payroll Liabilities		634.39	
2021	PRE-PAID LEGAL SERVICES, INC	01/21/2025	Regular	0.00	241.78	131594
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004509	Invoice	01/16/2025	Legal Shield	0.00	241.78	
	401-000-9001		Payroll Liabilities		241.78	
1335	TORRANCE COUNTY	01/21/2025	Regular	0.00	81.48	131595
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004523	Invoice	01/16/2025	Torrance County Property Tax	0.00	81.48	
	401-000-9001		Payroll Liabilities		81.48	
5414	TX CHILD SUPPORT SDU	01/21/2025	Regular	0.00	254.31	131596
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004530	Invoice	01/16/2025	TX SDU CHILD SUPPORT	0.00	254.31	
	401-000-9001		Payroll Liabilities		254.31	
2787	WASHINGTON NATIONAL INSURANCE CO	01/21/2025	Regular	0.00	18.90	131597
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004525	Invoice	01/16/2025	Washington National Life	0.00	18.90	
	401-000-9001		Payroll Liabilities		18.90	
3207	AIRGAS USA LLC	01/21/2025	Regular	0.00	213.98	131598
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
5513390886	Invoice	01/13/2025	Fire Dept Airgas Rental Open PO District 2	0.00	213.98	
	406-091-2230		SUPPLIES - MEDICAL		213.98	
VEN01336	AKC PLUMBING, LLC	01/21/2025	Regular	0.00	429.24	131599

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000576	Invoice	01/21/2025	EMERGENCY! Unit #3 at Judicial Court Ro	0.00	429.24	
	401-016-2215		MAINTENANCE & REPAIR		429.24	
5450	AMAZON BUSINESS	01/21/2025	Regular	0.00	273.87	131600
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1TPQ-9KPV-F7PT	Invoice	01/14/2025	gloves	0.00	273.87	
	402-060-2219		SUPPLIES - GENERAL OFFI		22.98	
	402-060-2219		SUPPLIES - GENERAL OFFI		21.50	
	402-060-2248		SUPPLIES - SAFETY		39.99	
	402-060-2248		SUPPLIES - SAFETY		19.98	
	402-060-2248		SUPPLIES - SAFETY		39.99	
	402-060-2248		SUPPLIES - SAFETY		39.99	
	402-060-2248		SUPPLIES - SAFETY		39.99	
	402-060-2248		SUPPLIES - SAFETY		49.45	
5348	AMBITIONS DOCUMENT SOLUTIONS	01/21/2025	Regular	0.00	180.70	131601
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17295	Invoice	01/13/2025	Business Cards	0.00	180.70	
	401-050-2221		PRINTING/PUBLISHING/A		180.70	
5348	AMBITIONS DOCUMENT SOLUTIONS	01/21/2025	Regular	0.00	206.70	131602
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17313	Invoice	01/13/2025	BUSINESS CARDS - KRISTIN SAAVEDRA CP	0.00	206.70	
	401-055-2221		PRINTING/PUBLISHING/A		206.70	
5348	AMBITIONS DOCUMENT SOLUTIONS	01/21/2025	Regular	0.00	1,007.50	131603
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17299	Invoice	01/13/2025	Yrs of Service Pins / Proposal # 3926	0.00	1,007.50	
	401-014-2219		SUPPLIES - GENERAL OFFI		1,007.50	
5348	AMBITIONS DOCUMENT SOLUTIONS	01/21/2025	Regular	0.00	206.70	131604
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17298	Invoice	01/13/2025	Business Cards for J.Jordan Barela CO MN	0.00	206.70	
	401-010-2221		PRINTING/PUBLISHING/A		206.70	
5348	AMBITIONS DOCUMENT SOLUTIONS	01/21/2025	Regular	0.00	180.70	131605
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17294	Invoice	01/13/2025	Business Cards	0.00	180.70	
	401-050-2221		PRINTING/PUBLISHING/A		180.70	
5408	BANK OF AMERICA	01/21/2025	Regular	0.00	245.96	131606
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004498	Invoice	01/13/2025	INSTITUTE OF POLICE TECHNOLOGY & M	0.00	245.96	
	401-050-2222		SUPPLIES - FIELD SUPPLIE		216.00	
	401-050-2222		SUPPLIES - FIELD SUPPLIE		29.96	
5416	CRYSTAL SPRINGS	01/21/2025	Regular	0.00	27.50	131607
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9318882	Invoice	01/08/2025	Crystal Springs	0.00	27.50	
	911-080-2219		SUPPLIES - GENERAL OFFI		27.50	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4705	DOUBLE H AUTO	01/21/2025	Regular	0.00	453.43	131608
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
087563	Invoice	01/13/2025	Parts for repair on Road equipment and MAINTENANCE & REPAIR	0.00	453.43	
	402-060-2244				453.43	
4448	GEO-TEST INC.	01/21/2025	Regular	0.00	2,648.66	131609
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
102673	Invoice	01/14/2025	Soil Testing TPF project King Farm Ranch R MAINTENANCE & REPAIR	0.00	1,324.33	
	402-060-2253				1,324.33	
102674	Invoice	01/14/2025	Soil testing for TPF project Martin Road MAINTENANCE & REPAIR	0.00	1,324.33	
	402-060-2253				1,324.33	
3929	HENRY SCHEIN MATRX MEDICAL	01/21/2025	Regular	0.00	124.20	131610
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
30446910	Invoice	01/13/2025	EMS Supplies/Equipment/Medications Op SUPPLIES - MEDICAL	0.00	124.20	
	416-083-2230				124.20	
4846	HORIZONS OF NEW MEXICO	01/21/2025	Regular	0.00	28.38	131611
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
SINV043118	Invoice	01/13/2025	SHREDDING SERVICE FY2025 CONTRACT - OTHER SERV	0.00	28.38	
	401-030-2271				28.38	
4846	HORIZONS OF NEW MEXICO	01/21/2025	Regular	0.00	28.38	131612
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
SINV043146	Invoice	01/13/2025	SHREDDING SERVICES CONTRACT-OTHER SERVI	0.00	28.38	
	401-010-2271				28.38	
4846	HORIZONS OF NEW MEXICO	01/21/2025	Regular	0.00	28.38	131613
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
SINV043138	Invoice	01/13/2025	DOCUMENT DESTRUCTION SERVICE CONTRACT - OTHER SERV	0.00	28.38	
	401-040-2271				28.38	
VEN01408	LEXIPOL, LLC	01/21/2025	Regular	0.00	965.00	131614
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INVPRA11247151	Invoice	01/08/2025	Lexipol Training Program EMPLOYEE TRAINING	0.00	965.00	
	911-085-2266				315.00	
	911-085-2266				650.00	
2291	LOBO INTERNET SERVICES LTD	01/21/2025	Regular	0.00	482.50	131615
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
B15014-12	Invoice	01/13/2025	Internet Services. TELECOMMUNICATIONS/I	0.00	125.00	
	402-060-2207				125.00	
N10715-69	Invoice	01/13/2025	INTERNET & WEB HOSTING TELECOMMUNICATIONS	0.00	155.00	
	401-096-2207				155.00	
N10958-63	Invoice	01/13/2025	Lobo Internet TELECOMMUNICATIONS	0.00	157.50	
	911-080-2207				157.50	
N12084-61	Invoice	01/13/2025	Monthly internet service TELECOMMUNICATIONS	0.00	45.00	
	401-096-2207				45.00	
VEN01287	MISTY WITT	01/21/2025	Regular	0.00	29.89	131616

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6797	Invoice	01/13/2025	Gasoline for M1	0.00	29.89	
	401-010-2202		SUPPLIES - VEHICLE FUEL		29.89	
17	PEAVEY COMPANIES INC	01/21/2025	Regular	0.00	4,853.00	131617
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
405573	Invoice	01/13/2025	Safety Jackpot Cards	0.00	4,853.00	
	600-006-2248		SUPPLIES - SAFETY		4,853.00	
107	QWEST CORPORATION	01/21/2025	Regular	0.00	193.80	131618
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 7571	Invoice	01/13/2025	Monthly charges Moriarty SC	0.00	193.80	
	401-037-2207		TELECOMMUNICATIONS		193.80	
107	QWEST CORPORATION	01/21/2025	Regular	0.00	46.20	131619
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 7944	Invoice	01/13/2025	Monthly phone charges- Sheriff	0.00	46.20	
	401-096-2207		TELECOMMUNICATIONS		46.20	
107	QWEST CORPORATION	01/21/2025	Regular	0.00	307.13	131620
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 8566	Invoice	01/13/2025	Monthly charges Estancia SC	0.00	307.13	
	401-036-2207		TELECOMMUNICATIONS		307.13	
107	QWEST CORPORATION	01/21/2025	Regular	0.00	152.80	131621
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 7094	Invoice	01/13/2025	Monthly phone charge- Manager	0.00	152.80	
	401-096-2207		TELECOMMUNICATIONS		152.80	
107	QWEST CORPORATION	01/21/2025	Regular	0.00	133.62	131622
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 4146	Invoice	01/13/2025	Monthly phone charges- Road	0.00	133.62	
	401-096-2207		TELECOMMUNICATIONS		133.62	
107	QWEST CORPORATION	01/21/2025	Regular	0.00	74.31	131623
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 2736	Invoice	01/13/2025	Monthly phone charges-Treasurer	0.00	74.31	
	401-096-2207		TELECOMMUNICATIONS		74.31	
107	QWEST CORPORATION	01/21/2025	Regular	0.00	609.66	131624
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 0063	Invoice	01/13/2025	Monthly charges Dispatch	0.00	609.66	
	911-080-2207		TELECOMMUNICATIONS		609.66	
107	QWEST CORPORATION	01/21/2025	Regular	0.00	149.17	131625
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 2762	Invoice	01/13/2025	Monthly phone charges- Road	0.00	149.17	
	401-096-2207		TELECOMMUNICATIONS		149.17	
107	QWEST CORPORATION	01/21/2025	Regular	0.00	70.94	131626

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Date Range: 01/17/2025 - 02/05/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 0726	Invoice	01/13/2025	Monthly charges Mountainair SC	0.00	70.94	
	401-027-2207		TELECOMMUNICATIONS		70.94	
107	QWEST CORPORATION	01/21/2025	Regular	0.00	142.96	131627
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 4021	Invoice	01/13/2025	Monthly phone charges- Sheriff	0.00	142.96	
	401-096-2207		TELECOMMUNICATIONS		142.96	
107	QWEST CORPORATION	01/21/2025	Regular	0.00	74.31	131628
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 8623	Invoice	01/13/2025	Monthly phone charges- Assessor	0.00	74.31	
	401-096-2207		TELECOMMUNICATIONS		74.31	
5426	SENERGY PETROLEUM, LLC	01/21/2025	Regular	0.00	5,053.48	131629
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SEN-964943	Invoice	01/14/2025	Bulk Fuel and Oil	0.00	5,053.48	
	402-060-2202		SUPPLIES - VEHICLE FUEL		5,053.48	
3331	SOUTHWEST PROPANE LLC	01/21/2025	Regular	0.00	383.63	131630
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
G837488013489	Invoice	01/13/2025	Southwest Propane Utility for District 4 O	0.00	383.63	
	409-091-2209		UTILITIES - NATURAL GAS		383.63	
1	WAGNER EQUIPMENT CO.	01/21/2025	Regular	0.00	8,452.39	131631
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
P10C0913559	Invoice	01/14/2025	Maintenance and parts not on contract	0.00	877.99	
	402-060-2244		MAINTENANCE & REPAIR		877.99	
S10W0927603	Invoice	01/14/2025	Service Contract for Cat Equipment	0.00	4,752.65	
	402-060-2244		MAINTENANCE & REPAIR		4,752.65	
S10W0927638	Invoice	01/14/2025	Service Contract for Cat Equipment	0.00	2,821.75	
	402-060-2244		MAINTENANCE & REPAIR		2,821.75	
423	ADVANCED COMMUNICATIONS &	01/22/2025	Regular	0.00	224.87	131632
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
22044-00	Invoice	01/14/2025	FCC License Renewal	0.00	224.87	
	911-080-2241		COMMUNICATIONS COST		224.87	
5450	AMAZON BUSINESS	01/22/2025	Regular	0.00	145.98	131633
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1RX6-36KT-1713	Invoice	01/14/2025	AED Training Equipment	0.00	145.98	
	600-006-2248		SUPPLIES - SAFETY		119.00	
	600-006-2248		SUPPLIES - SAFETY		26.98	
5450	AMAZON BUSINESS	01/22/2025	Regular	0.00	36.96	131634
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
131L-T6C6-1R9W	Invoice	01/14/2025	Gauze	0.00	36.96	
	600-006-2248		SUPPLIES - SAFETY		36.96	
5450	AMAZON BUSINESS	01/22/2025	Regular	0.00	101.01	131635

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Date Range: 01/17/2025 - 02/05/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
19F3-9NPJ-91XX	Invoice	01/14/2025	Office Supplies for Finance/Grants	0.00	101.01	
	401-055-2219		SUPPLIES - GENERAL OFFI		99.99	
	401-055-2219		SUPPLIES - GENERAL OFFI		1.02	
5408	BANK OF AMERICA	01/22/2025	Regular	0.00	30.00	131636
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
8318549	Invoice	01/15/2025	Notary Training Erica Quintana	0.00	30.00	
	911-080-2266		EMPLOYEE TRAINING		30.00	
4705	DOUBLE H AUTO	01/22/2025	Regular	0.00	219.95	131637
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
087581	Invoice	01/15/2025	Repairs and Maintenance for Issued Picku	0.00	131.97	
	402-060-2201		MAINTENANCE & REPAIR		131.97	
087583	Invoice	01/15/2025	Repairs and Maintenance for Issued Picku	0.00	87.98	
	402-060-2201		MAINTENANCE & REPAIR		87.98	
156	EASTVIEW	01/22/2025	Regular	0.00	26.25	131638
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1-15-25	Invoice	01/15/2025	Welding, wiring and plumbing supplies.	0.00	26.25	
	402-060-2250		SUPPLIES - SHOP		26.25	
50	EMW GAS ASSOCIATION	01/22/2025	Regular	0.00	1,690.63	131639
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
11.2024 9250	Invoice	01/22/2025	Monthly gas bill- District 3	0.00	321.18	
	408-091-2209		UTILITIES - NATURAL GAS		321.18	
12.2024 1860	Invoice	01/16/2025	Monthly gas bill- Maintenace	0.00	606.33	
	401-015-2209		UTILITIES - NATURAL GAS		606.33	
12.2024 4510	Invoice	01/16/2025	Monthly gas bill- District 5	0.00	319.77	
	405-091-2209		UTILITIES - NATURAL GAS		319.77	
12.2024 5690	Invoice	01/16/2025	Monthly gas bill- Maintenace	0.00	111.03	
	401-015-2209		UTILITIES - NATURAL GAS		111.03	
12.2024 6230	Invoice	01/16/2025	Monthly gas bill- District 5	0.00	332.32	
	405-091-2209		UTILITIES - NATURAL GAS		332.32	
5359	GALLAGHER BENEFIT SERVICES, INC.	01/22/2025	Regular	0.00	2,810.00	131640
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
332163	Invoice	01/15/2025	Benefits Contract Gallagher	0.00	2,810.00	
	401-014-2272		CONTRACT - PROFESSION		2,810.00	
4448	GEO-TEST INC.	01/22/2025	Regular	0.00	3,059.78	131641
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
102488	Invoice	01/14/2025	Soil testing for TPF project Martinez Road	0.00	1,251.14	
	402-060-2253		MAINTENANCE & REPAIR		1,251.14	
102639	Invoice	01/14/2025	Soil testing for TPF project Martinez Road	0.00	1,808.64	
	402-060-2253		MAINTENANCE & REPAIR		1,808.64	
36	GUSTIN HARDWARE, INC.	01/22/2025	Regular	0.00	87.72	131642

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
390850	Invoice	01/15/2025	Supplies and parts for maintenance at roa	0.00	87.72	
402-060-2250	SUPPLIES - SHOP	Supplies and parts for maintena	87.72			
4846	HORIZONS OF NEW MEXICO	01/22/2025	Regular	0.00	28.38	131643
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
SINV043361	Invoice	01/15/2025	DOCUMENT DESTRUCTION SERVICE	0.00	28.38	
401-040-2271	CONTRACT - OTHER SERV	DOCUMENT DESTRUCTION SER	28.38			
4846	HORIZONS OF NEW MEXICO	01/22/2025	Regular	0.00	28.38	131644
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
SINV043371	Invoice	01/15/2025	Horizons of New Mexico	0.00	28.38	
911-080-2271	CONTRACTS OTHER SERVI	November Monthly Rental Fee	4.56			
911-080-2271	CONTRACTS OTHER SERVI	November 5% Contract Fee	1.12			
911-080-2271	CONTRACTS OTHER SERVI	November 5% Contract Fee	0.23			
911-080-2271	CONTRACTS OTHER SERVI	November 65 Gallon Container	22.47			
4846	HORIZONS OF NEW MEXICO	01/22/2025	Regular	0.00	28.38	131645
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
SIN043372	Invoice	01/14/2025	SHREDDING SERVICES	0.00	28.38	
401-010-2271	CONTRACT-OTHER SERVI	NOV 2024 SHREDDING SERVICE	28.38			
4846	HORIZONS OF NEW MEXICO	01/22/2025	Regular	0.00	56.77	131646
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
SINV043366	Invoice	01/15/2025	2 65-Gal Containers for Shred	0.00	56.77	
401-050-2271	OTHER SERVICES	November - 2 65-Gal Container	56.77			
4846	HORIZONS OF NEW MEXICO	01/22/2025	Regular	0.00	28.38	131647
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
SINV043339	Invoice	01/15/2025	Document Destruction Services	0.00	28.38	
612-020-2203	MAINTENANCE & REPAIR	November Document Destructi	28.38			
4846	HORIZONS OF NEW MEXICO	01/22/2025	Regular	0.00	28.38	131648
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
SINV043359	Invoice	01/15/2025	SHREDDING SERVICE FY2025	0.00	28.38	
401-030-2271	CONTRACT - OTHER SERV	NOVEMBER SHREDDING SERVIC	28.38			
990	IRON MOUNTAIN RECORDS MANAGEMENT	01/22/2025	Regular	0.00	636.47	131649
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
202947454	Invoice	01/15/2025	Off site storage	0.00	636.47	
612-020-2203	MAINTENANCE & REPAIR	Off site storage	463.00			
612-020-2203	MAINTENANCE & REPAIR	Off site storage	173.47			
2291	LOBO INTERNET SERVICES LTD	01/22/2025	Regular	0.00	485.36	131650
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
N15113-1	Invoice	01/14/2025	Lobo Internet Set Up EMS Building	0.00	318.42	
416-083-2207	TELECOMMUNICATIONS/I	One Time Set Up Cost	318.42			
N15113-1B	Invoice	01/14/2025	Lobo Internet Service EMS Building	0.00	91.94	
416-083-2207	TELECOMMUNICATIONS/I	Service Cost Oct 2024	91.94			
N15113-2	Invoice	01/14/2025	Lobo Internet Service EMS Building	0.00	75.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	416-083-2207	TELECOMMUNICATIONS/I	Service Cost Dec 2024		75.00	
3729	MARLIN BUSINESS BANK	01/22/2025	Regular	0.00	96.41	131651
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
21589777	Invoice	01/15/2025	Marlin business bank	0.00	96.41	
	911-080-2284		LEASE EQUIPMENT		74.84	
	911-080-2284		LEASE EQUIPMENT		21.57	
129	MORIARTY, CITY OF	01/22/2025	Regular	0.00	1,729.08	131652
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2401-TC	Invoice	01/08/2025	Moriarty pd MOU	0.00	1,729.08	
	911-080-2271		CONTRACTS OTHER SERVI		1,729.08	
1328	NM DEPARTMENT OF PUBLIC SAFETY	01/22/2025	Regular	0.00	1,483.79	131653
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
000010130801	Invoice	01/14/2025	MOU between with DPS for DWI enforce	0.00	1,483.79	
	605-022-2271		CONTRACT - OTHER SERV		1,483.79	
1449	P & M SIGNS INC	01/22/2025	Regular	0.00	2,200.50	131654
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
9403	Invoice	01/14/2025	Small Address Placards and Numbers	0.00	2,200.50	
	401-008-2242		SUPPLIES - SIGNS		1,750.00	
	401-008-2242		SUPPLIES - SIGNS		450.50	
1449	P & M SIGNS INC	01/22/2025	Regular	0.00	4,656.80	131655
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
9402	Invoice	01/15/2025	Signs for various roads	0.00	4,656.80	
	402-060-2242		SUPPLIES - SIGNS		1,380.60	
	402-060-2242		SUPPLIES - SIGNS		1,438.10	
	402-060-2242		SUPPLIES - SIGNS		400.00	
	402-060-2242		SUPPLIES - SIGNS		1,438.10	
5514	PERSONNEL EVALUATION INC.	01/22/2025	Regular	0.00	100.00	131656
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
53388	Invoice	01/15/2025	20 Personnel Eval Profiles (PEP)	0.00	100.00	
	911-080-2272		CONTRACT - PROFESSION		100.00	
5491	PORTER LEE CORPORATION	01/22/2025	Regular	0.00	334.05	131657
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
31323	Invoice	01/14/2025	Supplies Used In the Evidence Departmen	0.00	334.05	
	401-050-2222		SUPPLIES - FIELD SUPPLIE		215.00	
	401-050-2222		SUPPLIES - FIELD SUPPLIE		119.05	
3859	PRUDENTIAL OVERALL SUPPLY	01/22/2025	Regular	0.00	315.37	131658
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
450747251	Invoice	01/15/2025	Uniforms for Road Crew	0.00	315.37	
	402-060-2236		SUPPLIES - UNIFORMS		315.37	
VEN01437	RELIANT HIRING SOLUTIONS	01/22/2025	Regular	0.00	575.00	131659

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
RHS-1943	Invoice	01/15/2025	Hiring Expo for Law Enforcement	0.00	575.00	
	401-050-2257		OUTREACH MATERIALS		575.00	
1868	TAVENNER'S TOWING & RECOVERY	01/22/2025	Regular	0.00	173.50	131660
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
79204	Invoice	01/15/2025	Tavanner's Towing - Open	0.00	173.50	
	401-050-2267		SERVICES - TOWING		173.50	
5296	THE MASTER'S TOUCH, LLC.	01/22/2025	Regular	0.00	2,325.47	131661
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
93273	Invoice	01/15/2025	MAILING SERVICE FOR LIVESTOCK	0.00	2,311.35	
	401-040-2221		PRINTING/PUBLISHING/A		2,272.17	
	401-040-2221		PRINTING/PUBLISHING/A		26.58	
	401-040-2221		PRINTING/PUBLISHING/A		12.60	
P93273	Invoice	01/15/2025	FULL FARE FIRST CLASS MAIL	0.00	14.12	
	401-040-2221		PRINTING/PUBLISHING/A		14.12	
5488	TKM, LLC	01/22/2025	Regular	0.00	6,726.56	131662
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24.498	Invoice	01/14/2025	GASB 87 & 96 Consulting Services	0.00	4,426.56	
	401-005-2272		CONTRACT - PROFESSION		4,426.56	
24498	Invoice	01/14/2025	GASB 87 & 96 Consulting Services	0.00	2,300.00	
	401-005-2272		CONTRACT - PROFESSION		2,300.00	
1	WAGNER EQUIPMENT CO.	01/22/2025	Regular	0.00	6,064.88	131663
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
P10C0910311	Invoice	01/15/2025	Maintenance and parts not on contract	0.00	3,099.68	
	402-060-2244		MAINTENANCE & REPAIR		3,099.68	
P10C0910312	Invoice	01/15/2025	Service Contract for Cat Equipment	0.00	534.48	
	402-060-2244		MAINTENANCE & REPAIR		534.48	
P10C0910313	Invoice	01/15/2025	Service Contract for Cat Equipment	0.00	63.76	
	402-060-2244		MAINTENANCE & REPAIR		63.76	
P10C0910433	Invoice	01/15/2025	Service Contract for Cat Equipment	0.00	790.07	
	402-060-2244		MAINTENANCE & REPAIR		790.07	
S10W0927629	Invoice	01/15/2025	Service Contract for Cat Equipment	0.00	1,576.89	
	402-060-2244		MAINTENANCE & REPAIR		1,576.89	
66	ALBUQUERQUE PUBLISHING CO.	01/23/2025	Regular	0.00	147.52	131664
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
150040	Invoice	01/15/2025	Alb Journal Letter publication	0.00	147.52	
	401-008-2221		PRINTING/PUBLISHING/A		147.52	
4430	CATERPILLAR FINANCIAL SVCS CORP.	01/23/2025	Regular	0.00	80,193.35	131665

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
36425232	Invoice	01/23/2025	2025 MOTOR GRADER LEASES AND TAXES	0.00	80,193.35	
	402-060-2607		LEASE PURCHASE	LEASE PROPERTY TAXES 001-08	890.88	
	402-060-2607		LEASE PURCHASE	LEASE 001-0886816-001	13,414.30	
	402-060-2607		LEASE PURCHASE	LEASE PROPERTY TAXES 001-08	739.56	
	402-060-2607		LEASE PURCHASE	LEASE PROPERTY TAXES 001-08	715.84	
	402-060-2607		LEASE PURCHASE	LEASE 001-0886816-007	11,783.79	
	402-060-2607		LEASE PURCHASE	LEASE PROPERTY TAXES 001-08	714.61	
	402-060-2607		LEASE PURCHASE	LEASE PROPERTY TAXES 001-08	890.32	
	402-060-2607		LEASE PURCHASE	LEASE 001-0886816-004	13,414.30	
	402-060-2607		LEASE PURCHASE	LEASE PROPERTY TAXES 001-08	647.87	
	402-060-2607		LEASE PURCHASE	LEASE 001-0886816-006	11,783.79	
	402-060-2607		LEASE PURCHASE	LEASE 001-0886816-005	13,414.30	
	402-060-2607		LEASE PURCHASE	LEASE 001-0886816-008	11,783.79	
50	EMW GAS ASSOCIATION	01/23/2025	Regular	0.00	551.14	131666
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 5390	Invoice	01/22/2025	Monthly gas bill- District 3	0.00	551.14	
	408-091-2209		UTILITIES - NATURAL GAS	December- 9250	551.14	
214	Hart's Trustworthy Hardware	01/23/2025	Regular	0.00	49.99	131667
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
B76326	Invoice	01/16/2025	Hardware supplies	0.00	49.99	
	402-060-2250		SUPPLIES - SHOP	Hardwarw supplies	49.99	
214	Hart's Trustworthy Hardware	01/23/2025	Regular	0.00	82.85	131668
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
B575754	Invoice	01/16/2025	Hardware supplies	0.00	82.85	
	402-060-2250		SUPPLIES - SHOP	Hardwarw supplies	82.85	
4892	INTELLICHOICE, INC	01/23/2025	Regular	0.00	21,266.45	131669
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1233238	Invoice	01/23/2025	ANNUAL LICENSE AND SUPPORT FEE 911	0.00	21,266.45	
	401-050-2272		CONTRACT - PROFESSION	ANNUAL LICENSE AND SUPPORT	3,907.26	
	416-083-2272		CONTRACT - PROFESSION	TC FIRE ANNUAL LICENSE AND S	255.00	
	911-080-2272		CONTRACT - PROFESSION	ANNUAL LICENSE AND SUPPORT	1,366.39	
	911-080-2272		CONTRACT - PROFESSION	ANNUAL LICENSE AND SUPPORT	1,138.66	
	911-080-2272		CONTRACT - PROFESSION	ANNUAL LICENSE AND SUPPORT	1,138.66	
	911-080-2272		CONTRACT - PROFESSION	2ND YEAR FORWARD ANNUAL L	619.41	
	911-080-2272		CONTRACT - PROFESSION	ANNUAL LICENSE AND SUPPORT	12,777.34	
	911-080-2272		CONTRACT - PROFESSION	2ND YEAR FORWARD ANNUAL L	63.73	
2262	SAFETY FLARE INC.	01/23/2025	Regular	0.00	433.30	131670
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
137067	Invoice	01/23/2025	COMMISSION APPROVED PURCHASE WIT	0.00	433.30	
	600-006-2266		EMPLOYEE TRAINING	COMMISSION APPROVED PURC	433.30	
4887	SUPPLY CACHE INC	01/23/2025	Regular	0.00	396.02	131671
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
335107A	Invoice	01/16/2025	Weather Meter District 2	0.00	396.02	
	406-091-2248		SUPPLIES - SAFETY	Kestrel 5500FW Fire Weather M	396.02	
28	TILLERY CHEVROLET GMC INC	01/23/2025	Regular	0.00	196.89	131672

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Date Range: 01/17/2025 - 02/05/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
6081086/1	Invoice	01/23/2025	Oil Change for 2021 T	0.00	196.89	
690-009-2201	VEHICLE RAPAIR & MAINT	REPLACE ENGINE AIR FILTER		92.72		
690-009-2201	VEHICLE RAPAIR & MAINT	SHOP SUPPLIES		2.25		
690-009-2201	VEHICLE RAPAIR & MAINT	MULTI-POINT INSPECTION		1.39		
690-009-2201	VEHICLE RAPAIR & MAINT	Oil Change for 2021 T		94.95		
690-009-2201	VEHICLE RAPAIR & MAINT	Tax		5.58		
1	WAGNER EQUIPMENT CO.	01/23/2025	Regular	0.00	1,851.54	131673
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
S10W0926318	Invoice	01/16/2025	Service Contract for Cat Equipment	0.00	1,851.54	
402-060-2244	MAINTENANCE & REPAIR	Service Contract for Cat Equipm		1,851.54		
VEN01431	A&R GATES AND MORE, LLC	01/27/2025	Regular	0.00	1,550.25	131674
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1028	Invoice	01/21/2025	Repair Gate At Moriarty Building	0.00	1,550.25	
604-083-2218	MAINTENANCE & REPAIR	Bottom Channel Bar for Gate		75.00		
604-083-2218	MAINTENANCE & REPAIR	Miscellaneous		100.00		
604-083-2218	MAINTENANCE & REPAIR	New Chain for Gate		80.00		
604-083-2218	MAINTENANCE & REPAIR	Labord to Repair Front Gate		1,295.25		
VEN01336	AKC PLUMBING, LLC	01/27/2025	Regular	0.00	1,101.55	131675
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
00579	Invoice	01/16/2025	Repair Heater District 3 North	0.00	1,101.55	
408-091-2215	MAINTENANCE & REPAIR	Labor		536.55		
408-091-2215	MAINTENANCE & REPAIR	Parts		565.00		
5450	AMAZON BUSINESS	01/27/2025	Regular	0.00	368.64	131676
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1GYT-P3FN-46YX	Invoice	01/21/2025	Amazon Business	0.00	368.64	
911-080-2219	SUPPLIES - GENERAL OFFI	Febreze Air Freshener		13.80		
911-080-2219	SUPPLIES - GENERAL OFFI	18 Pk Kleenex		72.52		
911-080-2219	SUPPLIES - GENERAL OFFI	Plastic Storage Containters 6 Pk		89.99		
911-080-2219	SUPPLIES - GENERAL OFFI	600 Pk Coffee Filters		13.37		
911-080-2219	SUPPLIES - GENERAL OFFI	Dunkin Ground Coffee		113.52		
911-080-2219	SUPPLIES - GENERAL OFFI	Window Privacy Film		4.99		
911-080-2219	SUPPLIES - GENERAL OFFI	USB Wall Plug 5 Pk		11.99		
911-080-2219	SUPPLIES - GENERAL OFFI	Curtain Rods 2 Pk		44.98		
911-080-2219	SUPPLIES - GENERAL OFFI	Overage Charge		3.48		
5450	AMAZON BUSINESS	01/27/2025	Regular	0.00	239.78	131677
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1K7T-HLWT-GP7P	Invoice	01/21/2025	Safety Supplies	0.00	239.78	
600-006-2248	SUPPLIES - SAFETY	Storage bins		109.79		
600-006-2248	SUPPLIES - SAFETY	Dolly		129.99		
5450	AMAZON BUSINESS	01/27/2025	Regular	0.00	1,545.78	131678

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Date Range: 01/17/2025 - 02/05/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1RCG-VD11-GC1	Invoice	01/16/2025	Amazon Items District 2	0.00	1,545.78	
	406-091-2219		SUPPLIES - GENERAL OFFI		199.99	
	406-091-2220		SUPPLIES - CLEANING		84.82	
	406-091-2248		SUPPLIES - SAFETY		20.00	
	406-091-2248		SUPPLIES - SAFETY		959.99	
	406-091-2248		SUPPLIES - SAFETY		82.98	
	406-091-2248		SUPPLIES - SAFETY		198.00	
5450	AMAZON BUSINESS	01/27/2025	Regular	0.00	181.16	131679
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1HFY-VDYH-R4QK	Invoice	01/21/2025	Amazon Business	0.00	181.16	
	911-080-2219		SUPPLIES - GENERAL OFFI		67.32	
	911-080-2219		SUPPLIES - GENERAL OFFI		27.50	
	911-080-2219		SUPPLIES - GENERAL OFFI		26.99	
	911-080-2219		SUPPLIES - GENERAL OFFI		3.51	
	911-080-2219		SUPPLIES - GENERAL OFFI		13.98	
	911-080-2219		SUPPLIES - GENERAL OFFI		41.86	
5348	AMBITIONS DOCUMENT SOLUTIONS	01/27/2025	Regular	0.00	206.70	131680
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17312	Invoice	01/21/2025	Business Cards Misty Witt Deputy Co Man	0.00	206.70	
	401-010-2221		PRINTING/PUBLISHING/A		206.70	
2590	B & R CONSTRUCTION	01/27/2025	Regular	0.00	1,863.75	131681
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
16501	Invoice	01/21/2025	Backflo Valve	0.00	1,863.75	
	402-060-2215		MAINTENANCE & REPAIR		1,863.75	
5408	BANK OF AMERICA	01/27/2025	Regular	0.00	1,250.00	131682
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
Receipt 1084	Invoice	01/21/2025	Pallets of pet food for pantry	0.00	1,250.00	
	430-082-2223		SUPPLIES - KENNEL		1,250.00	
4705	DOUBLE H AUTO	01/27/2025	Regular	0.00	76.38	131683
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
087600	Invoice	01/21/2025	Repairs and Maintenance for Issued Picku	0.00	36.97	
	402-060-2201		MAINTENANCE & REPAIR		36.97	
087615	Invoice	01/21/2025	Repairs and Maintenance for Issued Picku	0.00	39.41	
	402-060-2201		MAINTENANCE & REPAIR		39.41	
156	EASTVIEW	01/27/2025	Regular	0.00	48.27	131684
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1-2-25	Invoice	01/21/2025	Welding, wiring and plumbing supplies.	0.00	48.27	
	402-060-2250		SUPPLIES - SHOP		48.27	
3884	NM BOARD OF VETERINARY MEDICINE	01/27/2025	Regular	0.00	100.00	131685
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
CIsom EUT-0441	Invoice	01/23/2025	Charles Isom license renewal	0.00	100.00	
	401-082-2269		SUBSCRIPTIONS & DUES		100.00	
1449	P & M SIGNS INC	01/27/2025	Regular	0.00	370.00	131686

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
9405	Invoice	01/16/2025	Outreach Banner/Sign	0.00	370.00	
	401-050-2257		OUTREACH MATERIALS		370.00	
VEN01112	QUICK MED CLAIMS LLC	01/27/2025	Regular	0.00	1,471.11	131687
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV40171	Invoice	01/16/2025	QMC Medical Billing Services Open PO FY	0.00	1,471.11	
	416-083-2271		CONTRACT - OTHER SERV		1,471.11	
3207	AIRGAS USA LLC	01/30/2025	Regular	0.00	266.14	131688
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
5513390847	Invoice	01/23/2025	Fire Dept Airgas Rental Open PO District 5	0.00	266.14	
	405-091-2230		SUPPLIES - MEDICAL		266.14	
3207	AIRGAS USA LLC	01/30/2025	Regular	0.00	1,277.72	131689
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
5513478979	Invoice	01/23/2025	Fire Dept Airgas Rental Open PO District 3	0.00	1,277.72	
	408-091-2230		SUPPLIES - MEDICAL		1,277.72	
3594	AUTOZONE INC.	01/30/2025	Regular	0.00	72.50	131690
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
02248806544	Invoice	01/22/2025	TCFD AutoZone Open PO 11/24-2/25	0.00	72.50	
	413-091-2201		MAINTENANCE & REPAIR		72.50	
3594	AUTOZONE INC.	01/30/2025	Regular	0.00	21.11	131691
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
02248806545	Invoice	01/22/2025	TCFD AutoZone Open PO 11/24-2/25	0.00	21.11	
	413-091-2201		MAINTENANCE & REPAIR		21.11	
3043	AWARDS ETC.	01/30/2025	Regular	0.00	13.00	131692
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
0267405	Invoice	01/23/2025	Name Plate for Linda Jaramillo	0.00	13.00	
	401-005-2221		PRINTING/PUBLISHING/A		13.00	
859	BOUND TREE MEDICAL, LLC	01/30/2025	Regular	0.00	2,141.74	131693
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
85624237	Invoice	01/23/2025	EMS Supplies/Equipment/Medications FY	0.00	2,141.74	
	416-083-2230		SUPPLIES - MEDICAL		2,141.74	
859	BOUND TREE MEDICAL, LLC	01/30/2025	Regular	0.00	1,082.96	131694
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
85618906	Invoice	01/23/2025	EMS Supplies/Equipment/Medications FY	0.00	1,082.96	
	416-083-2230		SUPPLIES - MEDICAL		1,082.96	
VEN01399	BUREAU FOR CHILD SUPPORT ENFORCEMENT	01/30/2025	Regular	0.00	288.46	131695
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004542	Invoice	01/30/2025	Child Support	0.00	288.46	
	401-000-9001		Payroll Liabilities		288.46	
VEN01089	Carlson, Mackenzie	01/30/2025	Regular	0.00	119.29	131696

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
NMC 2025 MC	Invoice	01/30/2025	RETURN FROM SANTA FE NM 2025 WINT	0.00	119.29	
	401-020-2205		TRAVEL - EMPLOYEES		119.29	
106	CENTRAL NM ELECTRIC COOP.	01/30/2025	Regular	0.00	66.88	131697
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 8001	Invoice	01/22/2025	MCINTOSH SENIOR CENTER ELECTRICITY	0.00	66.88	
	401-089-2208		UTILITIES - ELECTRICITY		66.88	
106	CENTRAL NM ELECTRIC COOP.	01/30/2025	Regular	0.00	140.63	131698
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
11.2024 8001	Invoice	01/22/2025	MCINTOSH SENIOR CENTER ELECTRICITY	0.00	140.63	
	401-089-2208		UTILITIES - ELECTRICITY		140.63	
3698	CHAVEZ, SYLVIA	01/30/2025	Regular	0.00	119.29	131699
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
NMC 2025 SC	Invoice	01/30/2025	RETURN FROM SANTA FE NM 2025 WINT	0.00	119.29	
	401-020-2205		TRAVEL - EMPLOYEES		119.29	
5416	CRYSTAL SPRINGS	01/30/2025	Regular	0.00	31.50	131700
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9318887	Invoice	01/07/2025	Monthly Water Delivery	0.00	31.50	
	401-020-2219		SUPPLIES - GENERAL OFFI		31.50	
4383	DE LAGE LANDEN FINANCIAL SERVICE	01/30/2025	Regular	0.00	1,887.19	131701
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
589066350	Invoice	01/22/2025	Copy Machine Lease - January	0.00	1,887.19	
	401-008-2284		LEASE EQUIPMENT		264.30	
	401-010-2284		EQUIPMENT LEASES		311.50	
	401-050-2284		EQUIPMENT LEASES		264.30	
	401-055-2284		EQUIPMENT LEASES		88.10	
	401-055-2284		EQUIPMENT LEASES		311.50	
	401-073-2271		CONTRACT - OTHER SERV		88.10	
	401-073-2271		CONTRACT - OTHER SERV		88.10	
	402-060-2284		LEASE EQUIPMENT		206.99	
	612-020-2284		CONTRACT - EQUIPMENT		264.30	
VEN01285	DEBORAH MATILDA HAMAN	01/30/2025	Regular	0.00	142.60	131702
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2025 NMC DH	Invoice	01/30/2025	RETURN FROM SANTA FE NM 2025 WINT	0.00	142.60	
	401-008-2205		TRAVEL - EMPLOYEES		142.60	
2554	EPCOR USA, INC.	01/30/2025	Regular	0.00	115.08	131703
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024	Invoice	01/22/2025	Monthly water dist 2	0.00	115.08	
	406-091-2210		UTILITIES - WATER		115.08	
3048	GASTELUM, RUBEN	01/30/2025	Regular	0.00	142.60	131704
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
NMC 2025 RG RE	Invoice	01/30/2025	RETURN FROM SANTA FE NM 2025 WINT	0.00	142.60	
	401-008-2205		TRAVEL - EMPLOYEES		142.60	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5019	GLOBE LIFE & ACCIDENT INSURANCE	01/30/2025	Regular	0.00	163.00	131705
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004537	Invoice	01/30/2025	Globe Life Insurance	0.00	163.00	
	401-000-9001		Payroll Liabilities		163.00	
214	Hart's Trustworthy Hardware	01/30/2025	Regular	0.00	67.65	131706
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
B581070	Invoice	01/22/2025	Hardware supplies	0.00	67.65	
	402-060-2250		SUPPLIES - SHOP		67.65	
VEN01165	Healthfront P.C.	01/30/2025	Regular	0.00	1,500.00	131707
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2269	Invoice	01/22/2025	Medical Director Services Contract OpenP	0.00	1,500.00	
	416-083-2272		CONTRACT - PROFESSION		845.84	
	604-083-2272		CONTRACT - PROFESSION		8.33	
	911-080-2272		CONTRACT - PROFESSION		645.83	
4671	HERNANDEZ, KATHYRN	01/30/2025	Regular	0.00	165.49	131708
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2025 NMC KH RE	Invoice	01/30/2025	RETURN FROM SANTA FE NM 2025 WINT	0.00	165.49	
	401-030-2205		TRAVEL - EMPLOYEES		165.49	
1264	JARAMILLO, LINDA	01/30/2025	Regular	0.00	479.91	131709
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
NMC 2025 LJ	Invoice	01/30/2025	TRAVEL TO SANTA FE NM NMC WINTER C	0.00	136.45	
	401-005-2205		TRAVEL - EMPLOYEES		136.45	
NMC 2025 VLI	Invoice	01/30/2025	TRAVEL AND RETURN SANTA FE NM WINT	0.00	343.46	
	401-005-2205		TRAVEL - EMPLOYEES		343.46	
5254	Josefita Bersabela Eaton	01/30/2025	Regular	0.00	20.00	131710
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2025 NMC	Invoice	01/30/2025	RETURN FROM SANTA FE NM 2025 WINT	0.00	20.00	
	401-090-2205		TRAVEL - EMPLOYEES		20.00	
5222	LA MERCED DE PUEBLO DE TAJIQUE	01/30/2025	Regular	0.00	300.00	131711
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2025-1	Invoice	01/22/2025	TAJIQUE TRANSFER STATION	0.00	300.00	
	401-005-2204		RENT OF LAND/BUILDING		300.00	
4984	MARTINEZ, JOYCE	01/30/2025	Regular	0.00	147.00	131712
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2025 NMC JM RE	Invoice	01/30/2025	RETURN FROM SANTA FE NM 2025 WINT	0.00	147.00	
	401-030-2205		TRAVEL - EMPLOYEES		147.00	
177	NEW MEXICO COUNTIES	01/30/2025	Regular	0.00	325.00	131713
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
LC2025-112024-1	Invoice	01/28/2025	2025 Legislative Conference Registration f	0.00	325.00	
	401-090-2266		EMPLOYEE TRAINING		325.00	
1096	NM RETIREE HEALTH-CARE AUTHORI	01/30/2025	Regular	0.00	6,014.66	131714

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
CM0000191	Credit Memo	01/30/2025	Retiree Health Care	0.00	-30.80	
	401-000-9001		Payroll Liabilities		-30.80	
INV0004538	Invoice	01/30/2025	Retiree Health Care	0.00	6,006.36	
	401-000-9001		Payroll Liabilities		6,006.36	
INV0004548	Invoice	01/30/2025	Retiree Health Care	0.00	39.10	
	401-000-9001		Payroll Liabilities		39.10	
448	NM TAXATION & REVENUE	02/03/2025	Regular	0.00	-634.39	131715
448	NM TAXATION & REVENUE	01/30/2025	Regular	0.00	634.39	131715
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004543	Invoice	01/30/2025	LEVY NUMBER: 60573	0.00	634.39	
	401-000-9001		Payroll Liabilities		634.39	
448	NM TAXATION & REVENUE	01/30/2025	Regular	0.00	415.05	131716
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004544	Invoice	01/30/2025	NM LEVY #70844	0.00	415.05	
	401-000-9001		Payroll Liabilities		415.05	
448	NM TAXATION & REVENUE	02/03/2025	Regular	0.00	-415.05	131716
107	QWEST CORPORATION	01/30/2025	Regular	0.00	74.31	131717
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
01.2025 2763	Invoice	01/22/2025	Monthly phone charges- Clerk	0.00	74.31	
	401-096-2207		TELECOMMUNICATIONS		74.31	
107	QWEST CORPORATION	01/30/2025	Regular	0.00	324.81	131718
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
01.2025 7435	Invoice	01/22/2025	Monthly Charges for Jail Fund	0.00	324.81	
	401-096-2207		TELECOMMUNICATIONS		324.81	
2262	SAFETY FLARE INC.	01/30/2025	Regular	0.00	1,702.17	131719
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
137445	Invoice	01/23/2025	Annual Fire Extinguisher Inspection	0.00	1,702.17	
	600-006-2248		SUPPLIES - SAFETY		30.19	
	600-006-2248		SUPPLIES - SAFETY		90.00	
	600-006-2248		SUPPLIES - SAFETY		73.50	
	600-006-2248		SUPPLIES - SAFETY		13.50	
	600-006-2248		SUPPLIES - SAFETY		31.50	
	600-006-2248		SUPPLIES - SAFETY		11.85	
	600-006-2248		SUPPLIES - SAFETY		5.63	
	600-006-2271		CONTRACT - OTHER SERV		96.00	
	600-006-2271		CONTRACT - OTHER SERV		42.00	
	600-006-2271		CONTRACT - OTHER SERV		370.20	
	600-006-2271		CONTRACT - OTHER SERV		307.80	
	600-006-2271		CONTRACT - OTHER SERV		630.00	
3331	SOUTHWEST PROPANE LLC	01/30/2025	Regular	0.00	614.03	131720
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
G349506003987	Invoice	01/22/2025	Southwest Propane Utility for District 2 O	0.00	614.03	
	406-091-2209		UTILITIES - NATURAL GAS		614.03	
5539	SUMMITT FIRE & SECURITY LLC	01/30/2025	Regular	0.00	608.73	131721

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2845664	Invoice	01/15/2025	Program users for access to CCTV system	0.00	608.73	
	401-010-2271		CONTRACT-OTHER SERVI		608.73	
VEN01428	THOMAS EMS	01/30/2025	Regular	0.00	389.17	131722
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
45288	Invoice	01/23/2025	Samson Strap EMS	0.00	389.17	
	416-083-2230		SUPPLIES - MEDICAL		389.17	
1335	TORRANCE COUNTY	01/30/2025	Regular	0.00	81.48	131723
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004540	Invoice	01/30/2025	Torrance County Property Tax	0.00	81.48	
	401-000-9001		Payroll Liabilities		81.48	
5414	TX CHILD SUPPORT SDU	01/30/2025	Regular	0.00	254.31	131724
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004545	Invoice	01/30/2025	TX SDU CHILD SUPPORT	0.00	254.31	
	401-000-9001		Payroll Liabilities		254.31	
5450	AMAZON BUSINESS	02/04/2025	Regular	0.00	44.99	131725
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1PCX-R6PQ-NXY1	Invoice	01/23/2025	Safety Supplies	0.00	44.99	
	600-006-2248		SUPPLIES - SAFETY		36.99	
	600-006-2248		SUPPLIES - SAFETY		8.00	
4964	AT & T MOBILITY LLC	02/04/2025	Regular	0.00	9,186.70	131726
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
287289563904X1	Invoice	02/04/2025	CELL PHONE BILLS FOR COUNTY	0.00	9,186.70	
	401-096-2207		TELECOMMUNICATIONS		357.74	
	401-096-2207		TELECOMMUNICATIONS		425.08	
	401-096-2207		TELECOMMUNICATIONS		1,035.96	
	401-096-2207		TELECOMMUNICATIONS		144.70	
	401-096-2207		TELECOMMUNICATIONS		562.32	
	401-096-2207		TELECOMMUNICATIONS		406.70	
	401-096-2207		TELECOMMUNICATIONS		295.20	
	401-096-2207		TELECOMMUNICATIONS		153.36	
	401-096-2207		TELECOMMUNICATIONS		51.12	
	401-096-2207		TELECOMMUNICATIONS		497.14	
	401-096-2207		TELECOMMUNICATIONS		306.72	
	401-096-2207		TELECOMMUNICATIONS		357.84	
	401-096-2207		TELECOMMUNICATIONS		51.12	
	401-096-2207		TELECOMMUNICATIONS		2,949.38	
	407-091-2207		TELECOMMUNICATIONS		53.54	
	408-091-2207		TELECOMMUNICATIONS		40.04	
	413-091-2207		TELECOMMUNICATIONS		527.68	
	416-083-2207		TELECOMMUNICATIONS/I		562.32	
	604-083-2207		TELECOMMUNICATIONS		158.20	
	911-080-2207		TELECOMMUNICATIONS		250.54	
4270	COLONIAL LIFE	02/04/2025	Regular	0.00	608.89	131728
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1.2.25	Invoice	02/04/2025	JANUARY LIFE INSURANCE PAYMENTS	0.00	608.89	
	401-000-9001		Payroll Liabilities		608.89	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4834	DELTA DENTAL OF NEW MEXICO INC	02/04/2025	Regular	0.00	226.21	131730
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description		Distribution Amount	
1.31.25	Invoice	02/04/2025	DENTAL INSURANCE JANUARY 2025	0.00	211.66	
	401-000-9001		Payroll Liabilities		211.66	
INV0004555	Invoice	02/03/2025	Dental Insurance	0.00	14.55	
	401-000-9001		Payroll Liabilities		14.55	
4705	DOUBLE H AUTO	02/04/2025	Regular	0.00	637.94	131731
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description		Distribution Amount	
087717	Invoice	01/23/2025	Parts for repair on Road equipment and	0.00	62.94	
	402-060-2244		MAINTENANCE & REPAIR		62.94	
605203	Invoice	01/23/2025	Repair and supplies for Issued Pickup truc	0.00	575.00	
	402-060-2201		MAINTENANCE & REPAIR		575.00	
1862	GALLS LLC	02/04/2025	Regular	0.00	1,752.10	131732
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description		Distribution Amount	
030114201	Invoice	01/24/2025	Class A Uniforms for Deputies	0.00	1,752.10	
	401-050-2236		SUPPLIES - UNIFORMS		110.97	
	401-050-2236		SUPPLIES - UNIFORMS		25.99	
	401-050-2236		SUPPLIES - UNIFORMS		147.96	
	401-050-2236		SUPPLIES - UNIFORMS		10.40	
	401-050-2236		SUPPLIES - UNIFORMS		10.40	
	401-050-2236		SUPPLIES - UNIFORMS		10.40	
	401-050-2236		SUPPLIES - UNIFORMS		36.99	
	401-050-2236		SUPPLIES - UNIFORMS		107.88	
	401-050-2236		SUPPLIES - UNIFORMS		98.91	
	401-050-2236		SUPPLIES - UNIFORMS		10.40	
	401-050-2236		SUPPLIES - UNIFORMS		77.97	
	401-050-2236		SUPPLIES - UNIFORMS		10.40	
	401-050-2236		SUPPLIES - UNIFORMS		10.40	
	401-050-2236		SUPPLIES - UNIFORMS		51.98	
	401-050-2236		SUPPLIES - UNIFORMS		10.40	
	401-050-2236		SUPPLIES - UNIFORMS		10.40	
	401-050-2236		SUPPLIES - UNIFORMS		72.00	
	401-050-2236		SUPPLIES - UNIFORMS		135.00	
	401-050-2236		SUPPLIES - UNIFORMS		405.00	
	401-050-2236		SUPPLIES - UNIFORMS		10.40	
	401-050-2236		SUPPLIES - UNIFORMS		129.95	
	401-050-2236		SUPPLIES - UNIFORMS		10.40	
	401-050-2236		SUPPLIES - UNIFORMS		16.00	
	401-050-2236		SUPPLIES - UNIFORMS		10.40	
	401-050-2236		SUPPLIES - UNIFORMS		135.00	
	401-050-2236		SUPPLIES - UNIFORMS		41.71	
	401-050-2236		SUPPLIES - UNIFORMS		25.99	
	401-050-2236		SUPPLIES - UNIFORMS		8.00	
	401-050-2236		SUPPLIES - UNIFORMS		10.40	
5662	Garcia, Deminica	02/04/2025	Regular	0.00	114.87	131734
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description		Distribution Amount	
NMC 2025 DG/2	Invoice	02/04/2025	RETURN FROM SANTA FE NM WINTER CO	0.00	114.87	
	401-010-2205		TRAVEL - EMPLOYEES		114.87	
214	Hart's Trustworthy Hardware	02/04/2025	Regular	0.00	141.96	131735

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
A152812	Invoice	01/23/2025	TCFD Harts Open PO 11/24-2/25	0.00	141.96	
	407-091-2215		MAINTENANCE & REPAIR		141.96	
214	Hart's Trustworthy Hardware	02/04/2025	Regular	0.00	307.85	131736
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
B580919	Invoice	01/23/2025	TCFD Harts Open PO 11/24-2/25	0.00	307.85	
	413-091-2248		SUPPLIES - SAFETY		307.85	
214	Hart's Trustworthy Hardware	02/04/2025	Regular	0.00	54.76	131737
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
B580165	Invoice	01/23/2025	TCFD Harts Open PO 11/24-2/25	0.00	54.76	
	405-091-2215		MAINTENANCE & REPAIR		54.76	
3464	INTEGRATED TECHNOLOGIES CORP	02/04/2025	Regular	0.00	732.80	131738
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
124100003	Invoice	01/23/2025	Check IT required for Video Uploads / Co	0.00	732.80	
	401-096-2218		EQUIPMENT-MAINTENAN		42.00	
	401-096-2218		EQUIPMENT-MAINTENAN		640.00	
	401-096-2218		EQUIPMENT-MAINTENAN		50.80	
5254	Josefita Bersabela Eaton	02/04/2025	Regular	0.00	71.94	131739
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2025 NMC JE/CO	Invoice	02/04/2025	RETURN FROM SANTA FE NMC 2025 COR	0.00	71.94	
	401-090-2205		TRAVEL - EMPLOYEES		71.94	
4339	LIBERTY NATIONAL LIFE INSURANCE	02/04/2025	Regular	0.00	1,429.16	131740
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
67055	Invoice	02/04/2025	LIFE INSURANCE JANUARY 2025	0.00	1,429.16	
	401-000-9001		Payroll Liabilities		1,429.16	
2291	LOBO INTERNET SERVICES LTD	02/04/2025	Regular	0.00	75.00	131741
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
N15113-4	Invoice	01/23/2025	Lobo Internet Service EMS Building	0.00	75.00	
	416-083-2207		TELECOMMUNICATIONS/I		75.00	
2291	LOBO INTERNET SERVICES LTD	02/04/2025	Regular	0.00	550.00	131742
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
N10926-65	Invoice	01/23/2025	Lobo Internet Services Fire Dept	0.00	550.00	
	405-091-2207		TELECOMMUNICATIONS		158.36	
	406-091-2207		TELECOMMUNICATIONS		158.32	
	408-091-2207		TELECOMMUNICATIONS		154.16	
	409-091-2207		TELECOMMUNICATIONS		79.16	
2291	LOBO INTERNET SERVICES LTD	02/04/2025	Regular	0.00	75.00	131743
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
N15113-3	Invoice	01/23/2025	Lobo Internet Service EMS Building	0.00	75.00	
	416-083-2207		TELECOMMUNICATIONS/I		75.00	
2291	LOBO INTERNET SERVICES LTD	02/04/2025	Regular	0.00	550.00	131744

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
N10926-64	Invoice	01/23/2025	Lobo Internet Services Fire Dept	0.00	550.00	
	405-091-2207		TELECOMMUNICATIONS		158.36	
	406-091-2207		TELECOMMUNICATIONS		158.32	
	408-091-2207		TELECOMMUNICATIONS		154.16	
	409-091-2207		TELECOMMUNICATIONS		79.16	
4464	NM APPARATUS LLC	02/04/2025	Regular	0.00	6,775.43	131746
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2070	Invoice	01/23/2025	Repair R1-4	0.00	6,775.43	
	416-083-2201		MAINTENANCE & REPAIR		3,796.02	
	416-083-2201		MAINTENANCE & REPAIR		2,742.63	
	416-083-2201		MAINTENANCE & REPAIR		236.78	
4464	NM APPARATUS LLC	02/04/2025	Regular	0.00	2,293.58	131747
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2067	Invoice	01/23/2025	Brakes Rescue 5	0.00	2,293.58	
	405-091-2201		MAINTENANCE & REPAIR		1,624.98	
	405-091-2201		MAINTENANCE & REPAIR		103.95	
	405-091-2201		MAINTENANCE & REPAIR		564.65	
4464	NM APPARATUS LLC	02/04/2025	Regular	0.00	2,914.91	131748
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2068	Invoice	01/23/2025	Repair R-13	0.00	2,914.91	
	416-083-2201		MAINTENANCE & REPAIR		1,745.41	
	416-083-2201		MAINTENANCE & REPAIR		1,169.50	
4464	NM APPARATUS LLC	02/04/2025	Regular	0.00	3,683.96	131749
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2069	Invoice	01/23/2025	PM Service R1-3	0.00	3,683.96	
	416-083-2201		MAINTENANCE & REPAIR		1,252.24	
	416-083-2201		MAINTENANCE & REPAIR		2,287.34	
	416-083-2201		MAINTENANCE & REPAIR		144.38	
4464	NM APPARATUS LLC	02/04/2025	Regular	0.00	1,106.27	131750
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2066	Invoice	01/23/2025	Road Call Rescue 1-3	0.00	1,106.27	
	416-083-2201		MAINTENANCE & REPAIR		156.00	
	416-083-2201		MAINTENANCE & REPAIR		892.52	
	416-083-2201		MAINTENANCE & REPAIR		57.75	
448	NM TAXATION & REVENUE	02/05/2025	Regular	0.00	-282.02	131751
448	NM TAXATION & REVENUE	02/04/2025	Regular	0.00	282.02	131751
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
CM0000194	Credit Memo	01/30/2025	LEVY NUMBER: 60573	0.00	-12.54	
	401-000-9001		Payroll Liabilities		-12.54	
CM0000195	Credit Memo	01/30/2025	NM LEVY #70844	0.00	-371.17	
	401-000-9001		Payroll Liabilities		-371.17	
LEVY #60573	Invoice	02/03/2025	LEVY NUMBER #60573	0.00	621.85	
	401-000-9001		Payroll Liabilities		621.85	
NM LEVY#70844	Invoice	02/03/2025	NM LEVY #70844	0.00	43.88	
	401-000-9001		Payroll Liabilities		43.88	
			NM LEVY #70844 FINAL PAYME			

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1385	NM TAXATION & REVENUE	02/04/2025	Regular	0.00	4.30	131752
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004558	Invoice	02/03/2025	Workers Comp	0.00	4.30	
401-000-9001	Payroll Liabilities	Workers Comp	4.30			
2021	PRE-PAID LEGAL SERVICES, INC	02/04/2025	Regular	0.00	164.01	131753
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
20189	Invoice	02/04/2025	EMPLOYEE LEGAL SHIELD JANUARY 2025	0.00	164.01	
401-000-9001	Payroll Liabilities	EMPLOYEE LEGAL SHIELD JANU	164.01			
2262	SAFETY FLARE INC.	02/04/2025	Regular	0.00	175.19	131754
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
136363	Invoice	01/23/2025	Service Fire Extinguishers	0.00	175.19	
600-006-2248	SUPPLIES - SAFETY	Fire Extinguisher Neck Ring	4.50			
600-006-2248	SUPPLIES - SAFETY	6092 Ameal Valve Stem	13.50			
600-006-2248	SUPPLIES - SAFETY	Outdoor Label	0.75			
600-006-2248	SUPPLIES - SAFETY	FIRE EXTINGUISHER	93.75			
600-006-2271	CONTRACT - OTHER SERV	6 YEAR MAINTENANCE	6.00			
600-006-2271	CONTRACT - OTHER SERV	Recharge Dry Chemical	38.25			
600-006-2271	CONTRACT - OTHER SERV	Annual Maintenace	13.44			
600-006-2271	CONTRACT - OTHER SERV	DISPOSAL FEE	5.00			
5426	SENERGY PETROLEUM, LLC	02/04/2025	Regular	0.00	2,815.75	131755
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
SEN-973441	Invoice	01/23/2025	Bulk Fuel and Oil	0.00	2,815.75	
402-060-2202	SUPPLIES - VEHICLE FUEL	Bulk Fuel and Oil	2,815.75			
5323	SOUTHWEST COPY SYSTEMS	02/04/2025	Regular	0.00	877.68	131756
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
558531	Invoice	01/23/2025	Copy/Print charges - November	0.00	877.68	
401-008-2221	PRINTING/PUBLISHING/A	December copy/print charges P	166.81			
401-010-2221	PRINTING/PUBLISHING/A	Manager copy/print chargea- M	156.38			
401-021-2221	PRINTING/PUBLISHING/A	December Copy/print charges-C	141.38			
401-050-2221	PRINTING/PUBLISHING/A	December copy/print charges- S	179.74			
401-055-2221	PRINTING/PUBLISHING/A	December copy/print charges-FI	105.43			
401-073-2271	CONTRACT - OTHER SERV	Dec copy/print charges- Court C	49.55			
402-060-2221	PRINTING/PUBLISHING/A	December copy/print charges-	28.84			
605-013-2221	PRINTING/PUBLISHING/A	December copy/print charges-	49.55			
3978	STAPLES BUSINESS ADVANTAGE	02/04/2025	Regular	0.00	41.58	131757
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
7003799821	Invoice	01/23/2025	OFFICE SUPPLIES	0.00	41.58	
401-020-2219	SUPPLIES - GENERAL OFFI	2025 BLUELINE MONTHLY CALE	41.58			
3978	STAPLES BUSINESS ADVANTAGE	02/04/2025	Regular	0.00	112.27	131758
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
7003734003	Invoice	01/23/2025	OFFICE SUPPLIES	0.00	112.27	
401-020-2219	SUPPLIES - GENERAL OFFI	JAM PAPER 9X12 MANILA ENVE	83.78			
401-020-2219	SUPPLIES - GENERAL OFFI	LOGITECH MK295 SLIENT KEYBO	28.49			
1	WAGNER EQUIPMENT CO.	02/04/2025	Regular	0.00	41.69	131759

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
P10C0914052	Invoice	01/23/2025	Maintenance and parts not on contract	0.00	41.69	
	402-060-2244		MAINTENANCE & REPAIR		41.69	
3207	AIRGAS USA LLC	02/05/2025	Regular	0.00	544.39	131760
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5512899885	Invoice	01/27/2025	Airgas Cylinder Lease Renewal	0.00	544.39	
	408-091-2230		SUPPLIES - MEDICAL		80.00	
	408-091-2230		SUPPLIES - MEDICAL		464.39	
4283	ARAGON, CAROL	02/05/2025	Regular	0.00	147.00	131761
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2025 NMC CA/2	Invoice	02/05/2025	RETURN FROM SANTA FE NM 2025 NMC	0.00	147.00	
	401-030-2205		TRAVEL - EMPLOYEES		147.00	
182	AUTOMATED ELECTION SERVICES	02/05/2025	Regular	0.00	150.00	131762
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
60155	Invoice	01/27/2025	Clerk and Deputy Business Cards	0.00	150.00	
	401-021-2221		PRINTING/PUBLISHING/A		150.00	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	258.54	131763
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 4000	Invoice	01/27/2025	District 4 Monthly Electric Bill	0.00	258.54	
	409-091-2208		UTILITIES - ELECTRICITY		52.89	
	409-091-2208		UTILITIES - ELECTRICITY		205.65	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	255.15	131764
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 9100	Invoice	01/27/2025	Dist 2 Monthly electric bill	0.00	255.15	
	406-091-2208		UTILITIES - ELECTRICITY		204.80	
	406-091-2208		UTILITIES - ELECTRICITY		50.35	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	117.88	131765
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 9301	Invoice	01/27/2025	Dist 6 Monthly electric bill	0.00	117.88	
	418-091-2208		UTILITIES - ELECTRICITY		117.88	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	233.14	131766
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 6900	Invoice	01/27/2025	Fairgrounds Monthly Electric Bill	0.00	233.14	
	401-053-2208		UTILITIES - ELECTRICITY		23.48	
	401-053-2208		UTILITIES - ELECTRICITY		69.14	
	401-053-2208		UTILITIES - ELECTRICITY		80.86	
	401-053-2208		UTILITIES - ELECTRICITY		36.18	
	401-053-2208		UTILITIES - ELECTRICITY		23.48	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	270.29	131767
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 2801	Invoice	01/27/2025	Health dept monthly electric bill	0.00	270.29	
	401-024-2208		UTILITIES - ELECTRICITY		270.29	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	1,508.11	131768

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Date Range: 01/17/2025 - 02/05/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 1300	Invoice	01/27/2025	Monthly Electric bill	0.00	1,508.11	
	413-091-2208		UTILITIES - ELECTRICITY		502.70	
	911-080-2208		UTILITIES - ELECTRICITY		212.14	
	911-080-2208		UTILITIES - ELECTRICITY		61.40	
	911-080-2208		UTILITIES - ELECTRICITY		731.87	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	435.73	131769
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 4400	Invoice	01/27/2025	Dist 3 Monthly electric bill	0.00	435.73	
	408-091-2208		UTILITIES - ELECTRICITY		23.33	
	408-091-2208		UTILITIES - ELECTRICITY		296.04	
	408-091-2208		UTILITIES - ELECTRICITY		116.36	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	50.45	131770
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 9300	Invoice	01/27/2025	Monthly Electric bill- Clerk	0.00	50.45	
	401-021-2208		UTILITIES - ELECTRICITY		50.45	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	409.76	131771
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 3300	Invoice	01/27/2025	Monthly electric bill District 5	0.00	409.76	
	405-091-2208		UTILITIES - ELECTRICITY		28.47	
	405-091-2208		UTILITIES - ELECTRICITY		332.65	
	405-091-2208		UTILITIES - ELECTRICITY		48.64	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	440.98	131772
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 9702	Invoice	01/27/2025	Estancia Senior Center monthly elec bill	0.00	440.98	
	401-036-2208		UTILITIES - ELECTRICITY		440.98	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	316.27	131773
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 0701	Invoice	01/27/2025	Sheriff Monthly electric bill	0.00	316.27	
	401-050-2208		UTILITIES - ELECTRICITY		316.27	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	260.31	131774
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 1201	Invoice	01/27/2025	Moriarty Senior Center monthly elec bill	0.00	260.31	
	401-037-2208		UTILITIES - ELECTRICITY		260.31	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	2,586.88	131775
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 3000	Invoice	01/27/2025	Monthly Electric bill- Admin	0.00	2,586.88	
	401-015-2208		UTILITIES - ELECTRICITY		2,580.39	
	401-015-2208		UTILITIES - ELECTRICITY		6.49	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	410.33	131776
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 7901	Invoice	01/27/2025	Mountainair Senior Center Monthly elec	0.00	410.33	
	401-027-2208		UTILITIES - ELECTRICITY		410.33	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	252.01	131777
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 4401	Invoice	01/27/2025	Monthly Electric FY25	0.00	252.01	
	401-082-2208		UTILITIES - ELECTRICITY		252.01	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	91.25	131778
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 6000	Invoice	01/27/2025	Monthly Electric Bill- District 1	0.00	91.25	
	407-091-2208		UTILITIES - ELECTRICITY		24.78	
	407-091-2208		UTILITIES - ELECTRICITY		44.72	
	407-091-2208		UTILITIES - ELECTRICITY		21.75	
106	CENTRAL NM ELECTRIC COOP.	02/05/2025	Regular	0.00	2,139.98	131779
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 9001	Invoice	01/27/2025	Judicial Monthly electric bill	0.00	2,139.98	
	401-016-2208		UTILITIES - ELECTRICITY		2,139.98	
4705	DOUBLE H AUTO	02/05/2025	Regular	0.00	10.44	131780
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
087719	Invoice	01/27/2025	Repair and supplies for Issued Pickup truc	0.00	10.44	
	402-060-2201		MAINTENANCE & REPAIR		10.44	
2555	EVSWA	02/05/2025	Regular	0.00	11,595.76	131781
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4940	Invoice	01/29/2025	TIPPING FEES	0.00	11,595.76	
	419-005-2292		EVSWA TIPPING FEES		11,595.76	
1862	GALLS LLC	02/05/2025	Regular	0.00	33.77	131782
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
030129912	Invoice	01/24/2025	Class A Uniforms for Deputies	0.00	33.77	
	401-050-2236		SUPPLIES - UNIFORMS		33.77	
1862	GALLS LLC	02/05/2025	Regular	0.00	138.28	131783
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
030128078	Invoice	01/24/2025	Class A Uniforms for Deputies	0.00	138.28	
	401-050-2236		SUPPLIES - UNIFORMS		138.28	
944	GRAINGER, INC.	02/05/2025	Regular	0.00	3,122.72	131784
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9372616798	Invoice	02/05/2025	LCN Door Operator Cylinder	0.00	3,122.72	
	401-015-2215		MAINTENANCE & REPAIR		3,122.72	
3929	HENRY SCHEIN MATRX MEDICAL	02/05/2025	Regular	0.00	52.74	131785
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
30815389	Invoice	01/27/2025	EMS Supplies/Equipment/Medications Op	0.00	52.74	
	416-083-2230		SUPPLIES - MEDICAL		52.74	
4846	HORIZONS OF NEW MEXICO	02/05/2025	Regular	0.00	28.38	131786

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Date Range: 01/17/2025 - 02/05/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SINV043568	Invoice	01/27/2025	SHREDDING SERVICE FY2025	0.00	28.38	
	401-030-2271		CONTRACT - OTHER SERV		28.38	
4846	HORIZONS OF NEW MEXICO	02/05/2025	Regular	0.00	28.38	131787
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SINV043585	Invoice	01/27/2025	SHREDDING SERVICES	0.00	28.38	
	401-010-2271		CONTRACT-OTHER SERVI		28.38	
4846	HORIZONS OF NEW MEXICO	02/05/2025	Regular	0.00	28.38	131788
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SINV043584	Invoice	01/27/2025	Horizons of New Mexico	0.00	28.38	
	911-080-2271		CONTRACTS OTHER SERVI		22.47	
	911-080-2271		CONTRACTS OTHER SERVI		0.22	
	911-080-2271		CONTRACTS OTHER SERVI		1.13	
	911-080-2271		CONTRACTS OTHER SERVI		4.56	
4846	HORIZONS OF NEW MEXICO	02/05/2025	Regular	0.00	28.38	131789
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SINV043545	Invoice	01/27/2025	Document Destruction Services	0.00	28.38	
	612-020-2203		MAINTENANCE & REPAIR		28.38	
4846	HORIZONS OF NEW MEXICO	02/05/2025	Regular	0.00	28.38	131790
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SINV043571	Invoice	01/27/2025	DOCUMENT DESTRUCTION SERVICE	0.00	28.38	
	401-040-2271		CONTRACT - OTHER SERV		28.38	
4846	HORIZONS OF NEW MEXICO	02/05/2025	Regular	0.00	28.38	131791
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SINV043572	Invoice	01/27/2025	Document Destruction Services	0.00	28.38	
	401-055-2271		OTHER SERVICES		28.38	
4846	HORIZONS OF NEW MEXICO	02/05/2025	Regular	0.00	56.77	131792
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SINV043577	Invoice	01/27/2025	2 65-Gal Containers for Shred	0.00	56.77	
	401-050-2271		OTHER SERVICES		56.77	
3050	Knox Company	02/05/2025	Regular	0.00	372.00	131793
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV-KA-370580	Invoice	01/28/2025	Med Vault Adapters EMS	0.00	372.00	
	416-083-2230		SUPPLIES - MEDICAL		372.00	
VEN01440	NATIONAL GRANTS MANAGEMENT ASSOCIATI	02/05/2025	Regular	0.00	174.00	131794
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
41747 NGMA	Invoice	01/27/2025	NGMA Membership	0.00	174.00	
	401-055-2269		SUBSCRIPTIONS & DUES		174.00	
177	NEW MEXICO COUNTIES	02/05/2025	Regular	0.00	325.00	131795

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Date Range: 01/17/2025 - 02/05/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2025-102024-109	Invoice	01/28/2025	2025 Legislative Conference / Deminica G	0.00	325.00	
	401-056-2266		EMPLOYEE TRAINING		325.00	
448	NM TAXATION & REVENUE	02/05/2025	Regular	0.00	238.14	131796
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
CM0000194	Credit Memo	01/30/2025	LEVY NUMBER: 60573	0.00	-12.54	
	401-000-9001		Payroll Liabilities		-12.54	
CM0000195	Credit Memo	01/30/2025	NM LEVY #70844	0.00	-371.17	
	401-000-9001		Payroll Liabilities		-371.17	
LEVY #60573	Invoice	02/03/2025	LEVY NUMBER #60573	0.00	621.85	
	401-000-9001		Payroll Liabilities		621.85	
107	QWEST CORPORATION	02/05/2025	Regular	0.00	257.24	131797
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12.2024 7556	Invoice	01/28/2025	Monthly phone charges- Animal Services	0.00	257.24	
	401-096-2207		TELECOMMUNICATIONS		257.24	
3978	STAPLES BUSINESS ADVANTAGE	02/05/2025	Regular	0.00	113.94	131798
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6021930346	Invoice	01/27/2025	Office Supplies	0.00	113.94	
	401-030-2219		SUPPLIES - GENERAL OFFI		113.94	
3978	STAPLES BUSINESS ADVANTAGE	02/05/2025	Regular	0.00	44.68	131799
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6021846553	Invoice	01/27/2025	Office Supplies	0.00	44.68	
	401-030-2219		SUPPLIES - GENERAL OFFI		22.64	
	401-030-2219		SUPPLIES - GENERAL OFFI		22.04	
3978	STAPLES BUSINESS ADVANTAGE	02/05/2025	Regular	0.00	210.59	131800
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6021846552	Invoice	01/27/2025	Office Supplies	0.00	210.59	
	401-030-2219		SUPPLIES - GENERAL OFFI		15.49	
	401-030-2219		SUPPLIES - GENERAL OFFI		2.62	
	401-030-2219		SUPPLIES - GENERAL OFFI		12.35	
	401-030-2219		SUPPLIES - GENERAL OFFI		50.13	
	401-030-2219		SUPPLIES - GENERAL OFFI		11.63	
	401-030-2219		SUPPLIES - GENERAL OFFI		16.67	
	401-030-2219		SUPPLIES - GENERAL OFFI		29.56	
	401-030-2219		SUPPLIES - GENERAL OFFI		18.66	
	401-030-2219		SUPPLIES - GENERAL OFFI		8.84	
	401-030-2219		SUPPLIES - GENERAL OFFI		22.86	
	401-030-2219		SUPPLIES - GENERAL OFFI		21.78	
3978	STAPLES BUSINESS ADVANTAGE	02/05/2025	Regular	0.00	249.62	131801

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7003722468	Invoice	01/23/2025	OFFICE SUPPLIES	0.00	249.62	
	401-020-2219		SUPPLIES - GENERAL OFFI		4.05	
	401-020-2219		SUPPLIES - GENERAL OFFI		57.31	
	401-020-2219		SUPPLIES - GENERAL OFFI		16.87	
	401-020-2219		SUPPLIES - GENERAL OFFI		5.29	
	401-020-2219		SUPPLIES - GENERAL OFFI		52.92	
	401-020-2219		SUPPLIES - GENERAL OFFI		44.28	
	401-020-2219		SUPPLIES - GENERAL OFFI		8.98	
	401-020-2219		SUPPLIES - GENERAL OFFI		44.80	
	401-020-2219		SUPPLIES - GENERAL OFFI		15.12	
4840	TWO GUNZ CUSTOMZ & HYDROGRAPHICS	02/05/2025	Regular	0.00	4,653.00	131802
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2502	Invoice	01/27/2025	Lightbar District 2	0.00	4,653.00	
	406-091-2248		SUPPLIES - SAFETY		4,653.00	
			Whelen 54in Liberty II Lightbar			
Total Regular:				0.00	287,506.08	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
448	NM TAXATION & REVENUE	01/23/2025	Bank Draft	0.00	57.16	DFT0001114
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
INV0004534	Invoice	01/23/2025	State Tax	0.00	57.16	
	401-000-9001		Payroll Liabilities		57.16	
1656	INTERNAL REVENUE SERVICE	01/23/2025	Bank Draft	0.00	423.71	DFT0001115
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
INV0004535	Invoice	01/23/2025	Federal Tax	0.00	423.71	
	401-000-9001		Payroll Liabilities		142.31	
	401-000-9001		Payroll Liabilities		228.06	
	401-000-9001		Payroll Liabilities		53.34	
233	PUBLIC EMPLOYEES RETIREMENT	01/30/2025	Bank Draft	0.00	52,417.11	DFT0001116
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
INV0004541	Invoice	01/30/2025	PERA Retirement	0.00	52,417.11	
	401-000-9001		Payroll Liabilities		10,168.29	
	401-000-9001		Payroll Liabilities		32,220.27	
	401-000-9001		Payroll Liabilities		7,777.90	
	401-000-9001		Payroll Liabilities		2,250.65	
448	NM TAXATION & REVENUE	01/30/2025	Bank Draft	0.00	7,783.61	DFT0001117
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
INV0004546	Invoice	01/30/2025	State Tax	0.00	7,783.61	
	401-000-9001		Payroll Liabilities		7,783.61	
1656	INTERNAL REVENUE SERVICE	01/30/2025	Bank Draft	0.00	56,751.69	DFT0001118
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
INV0004547	Invoice	01/30/2025	Federal Tax	0.00	56,751.69	
	401-000-9001		Payroll Liabilities		20,390.75	
	401-000-9001		Payroll Liabilities		28,568.04	
	401-000-9001		Payroll Liabilities		7,792.90	
233	PUBLIC EMPLOYEES RETIREMENT	01/30/2025	Bank Draft	0.00	-240.70	DFT0001119
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
CM0000192	Credit Memo	01/30/2025	PERA Retirement	0.00	-240.70	
	401-000-9001		Payroll Liabilities		-193.90	
	401-000-9001		Payroll Liabilities		-46.80	
1656	INTERNAL REVENUE SERVICE	01/30/2025	Bank Draft	0.00	-157.04	DFT0001120
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
CM0000193	Credit Memo	01/30/2025	Federal Tax	0.00	-157.04	
	401-000-9001		Payroll Liabilities		-29.76	
	401-000-9001		Payroll Liabilities		-127.28	
233	PUBLIC EMPLOYEES RETIREMENT	01/30/2025	Bank Draft	0.00	305.60	DFT0001121
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
INV0004549	Invoice	01/30/2025	PERA Retirement	0.00	305.60	
	401-000-9001		Payroll Liabilities		59.42	
	401-000-9001		Payroll Liabilities		246.18	
448	NM TAXATION & REVENUE	01/30/2025	Bank Draft	0.00	53.88	DFT0001122

Check Report

Date Range: 01/17/2025 - 02/05/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004550	Invoice	01/30/2025	State Tax	0.00	53.88	
	401-000-9001		Payroll Liabilities		53.88	
1656	INTERNAL REVENUE SERVICE	01/30/2025	Bank Draft	0.00	340.40	DFT0001123
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004551	Invoice	01/30/2025	Federal Tax	0.00	340.40	
	401-000-9001		Payroll Liabilities		161.60	
	401-000-9001		Payroll Liabilities		37.78	
	401-000-9001		Payroll Liabilities		141.02	
448	NM TAXATION & REVENUE	01/30/2025	Bank Draft	0.00	72.91	DFT0001127
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004552	Invoice	01/30/2025	State Tax	0.00	72.91	
	401-000-9001		Payroll Liabilities		72.91	
1656	INTERNAL REVENUE SERVICE	01/30/2025	Bank Draft	0.00	2,106.31	DFT0001128
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004553	Invoice	01/30/2025	Federal Tax	0.00	2,106.31	
	401-000-9001		Payroll Liabilities		163.13	
	401-000-9001		Payroll Liabilities		368.38	
	401-000-9001		Payroll Liabilities		1,574.80	
448	NM TAXATION & REVENUE	02/03/2025	Bank Draft	0.00	22.49	DFT0001129
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004559	Invoice	02/03/2025	State Tax	0.00	22.49	
	401-000-9001		Payroll Liabilities		22.49	
1656	INTERNAL REVENUE SERVICE	02/03/2025	Bank Draft	0.00	210.27	DFT0001130
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004560	Invoice	02/03/2025	Federal Tax	0.00	210.27	
	401-000-9001		Payroll Liabilities		48.49	
	401-000-9001		Payroll Liabilities		30.66	
	401-000-9001		Payroll Liabilities		131.12	
448	NM TAXATION & REVENUE	02/04/2025	Bank Draft	0.00	241.40	DFT0001131
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004561	Invoice	02/04/2025	State Tax	0.00	241.40	
	401-000-9001		Payroll Liabilities		241.40	
1656	INTERNAL REVENUE SERVICE	02/04/2025	Bank Draft	0.00	1,891.68	DFT0001132

Check Report

Date Range: 01/17/2025 - 02/05/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004562	Invoice	02/04/2025	Federal Tax	0.00	1,891.68	
	401-000-9001		Payroll Liabilities		939.60	
	401-000-9001		Payroll Liabilities		771.62	
	401-000-9001		Payroll Liabilities		180.46	

Total Bank Draft:	0.00	122,280.48
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Bank Code Main Checking Summary

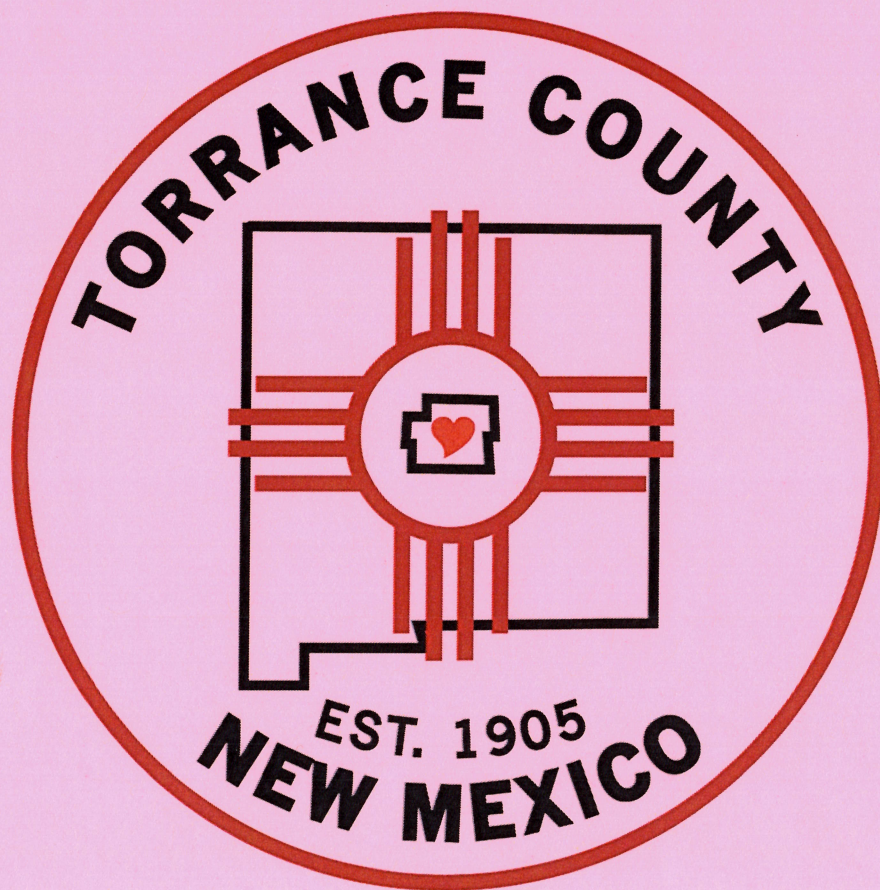
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	256	215	0.00	289,314.71
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-1,808.63
Bank Drafts	16	16	0.00	122,280.48
EFT's	10	8	0.00	421,905.27
	282	243	0.00	831,691.83

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	256	215	0.00	289,314.71
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-1,808.63
Bank Drafts	16	16	0.00	122,280.48
EFT's	10	8	0.00	421,905.27
	282	243	0.00	831,691.83

Fund Summary

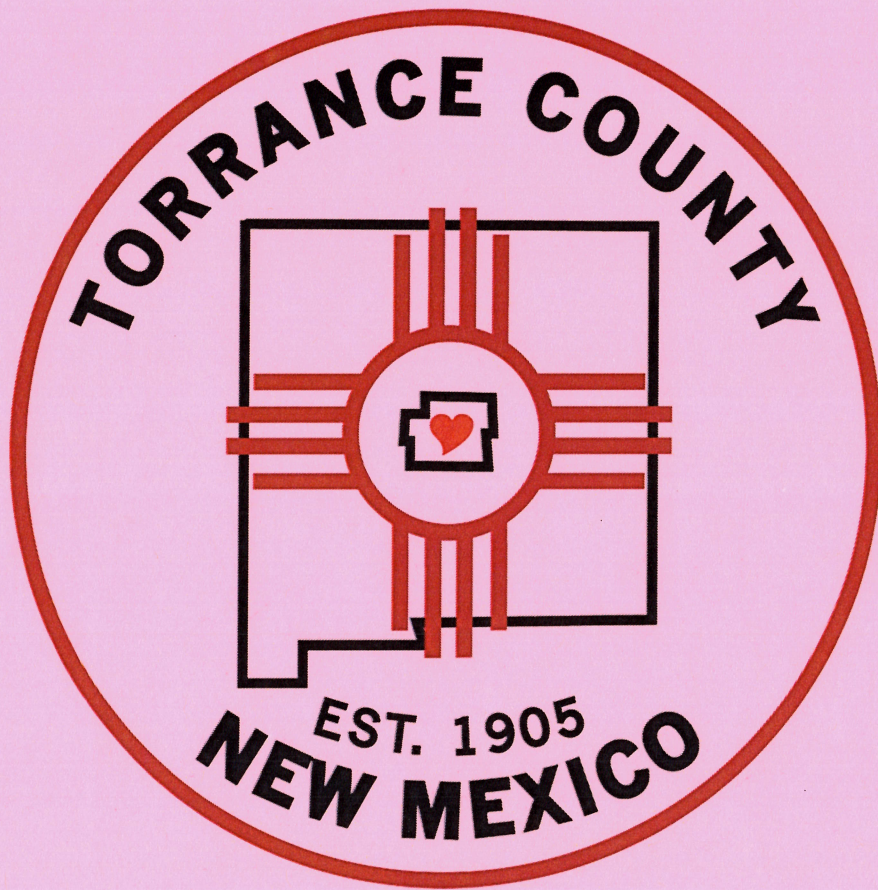
Fund	Name	Period	Amount
999	Pooled Cash	1/2025	754,168.89
999	Pooled Cash	2/2025	77,522.94
			831,691.83



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 11



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 12 A

TORRANCE COUNTY RESOLUTION NO. 2025 - _____

**A RESOLUTION AUTHORIZING THE COUNTY TO SUBMIT AN APPLICATION
TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION, LOCAL
GOVERNMENT DIVISION TO PARTICIPATE IN THE LOCAL DWI GRANT AND
DISTRIBUTION PROGRAM.**

WHEREAS, the Legislature enacted Section 11-6A-1 through 11-6A-6
NMSA 1978 as amended to address the serious problems of Driving While
Intoxicated (DWI) in the State; and

WHEREAS, a program is established to make grant and distribution
funding available to counties and municipalities for new, innovative or model
programs, services or activities to prevent or reduce the incidence of DWI,
alcoholism, alcohol abuse and alcohol related domestic abuse; and

WHEREAS, the County DWI planning council and other governmental
entities approval must be received in order to apply for grant and distribution
funding; and

WHEREAS, the County along with participating agencies is making an
application to the Department of Finance and Administration, Local Government
Division for program funding.

NOW THEREFORE, BE IT RESOLVED by the governing body of the

Torrance, that the County Chairperson, on behalf of the
County and all participating entities is authorized to submit an application for
Distribution and/or Grant Fiscal Year 2026 program funding under the
regulations established by the Local Government Division.

PASSED, APPROVED, AND ADOPTED THIS ____ DAY OF _____, 2025.

BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY:

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

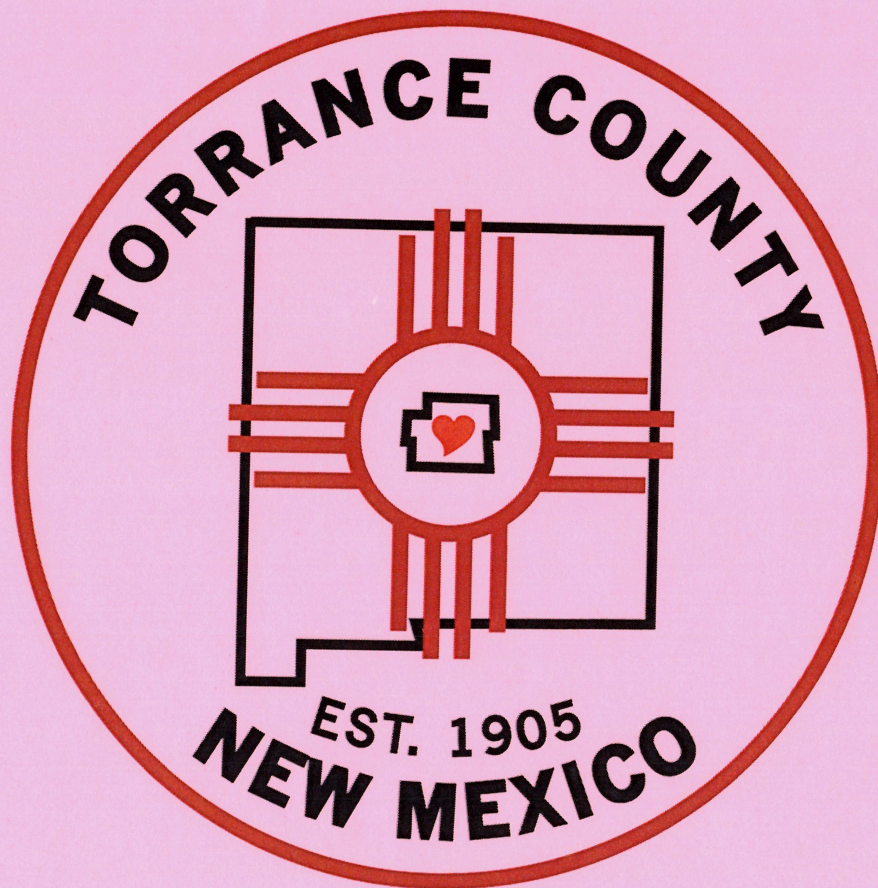
ATTEST:

Sylvia Chavez, Torrance County Clerk

Date

APPROVED AS TO FORM:

Michael Garcia, Torrance County Attorney



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 12 B

**TORRANCE COUNTY
RESOLUTION NO. 2025 - _____**

**A RESOLUTION AUTHORIZING BUDGET ADJUSTMENTS TO
THE FY2024-2025 BUDGET**

WHEREAS, the Torrance County Commission in regular session on Wednesday, February 12, 2025, did authorize budget adjustments to the FY2024-2025 budget; and

WHEREAS, budget adjustments require approval from the Department of Finance and Administration; and

WHEREAS, Torrance County requests approval for the budget adjustments set forth in the attached Schedule A and Schedule B.

NOW, THEREFORE, BE IT RESOLVED that the Torrance County Board of County Commissioners authorizes the attached budget adjustments in Schedule A and Schedule B and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF February 12, 2025.

BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY:

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

ATTEST:

Sylvia Chavez, Torrance County Clerk

Date

APPROVED AS TO FORM:

Michael Garcia, Torrance County Attorney



Torrance County

Resolution 2025-_____

Budget Adjustment

Schedule A

Budget Increase

Torrance County FY2025 Budget (LGBMS line item structure)

Fund	Department	Account	Adjustment
20900 Fire Protection	0001 No Department	47499 Other State Grants	225,706.00
20900 Fire Protection	2002 General Administration	51900 Salaries - Other Wages	25,000.00
20900 Fire Protection	2002 General Administration	58020 Equipment & Machinery	200,706.00
			451,412.00



Torrance County

Resolution 2025-_____

Budget Adjustment

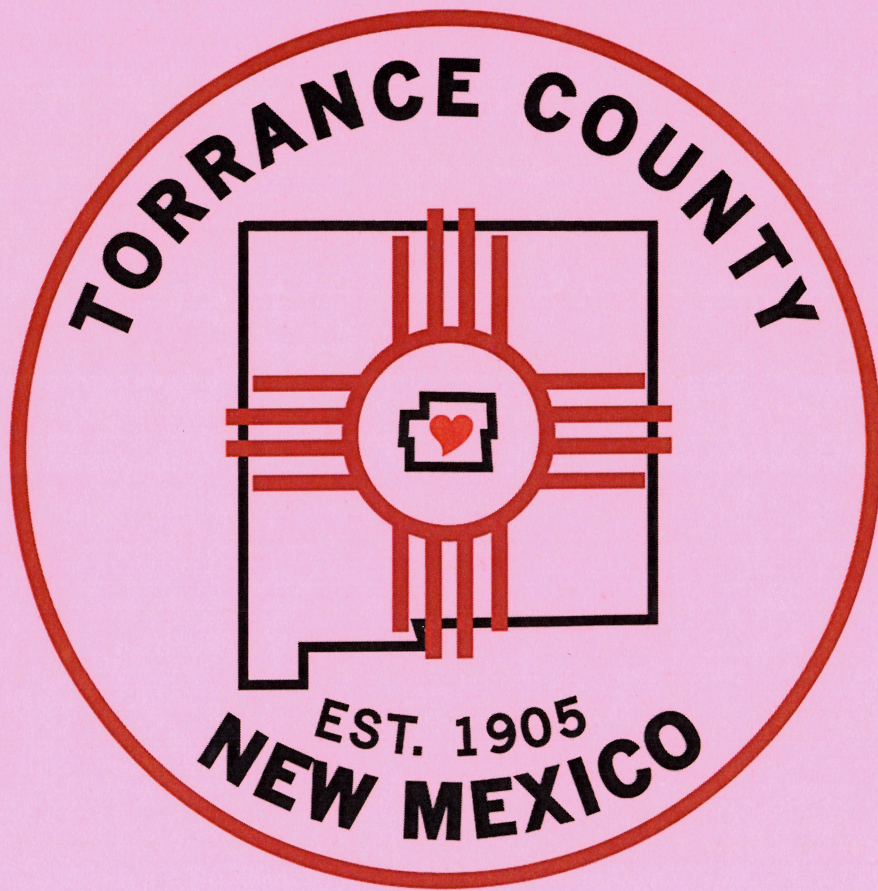
Schedule B

Budget Increase

Torrance County FY2025 Budget (Tyler ERPPro 10 line item structure)

Budget Increase					
Revenue			Expenditure		
Tyler Line Item	Description	Amount	Tyler Line Item	Description	Amount
627-000-1524	DIST 3 COMM	\$ 104,898	627-091-2784	DISTRICT 3 COMM	\$ 104,898
627-000-1520	DIST 2 COMM	\$ 95,808	627-091-2779	DISTRICT 2 COMM	\$ 95,808
627-000-1527	STIPEND	\$ 25,000	627-091-1527	STIPEND	\$ 25,000
REVENUE TOTAL		\$ 225,705	EXPENSE TOTAL		\$ 225,706

Cash Transfer					
Transfer From:			Transfer To:		
Line Item	Description	Amount	Line Item	Description	Amount
	Transfer Out			Transfer In	
	Transfer Out			Transfer In	
Total		\$ -	Total		\$ -



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 A



PROPOSAL FOR ARCHITECTURAL/ENGINEERING (A/E) SERVICES

29 January 2025

Jordan Barela, County Manager
Torrance County
PO Box 48 / 205 S. Ninth St.
Estancia, NM 87016

RE: Torrance County Fair Multi-Purpose Building DD-CA

Studio Southwest Architects (Studio SW) is pleased to provide this proposal for Architectural and Engineering (A/E) Design Development through Construction Administration services for a new multi-purpose metal building for the County Fairgrounds, located at 205 S Ninth St, Estancia, NM 87016. The new building will be located on the existing Fairgrounds site in the city of Estancia and shall be functional year-round. This project will be operated under CMAR procurement.

The proposed project consists of a pre-fabricated metal building of approximately 20,400 square feet, with an additional 30' x 40' office space to be located on the east side of the main structure that will be a deductive alternate in this scope of work. The County Commissioners have approved the schematic plan option 3 of the previously proposed schematic building layouts. The building includes comprehensive year-round HVAC systems to ensure the facility's functionality throughout all seasons. For this proposal it is assumed that the total project budget has been established at \$4,928,800, with the estimated construction costs at \$4,637,865 (excluding the office space addition), resulting in an approximate cost of \$227 per square foot.

The approved layout necessitates several site modifications. The existing wash racks must be demolished to accommodate the new building footprint, with provisions made for their replacement during construction. Additionally, the project requires the installation of CMU fire walls to the open-aired barn located southeast of the proposed building location (rolling fire doors should be discussed with client), as well as partial demolition of the open-aired structure to the west of the new building site.

SCOPE OF SERVICES

Having completed the Programming and Schematic Design phases under a previous contract, design services under this contract will include Design Development and Construction Documents. Studio SW will assist with contractor selection after a cost estimate is generated upon completion of the Design Development phase. Another cost estimate will be completed at the end of the Construction Document phase. Construction Administration will assist with site observation, coordination with the metal fabricator and their observation, submittal review, and responses to questions from the contractor.

The Architect shall be entitled to rely on (1) the accuracy and completeness of the services and information furnished by the Owner and (2) the Owner's approvals. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

The following are exclusions from Basic Services:

1. Sub-Soils Investigation Report.
2. Topography & Utility Surveying.
3. Pre-Engineered Metal Building Engineering. (coordination with SSWA design team shall be

- included)
4. Interior Tenant Improvements & Fixtures, Furnishings, and Equipment (FF&E) Design.
 5. Cost of reproduction of plans, specifications and reports for the Tenant, Owner and Building Manager.
 6. Construction Special Inspections (A/E Construction Observation visits are included).

FEE FOR A/E BASIC SCOPE OF SERVICES

The fee is \$348,769.91 plus New Mexico Gross Receipts Tax (NMGRT) and \$1,600.00 reimbursable expenses allowance, as per the **CES Contract 2023-01-C11-ALL** pricing.

The breakdown by phase is as follows:

Design Development	\$140,628.15
Construction Documents	\$155,806.86
Bidding & Negotiations.....	\$5,188.21
Construction Administration	\$45,824.25
11 Month Inspection for Warranty	\$1,322.44
A/E Basic Design & CA Services Total	\$348,769.91 plus NMGRT
PLUS A/E Reimbursable expenses allowance.....	\$1,600.00

Admin Fee: Subconsultants hourly rates are at cost plus 1.25%.

ESTIMATED SCHEDULE (Tentative)

Design Development	6-8 weeks, additional time for Owner Review (TBD)
CMAR Procurement	TBD (Estimated at 6 weeks)
Construction Documents	8-10 weeks, additional time for Owner Review (TBD)
Permitting	1-2 week(s) for final set completion, additional time for permit review (approx. 1 month for Permit Review)
Construction	TBD (estimated at 7-9 months)

ADDITIONAL SERVICES FEE

Any service not referenced under basic service above shall be considered as additional services. Additional services shall be charged at the hourly rates as per CES Contract 2025-01-C111-ALL, attached plus State of New Mexico Gross Receipts Tax where applicable.

Additional Services for Subconsultants are at hourly rates plus 11.25% (10% plus admin fee).

INVOICING

Fee will be invoiced monthly and based on services completed to date. Invoices are due and payable upon receipt.

Unpaid invoices or portions thereof unpaid for an excess of thirty (30) days shall accrue interest at the rate of one percent (1%) per month. Any waiver of this late charge for any invoice shall not constitute a waiver of the late charge with respect to any other invoice. In addition to late charges, all reasonable costs of collection shall be paid by the client including reasonable attorney's fees. If suit is brought to obtain payment if any invoice, the client agrees to pay all costs of collection including reasonable attorney's fees, which shall be presumed to be twenty-five percent (25%) of the outstanding invoice including late charges.

Torrance County
January 29, 2025
Page 3

LIMITED LIABILITY

Studio SW liability for errors and omissions will be limited to the amount of the fee.

ACCEPTANCE

Please acknowledge acceptance of this proposal by signing and returning to the office of Studio SW. A signed copy of this agreement shall signify your understanding and acceptance of the terms and conditions contained herein. Studio SW will follow this letter with an AIA Document contract.

Respectfully,


Laura Anderson, AIA, NCARB, WellAP, ICC
President, Senior Architect

Accepted by: Torrance County

Signature

Date

Printed Name/Title

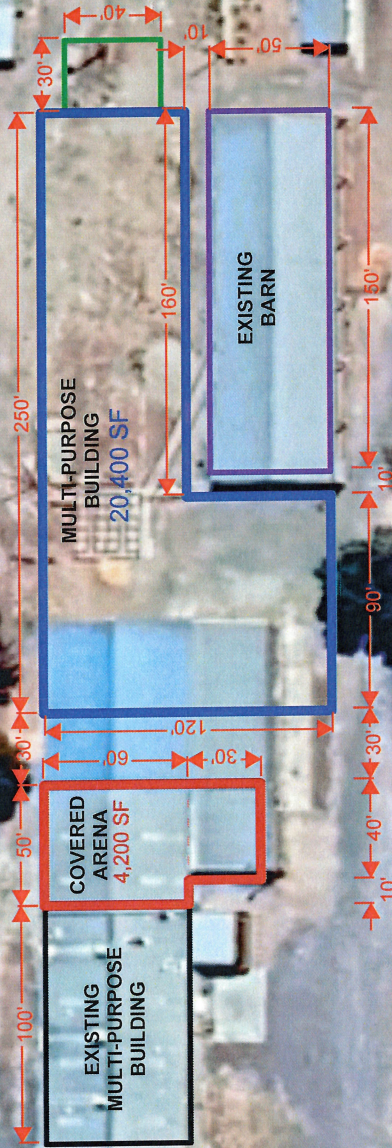
Enclosure/s: fairgrounds_updated 20230511.pdf, Site Plan with Building Area.

File: \\A-Sswa-Fs\Projects\0000 Misc\23xx Torrance County Fairgrounds\Torrance County Fairgrounds Building_Proposal_Loweryt_R3_20231030.Docx

Option 3

Scale: 1" = 50'

STUDIO SOUTHWEST
ARCHITECTS





STUDIO SOUTHWEST ARCHITECTS

Torrance County Fairgrounds

2402

Summary			
Programming	(10%)	\$	-
Schematic Design	(10%)	\$	-
Design Development	(20%)	\$	140,628.15
Construction Documents	(30%)	\$	155,806.86
Bidding	(4%)	\$	5,188.21
Construction Administration	(25%)	\$	45,824.25
11 Month Warranty	(1%)	\$	1,322.44
Subtotal		\$	348,769.91
NMGRT*	7.9375%	\$	27,683.61
Expenses (Estimate Only)			
Programming		\$	-
Schematic Design		\$	-
Design Development		\$	200.00
Construction Documents		\$	200.00
Bidding		\$	300.00
Construction Administration		\$	800.00
11 Month Warranty		\$	100.00
Subtotal		\$	1,600.00
NMGRT*	7.9375%	\$	127.00
TOTAL		\$	378,180.52

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EXPENSES	Qty	Unit	Rate	Mileage ¹	Total
Printing	36	Sheets	\$1.00		\$ 35.60
Photocopies	40	Pages	\$0.05		\$ 2.00
TRAVEL	2	Trips	\$07.00	116.0	\$ 162.40
LODGING		Nights	\$120.00		\$ -
FOOD		Meals	\$10.00		\$ -

Construction Documents



Basic Services	Sr Principal	Principal	Sr Architect	Architect	Project Manager	Intern Architect III	Intern Architect II	Intern Architect I	Sr. BIM Operator	Constr Admin	Financial Mgmt	Clerical	Graphics	Interior Designer	Interior Design Tech	Consultants	TOTAL
Administration		8															
Meetings		12				12		12									
Travel Time		2				2		2									
Minutes								12									
Design Analysis Update		8				4		4									
Update Code Analysis		16				8											
Specifications						40		20									
CD Drawings		40				120		120									
Consultants																	
Civil																\$ 15,075.00	
Structural																\$ 14,680.00	
MEP																\$ 52,364.00	
Building Envelope																\$ -	
Landscape																\$ -	
Cost Estimating																\$ 9,692.00	
Hours		86				186		170									
Hourly Rate	\$ 243.81	\$ 222.13	\$ 196.82	\$ 152.83	\$ 136.04	\$ 136.04	\$ 120.99	\$ 108.48	\$ 129.55	\$ 135.17	\$ 128.36	\$ 90.49	\$ 82.25	\$ 132.11	\$ 96.60		\$ 91,811.00
Consultants																	\$ 91,811.00
Admin Fee																	\$ 1,147.64
Studio SW	\$ -	\$ 19,103.18	\$ -	\$ -	\$ -	\$ 25,303.44	\$ -	\$ 18,441.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 62,848.22
																	\$ 155,806.86
																	NMGR \$ 12,367.17
																	TOTAL \$ 168,174.03

EXPENSES	Qty	Unit	Rate	Mileage ¹	Total
Printing	117	Sheets	\$1.00		\$ 116.80
Photocopies	40	Pages	\$0.05		\$ 2.00
TRAVEL	1	Trips	\$0.700	116.0	\$ 81.20
LODGING		Nights	\$120.00		\$ -
FOOD		Meals	\$10.00		\$ -
				TOTAL	\$ 200.00

¹ Google Miles

Torrance County Fairgrounds

Bidding



Basic Services	Sr Principal	Principal	Sr Architect	Architect	Project Manager	Intern Architect III	Intern Architect II	Intern Architect I	Sr. BIM Operator	Constr Admin	Financial Mgmt	Clerical	Graphics	Interior Designer	Interior Design Tech	Consultants	TOTAL
Administration																	
Pre-bid Meeting		2				2		2									
Travel Time								2									
Minutes																	
Submit for Plan Review						2		2									
Travel Time								2									
Questions		3															
Prior Approvals		2															
Addenda		4															
Evaluate Bids		6															
Consultants																	
Civil																\$ -	
Structural																\$ -	
MEP																\$ -	
Building Envelope																\$ -	
Landscape																\$ -	
Cost Estimating																\$ -	
Hours	0	17	0	0	0	0	4	0	8	0	0	0	0	0	0	0	
Hourly Rate	\$ 243.81	\$ 222.13	\$ 196.82	\$ 152.83	\$ 136.04	\$ 136.04	\$ 120.99	\$ 108.48	\$ 129.55	\$ 135.17	\$ 128.36	\$ 90.49	\$ 82.25	\$ 132.11	\$ 96.60		
Consultants																	\$ -
Admin Fee																	\$ -
Studio SW	\$ -	\$ 3,776.21	\$ -	\$ -	\$ -	\$ 544.16	\$ -	\$ 867.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 5,188.21
																	\$ 5,188.21
																	\$ 411.81
																	\$ 5,600.02

EXPENSES	Qty	Unit	Rate	Mileage ¹	Total
Printing	217	Sheets	\$1.00		\$ 216.80
Photocopies	40	Pages	\$0.05		\$ 2.00
TRAVEL	1	Trips	\$0.700	116.0	\$ 81.20
LODGING		Nights	\$120.00		\$ -
FOOD		Meals	\$10.00		\$ -
				TOTAL	\$ 300.00

¹ Google Miles

[illegible]

EXPENSES	Qty	Unit	Rate	Mileage [†]	Total
Printing		Sheets	\$1.00		\$ -
Photocopies		Pages	\$0.05		\$ -
TRAVEL	9.852	Trips	\$0.700	116.0	\$ 800.00
LODGING		Nights	\$120.00		\$ -
FOOD		Meals	\$10.00		\$ -
				TOTAL \$	\$ 800.00

11 Month Warranty

[illegible]

EXPENSES	Qty	Unit	Rate	Mileage ¹	Total
Printing		Sheets	\$1.00		\$ -
Photocopies		Pages	\$0.05		\$ -
TRAVEL	1,232	Trips	\$0.700	116.0	\$ 100.00
LODGING		Nights	\$120.00		\$ -
FOOD		Meals	\$10.00		\$ -
				TOTAL	\$ 100.00

2025 RATES	REGULAR RATES	CES RATES **
Sr Principal	\$236.77	\$243.81
Principal	\$206.89	\$222.13
Sr Architect	\$168.18	\$196.82
Architect	\$142.31	\$152.83
Project Manager	\$129.36	\$136.04
Intern Architect III	\$129.36	\$136.04
Intern Architect II	\$116.43	\$120.99
Intern Architect I	\$103.50	\$108.48
Sr. BIM Operator	\$122.89	\$129.55
BIM Operator	\$90.55	\$104.43
Constr Admin	\$129.36	\$135.17
Financial Mgmt	\$129.36	\$128.36
Clerical	\$78.83	\$90.49
Graphics	\$78.83	\$82.25
Interior Designer	\$129.36	\$132.11
Interior Design Tech	\$90.55	\$96.60
NMGRT 7.9375%		Click here to Verify Rate
**The 2% discount includes the 1.25% Admin Fee add		

IRS Mileage	\$ 0.70	Click Here to Verify Current Business Use Rate
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REIMBURSABLES

- * Postage and copying are at actual cost.
- * Travel (Lodging & Meals) at cost. Receipts will be provided.
- * Travel (Mileage) at current IRS Mileage Rate.

SUBCONTRACTED SERVICES

- * Subconsultants hourly rates are at cost plus 1.25%.
- * Additional Services for Subconsultants are at hourly rates plus 11.25% (10% plus admin fee).
- * Travel (Lodging & Meals) at cost plus 10%. Receipts will be provided.

OTHER

- * Applicable Tax applies to all billable hours, expenses, and other charges for which such tax has not previously been paid.
- * A 1% interest charge per month will be applied to all invoices not paid within 30 days.

Fee Proposal



DATE: 1/6/2025
 CLIENT: Studio SW Architects
 PROJECT: Torrance County Fairgrounds, New Multipurpose Building, Option 3
 LOCATION: Estancia, NM

DESCRIPTION: *Provide costs for civil, structural and architectural systems. Incorporate costs provided by others for MEP systems. Travel is excluded.*

SUBMITTALS:

S1: Design Development Submittal
 S2: Construction Documents Submittal
 S3:
 S4:
 S5:
 S6:

FEES:
 PRINCIPAL
 SENIOR ESTIMATOR
 ESTIMATOR
 JR. ESTIMATOR

TOTAL

HOURS
 AMOUNT

	SUBMITTAL				TOTAL	
	RATE	S1	S2	S3	S4	
	\$159.00	4	4			8
	\$149.00	24	40			64
	\$129.00	24	24			48
	\$85.00					-
		52	68	0	0	120
		\$7,308.00	\$9,692.00	\$0.00	\$0.00	\$17,000.00

REIMBURSABLES:

AIRFARE
 MEALS
 LODGING
 MILEAGE
 REPRODUCTION
 SHIPPING
 LONG DISTANCE
 OTHER

REIMBURSABLES:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TAXES	0.000%	\$0.00				
SUBTOTAL, FEES/EXPENSES		\$7,308.00	\$9,692.00	\$0.00	\$0.00	\$17,000.00

Proposal is valid for a period of 12 months from the above date.

4600A Montgomery NE, Suite 202, Albuquerque, NM 87109
 505-883-7990



PROPOSAL FOR CIVIL ENGINEERING SERVICES

January 22, 2025

Laura Anderson
Studio Southwest Architects
2101 Mountain Road NW, Suite B
Albuquerque, NM 87104

RE: TORRENCE COUNTY FAIRGROUNDS NEW MULTI-PURPOSE BUILDING

SCOPE OF SERVICES

The Civil Engineering Department of Studio Southwest Architects, Inc. (Studio SW) is pleased to provide this proposal for Civil Engineering design services for the new Multi-purpose (MP) Building at the Torrence County Fairgrounds. We have reviewed the Option 3 plans and have a good understanding of the Scope of Work DD-CA provided.

We understand that the schedule for the project will be 8 weeks for Design Development plus 10 weeks for completion of Construction Documents.

Civil Site Design Services will need to include the following:

1. Evaluation of the existing site utilities, to determine preferable connection point for new water and sanitary sewer services. There are some missing elements, on the Survey prepared by BHI, that will require some field investigation and input from long term Fairground maintenance staff. At least one trip to the site will be required.
2. The Wash area will need to be relocated. We will include design elements to allow for the recreation of a similar wash area new the NE corner of the proposed MP Building.
3. Demolition plans will be limited to areas within 40' of the proposed MP Building,
4. Paving and Horizontal Control plans for the proposed MP Building,
5. The new MP Building may require relocation of the existing stormwater piping and catch basins. The Survey provided by BHI shows the storm drainage connecting into the sanitary sewer. A drywell may be required to correct this issue.
6. Drainage Study may be required to be completed.
7. Utility Plans will be created to define relocated lines and new connections for water, sanitary sewer and natural gas.
8. Attend team meetings and presentations to Torrence County Commission if required.

FEE FOR CIVIL ENGINEERING SERVICES

The proposed basic civil engineering service fee is **\$33,500** plus New Mexico Gross Receipts Tax (NMGRT) and reimbursable expenses.

Design Development Services Fee	35%	\$11,725
Construction Documents Services Fee	45%	\$15,075
Construction Administration Fee	20%	\$6,700



NOT INCLUDED IN BASIC CIVIL SERVICES

The following are exclusions from Basic Services:

1. Sub-Soils Investigation Report.
2. Topography & Utility Surveying.
3. Traffic Studies.
4. FEMA Floodplain Studies or Map Amendments.
5. County Entitlement Processes, if required, will be covered under separate agreement.
6. Neighborhood presentations.
7. Roadway modifications for driveways, sidewalks, curb access ramps or other public improvements within the Public ROW.
8. Downstream capacity calculations for sanitary and storm drainage facilities.
9. Water System pressure verifications or studies.
10. Construction Material Testing and Construction Observations.
11. Construction Special Inspections (A/E Construction Observation visits are included).

ADDITIONAL SERVICES

Any service not referenced under either basic service above shall be considered as additional services. Additional services shall be charged at the hourly rates* described below:

1. Civil Engineer\$239.38/hour
2. Construction Administrator\$136.23/hour
3. Financial Management.....\$138.20/hour
4. Clerical.....\$91.20/hour
5. Graphics\$82.89/hour

* Plus State of New Mexico Gross Receipts Tax where applicable.

A charge of ten percent (10%) of the cost of any consultants shall be added to cover Studio SW administrative expenses.

INVOICING

Fee will be invoiced monthly and based on services completed to date. Invoices are due and payable upon receipt.

Unpaid invoices or portions thereof unpaid for an excess of thirty (30) days shall accrue interest at the rate of one percent (1%) per month. Any waiver of this late charge for any invoice shall not constitute a waiver of the late charge with respect to any other invoice. In addition to late charges, all reasonable costs of collection shall be paid by the client including reasonable attorney's fees. If suit is brought to obtain payment if any invoice, the client agrees to pay all costs of collection including reasonable attorney's fees, which shall be presumed to be twenty-five percent (25%) of the outstanding invoice including late charges.

LIMITED LIABILITY

Studio SW liability for errors and omissions will be limited to the amount of the fee.

ACCEPTANCE

Please acknowledge acceptance of this proposal by signing and returning to the office of Studio SW. A signed copy of this agreement shall signify your understanding and acceptance of the terms and



Laura Anderson
January 22, 2025
Page 3

conditions contained herein. Studio SW will follow this letter with a contract.

Sincerely,

David A Aube, PE
Civil Engineer

File: g:\dave a\proposals\torrence county fairgrounds\tcfg civil proposal.docx



November 21, 2024

Laura Anderson, AIA
Senior Architect
2101 Mountain Rod NW
Albuquerque, NM 87104
landerson@studioswarch.com

Re: Torrance County Fairgrounds Additions and Renovations

Dear Ms. Anderson:

In accordance with recent discussions, Bohannon Huston, Inc (BHI) is pleased to submit this proposal for the design services as discussed in the Schematic Design of the renovations and additions at the Torrance County Fairgrounds located in Estancia, NM. Attached is the scope of services and fee estimate that have been prepared based on the meeting we held with you and our understanding of the project scope.

The schedule for this project will be coordinated at the time of acceptance. The duration of the design effort is expected to take approximately 4 months after receipt of written notice to proceed.

If this proposal is acceptable, please sign in the space provided below and please issue a purchase order for signature. Please return the signed originals to this office and keep a copy for your records.

This proposal is subject to renegotiation if not accepted within thirty (30) days. If any portion of this scope extends in duration for more than two years from the date of acceptance, the contract is subject to renegotiation. Time and materials items will be computed in accordance with the Fee Schedule in effect at the time the services are invoiced. New Mexico Gross Receipts Tax will be added to all invoices.

We appreciate the opportunity to provide you with this proposal and look forward to working with you on the project. If you have comments or questions, do not hesitate to contact us.

Sincerely,

Matthew Bean, PE
Vice President

SMM/rnd/jma
Enclosures

ACCEPTED:

BY _____
(Signature)

(Printed Name)

TITLE _____

DATE _____

TORRANCE COUNTY FAIRGROUNDS RENOVATION & ADDITION

PROJECT DESCRIPTION:

The project is located at the Torrance County Fairgrounds north of NM 55, south of W Highland Ave between 8th and 10th streets in Estancia, New Mexico. The project includes a 20,000 square foot prefabricated metal building bearing on shallow concrete foundations, and a partial demolition and retrofit of an existing prefabricated metal building to a final area of approximately 4,200 square feet.

STRUCTURAL DESIGN SERVICES

SCOPE DESCRIPTION:

Renovation: The existing large area metal building will be reduced in size to accommodate the through-way planning of the addition. The existing metal building structure will be reviewed for as-building purposes. The extents of the demolition will be designed. The remaining structure will be redesigned to accommodate the altered gravity and lateral systems.

A new slab will be placed below the remaining metal building structure at the elevation level of the new addition. This new slab and turn down edge will be designed.

Addition: A new approximately 20,000 square foot prefabricated metal building will be included in this design. The design of the metal building will be a deferred design to be completed by the contractor and their metal building provider/designer. The foundation design will be included in this effort based on assumed loading conditions. Adjustments to the will need to be made to the final foundation design during construction when the final design of the metal building is complete.

The following figures show the planned foundation and elevated structure for both portions of the effort. Approximate dimensions are shown. Final dimensions will be determined during design.

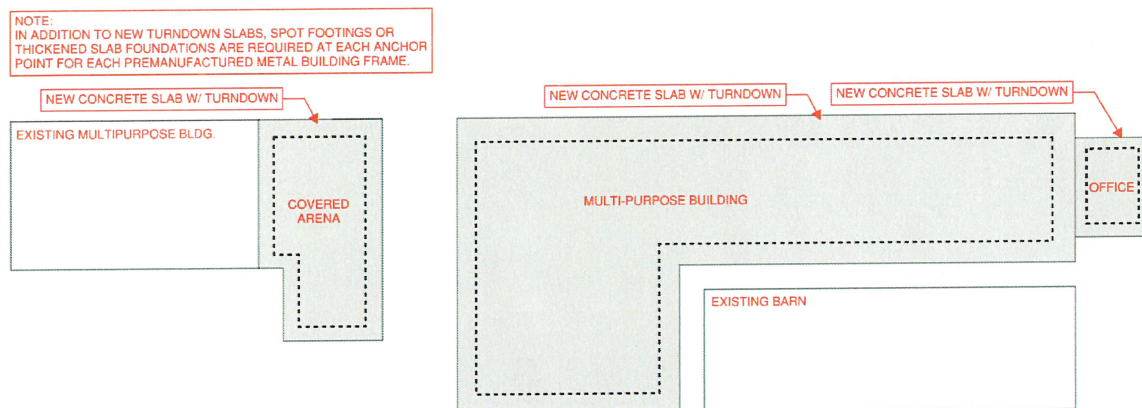


Figure 1: Foundation

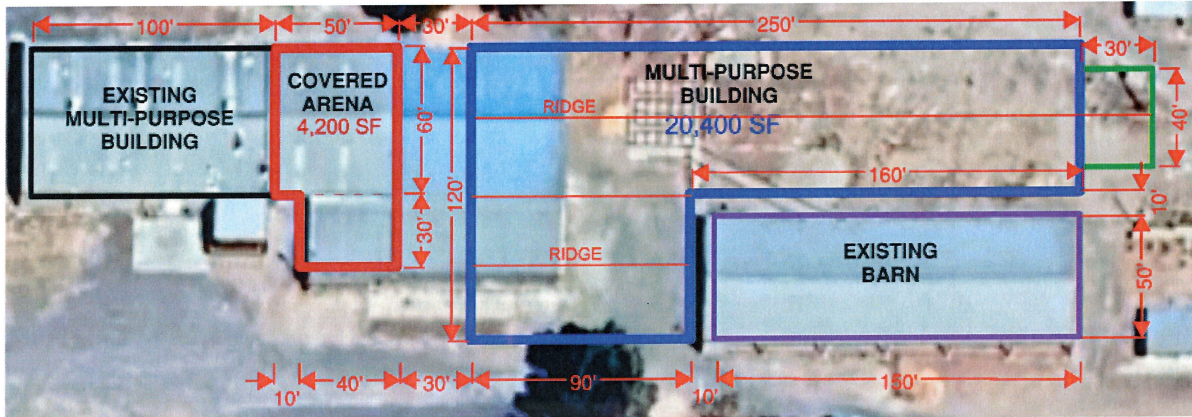


Figure 2: Framing

Design Development – The design is developed in detail, with the goal of defining and developing the important aspects of the project.

Construction Documents – Final drawings and specifications will be developed in preparation for bidding, permitting, and construction of the project.

No Bidding Support or Construction Administration is included in this proposal.

DESIGN SERVICES:

I. Design Development	\$14,080.00
II. Construction Documents	\$14,680.00
Total Design Services Fee (Excluding Time and Materials Charges):	\$28,760.00 Lump Sum

~~New Mexico Gross Receipts Tax Will Be Added to All Invoices~~ Consultant has NTTC with Studio SW

Notes / Assumptions:

1. This proposal has been prepared assuming services would be provided as described in the paragraphs above. Schedule changes, added square footage, addendums or added structures may require an adjustment to the fees above.
2. The fees above include preparation of specifications.
3. As-built data of the existing framing does not exist. BHI to collect this data from field observations.
4. Bidding and construction related services are not included.
5. The drawings will be produced using Revit.
6. Structure is assumed to be a pre-engineered prefabricated metal building. Generally, this is a performance-based design item that the contractor will purchase during the construction phase. The structure and foundation will be preliminarily designed for anticipated loads. The structural design will be reviewed during the construction phase and the foundation will be adjusted for the design loading conditions.
7. This scope excludes assessment and design of fixes at other locations of the existing buildings. "Other locations" is defined as any other building on the site, or portions of the existing building being renovated that are not affected or impacted by the structural renovation. If structural issues are discovered during design, additional fee can be added at a T&M with the current BHI rate schedule.



6100 Indian School Rd NE
Suite 225
Albuquerque, NM 87110

303-933-2700 Office
www.maxsonengineering.com

January 24, 2025

Laura Anderson
Principal | Senior Architect
Studio Southwest Architects, Inc.
2101 Mountain Road, NW
Albuquerque, New Mexico 87104
landerson@studioswarch.com

Re: Torrance County Multipurpose Building Construction Documents
Professional Engineering Services Proposal – **ADD #1 – Revision #1**
ME #24038

Dear Laura,

Maxson Engineering NM LLC ("Maxson") ("Maxson Engineering") is pleased to Studio Southwest Architects, Inc. ("Studio Southwest") ("SSWA") with this mechanical and electrical engineering and technology design services proposal for the above referenced project. This proposal is based on the scope of work received via email description from SSWA on December 19, 2024, as well as subsequent phone conversations. Maxson Engineering NM LLC will act as a sub-consultant to deliver engineering services as described below.

A. Project Description and Approach

1. SSWA has asked Maxson to provide a proposal for a new facility for Torrance County ("the County"). The project scope of work is for a new 20,000 square foot multipurpose building to be located at the Torrance County Fairgrounds in Estancia, New Mexico. This will be a pre-engineered metal building ("PEMB") for usages such as county fair events, community rental, bi-County or tri-County events, emergency facilities, year-round County events, 4-H workshops and/or livestock show classes. The building will also include an additional 30' x 40' office space that will be located on the east side of the main structure that will be a deductive alternate. The engineering services will include design development documents, construction documents and construction contract administration, as well as opinions of costs for the proposed project.
2. Mechanical: The mechanical scope of work involves the design of new HVAC systems, distribution and controls for the proposed facility. The proposed mechanical systems will be selected based on the outcome of the previous schematic design efforts and are assumed to be multiple, ground-mounted packaged units with duct distribution into the building. These will be sized according to assigned zones and required capacities.
 - a. Ventilation will be designed to meet or exceed the requirements of *ASHRAE Standard 62.1* for all spaces.
 - b. It is assumed the HVAC controls will be electro-mechanical controls and a building automation system ("BAS") will not be provided.

3. Plumbing: The plumbing scope of work involves the design of domestic cold/hot water distribution, plumbing fixture selections, sanitary sewer distribution, natural gas distribution and any required condensate piping. It is assumed that roof drain/storm drain piping is excluded from the scope of work. Maxson will coordinate utility entry points with the Architect and Civil Engineer. It is assumed that the plumbing scope of work for all services stops 5' outside of each building.
 - a. There are existing wash racks that need to be removed to accommodate the proposed building. It is assumed that any water and/or sanitary sewer demolition design will be shown by the civil engineer and is excluded from Maxson's scope of work.
4. Electrical: The electrical scope of work includes providing design services for site and building power and lighting locations and distribution.
 - a. A site plan showing lighting and power locations will be provided as part of the scope of work. The site plan will also include communication site infrastructure pathways located in coordination with the Internet Service Provider ("ISP"). Maxson will coordinate extents of site limits with the architect and civil engineer. Parking lot lighting design is excluded from the scope of work.
 - b. Power: The electrical design will include new power distribution for the proposed building. Maxson will visit the site and coordinate with PNM to determine power utility tie-in location and routing to the proposed building. It is assumed that 3-phase power is available on campus. The electrical scope will include the design of a new incoming electrical service, main distribution panel (MDP), step-down transformers and panelboards. Power will also be provided for equipment. Short-circuit calculations are included in the scope of work. Arc flash calculations and coordination studies are excluded from the scope of work.
 - i. It is assumed that only one electrical service is required. Additional electrical feeds/services are excluded from the scope of work. Any electric vehicle charging stations will not be separately metered.
 - c. Lighting: General-purpose LED lighting will be specified and designed by Maxson for all areas within the scope of work. Any architectural or specialty lighting will be coordinated with the Architect. It is assumed the Architect will provide cut sheets and catalog numbers to Maxson for incorporation into the documents for any architectural or specialty lighting. Photometric calculations will be performed for the interior, and for the exterior to ensure light levels comply with *IESNA* requirements for the project site. Incorporation of existing luminaires on the site into the photometrics is excluded.
 - i. Exterior lighting will be designed and specified by Maxson. Parking lot and site lighting will be designed to be dark sky compliant with built in photocell and occupancy sensor and controls to automatically dim lights to 50% after hours unless lights are triggered by occupancy sensor. It is assumed that the structural bases for any pole-mounted light fixtures will be designed by others.
5. Fire Protection/Fire Alarm: Maxson will provide performance-based fire protection and fire alarm design and specifications.
 - a. Fire protection design is limited to hatched plans showing area occupancies (NFPA or FM Global) and General Drawing Notes.

- b. Fire Alarm design is limited to Fire Alarm Control Panel (FACP) if applicable, audible and visual notification devices, spot-type smoke detection devices if applicable, manual pull stations if applicable, duct-type smoke detectors if applicable, and fire-smoke dampers if applicable. Devices shown on drawings are to convey general coverage intent only.
 - c. Performance-based specifications will be provided.
 - d. Detailed shop drawings and calculations required for final AHJ approval are provided by others.
6. Technology (RCDD): The technology or special systems scope of work includes the design of new structured cabling backbones and distribution. This scope of work includes design for equipment racks and communication rooms, cable pathways, device locations and specifications for this proposed scope of work. Additionally, the scope includes electronic security (limited to video surveillance) and data design for the proposed scope of work. The telecom and technology systems will be designed according to local code requirements.
- a. Data and Structured Cabling: The technology design shall include data locations for proposed systems, office equipment and direction from the Owner. Structured cabling design shall adhere to ANSI, TIA, and BICSI structured cabling industry standards and will be designed by a RCDD. The design includes horizontal and backbone cabling, pathways, equipment room layout and equipment rack layouts. It is assumed that the project will not require a new incoming service for phone. The design documentation shall include floor plans, riser diagrams, details and specifications.
 - i. Maxson will coordinate with the Owner and/or the service provider to identify and show the proposed routing of the communications utility to the proposed demark location within the building. It is assumed that there is sufficient infrastructure nearby and available on campus. Full utility design for new communications/fiber is excluded. Site design work for communications is limited to site pathways only and will be based on ISP input.
 - b. Electronic Security System (ESS): The video surveillance system design shall include hardware device camera locations to support the ESS. The design shall include functional one-line, riser diagrams, equipment layout details and specifications.

B. Scope of Services

The scope of services included as part of this proposal to support the project scope of work above are as follows.

- 1. Attendance at kick-off meeting.
- 2. Site survey visit(s) to develop design and requirements.
- 3. Maxson will attend design and coordination meetings as follows:
 - a. Design Development Phase: One (1) in-person and four (4) via teleconference.
 - b. Construction Documents Phase: One (1) in-person and five (5) via teleconference.

4. Attendance at two (2) Owner drawing review meetings.
5. Maxson Engineering will develop Revit files for the scope of work for this project.
6. Design deliverables will be as follows:
 - a. Design Development Phase: Maxson Engineering will provide design development drawings for mechanical, electrical, plumbing, technology, fire protection and fire alarm systems. Specifications are excluded from this phase.
 - b. Construction Documents Phase: Maxson Engineering will provide 100% Construction Documents for mechanical, electrical, plumbing, technology, fire protection and fire alarm systems. Specifications will be a loose book specification.
7. Maxson Engineering will provide mechanical, electrical, plumbing and technology opinions of probable construction costs as follows:
 - a. Design Development Phase: Provide detailed opinion of probable construction costs for MEP systems.
 - b. Construction Documents Phase: Provide final detailed opinion of probable construction costs for MEP systems.
8. Building department permit comment responses and drawings revisions.
9. Construction Contract Administration services will be billed as time and materials are incurred and will be provided as follows:
 - a. Review of mechanical, electrical, plumbing and technology systems equipment submittals and shop drawings.
 - b. Request for Information (RFI) responses.
 - c. Attendance at construction meetings in person and via teleconference, as needed.
 - d. Attendance at two (2) site observations to observe construction.
 - e. Attendance at a punchlist walkthrough at the conclusion of construction.
10. Maxson will provide record files at the completion of the project. Record Revit files and PDF drawings will be based on contractor provided as-built redlines.

C. Budget

This proposal is based on a construction budget of **\$4,637,865** (not including the alternate).

D. Schedule

The project schedule is as follows:

Phase / Task	# of Weeks
Design Development	8
Construction Documents	10
Construction Contract Administration	32*
Total	50

NOTE: Schedule timing estimates are from notice to proceed for the first phase. Any subsequent phase is from receipt of all review comments.

*This is based on an estimate of an eight-month construction duration. If the construction period exceeds this estimate, additional services and compensation may be required.

E. Assumptions

1. Maxson Engineering will be provided access to all portions of the buildings and site necessary to conduct the survey.
2. Scope of services for design and coordination of electrical and plumbing utilities are limited to systems within the building and five (5) feet beyond the building exterior. Electrical will be coordinated with PNM and ISP and will be beyond 5 feet from the exterior.
3. Maxson Engineering's services are limited to mechanical, electrical and plumbing engineering and technology design. Any structural, civil or architectural services will be provided by others and not included as part of this proposal.
4. Maxson Engineering will be provided with a Revit model of the building. All elements (architectural, structural, etc.) will be modeled in Revit to allow for coordination of MEP systems.
5. Maxson Engineering assumes that all drawings and specifications that are to be permitted will be submitted to the AHJ by others. Maxson excludes physical submission and payment for permits associated with the construction of this project from this proposal.
6. Maxson Engineering assumes that all existing site electrical and plumbing utility services (power, natural gas, domestic water, sanitary sewer) have adequate capacity for the proposed building. Upgrades to these utility services are excluded from this proposal.
7. Maxson Engineering will be provided with a detailed list of Owner provided equipment which clearly indicates all mechanical, electrical and plumbing utility connections.
8. Maxson will be provided IES files for all lighting fixtures selected or specified by Others.

9. Locations for special systems devices such as data drops and device components shall be provided to Maxson in the form of Owner direction. All equipment such as network switches, servers, or other active equipment needed to support the special systems, the manufacturer and exact model numbers shall be provided to Maxson for documentation.
10. As-built drawings showing actual site conditions shall be clearly redlined on the construction documents and provided to Maxson for incorporation into the record documents. References to RFI responses only is not adequate for completion of record documents.
11. Pipe thrust bracing calculations and pipe stress analysis are by Others and excluded from this fee proposal.
12. Revit designs and record models are limited to a LOD 300.
13. All drawings and specifications are assumed to be electronic submissions. Printing hard copy drawings and specifications are not included in this fee.

F. Exclusions

While Maxson Engineering can provide design services for the following exclusions, we are assuming they are not a part of the project nor a required scope of work:

1. Any work not specifically described within this proposal.
2. Site/building demolition design.
3. Site development packages.
4. LEED or Green Building Council Documentation and designs.
5. Energy Modeling and Computational Fluid Dynamics (CFD) Modeling.
6. Emergency power or back up power systems.
7. Fire pump designs and specifications.
8. Process piping designs.
9. Technology/special systems design, with the exception of telecommunications and video surveillance.
10. Lightning protection system design and specifications.
11. Commercial kitchen exhaust, makeup air, hood, or grease interceptor designs are excluded from this proposal.
12. Commissioning and/or functional testing.
13. Arc flash and coordination studies are excluded from this proposal.
14. Factory witness testing of equipment is excluded (unless otherwise agreed to as part of the scope of services).

15. Review of alternate/substitute cost reduction packages (value engineering) after Design Development Drawing Package has been issued.
16. Construction documents will be issued as a single drawing package. Multiple bid packages or phases are excluded.

G. Professional Services Fees

1. Base Services Fees: The mechanical and electrical engineering and technology design fees are fixed fees and are attached to this proposal in Attachment A – Fee Summary. Construction contract administration services will be provided as time and materials and billed according to the attached rate schedule.
2. Reimbursable Expenses: These expenses are included in addition to the above fees and will be billed at direct cost plus 10% administrative markup. They include automobile mileage. An estimate, not to exceed is included in Attachment A – Fee summary.

Should you have any questions or comments, please contact us at 505-681-5404 or bhensley@maxsonengineering.com. We are grateful for the opportunity and look forward to working with Studio Southwest Architects, Inc.

Sincerely,

Maxson Engineering NM LLC



Brandon Hensley
Regional Manager

Attachments: Attachment A – Fee Summary
Attachment B – Rate Schedule
Attachment C – Terms and Conditions

Proposal Acceptance:

Engineer: MAXSON ENGINEERING NM LLC

Client: Studio Southwest Architects,
Inc.

By: _____

By: _____

Print name: _____

Print name: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

Address for Engineer's receipt of notices:
6100 Indian School Road NE
Suite 225
Albuquerque, NM 87110

Address for Consultant's receipt of notices:
2101 Mountain Road, NW
Albuquerque, New Mexico 87104



Torrance County Multipurpose Building MEP
Fee Summary

Attachment A
ME#24038
1/24/2025
ADD #1 - REVISION #1

Phase	Mechanical	Plumbing	Electrical	Technology	Fire Protection	Fire Alarm	Total
Design Development	\$ 20,560	\$ 9,122	\$ 28,489	\$ 13,784	\$ 386	\$ 3,417	\$ 75,758
Construction Documents	\$ 15,084	\$ 7,101	\$ 17,093	\$ 10,057	\$ 1,009	\$ 2,020	\$ 52,364
Construction Contract Administration (1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
A&E Total	\$ 35,644	\$ 16,223	\$ 45,582	\$ 23,841	\$ 1,395	\$ 5,437	\$ 128,122
Expenses (Estimate) (2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
Grand Total							\$ 129,622

(1) Billed as Time and Materials per Maxson Rate Schedule

(2) Billed as required.

Attachment B



2025 Labor Rate Schedule

Support Staff	\$77 / Hr
Accounting & Admin.	\$117 / Hr
Designer Level I	\$119 / Hr
Designer Level II	\$131 / Hr
Designer Level III	\$147 / Hr
Designer Level IV	\$176 / Hr
Engineer Level I	\$159 / Hr
Engineer Level II	\$176 / Hr
Engineer Level III	\$193 / Hr
Engineer Level IV	\$204 / Hr
Department Manager	\$215 / Hr
Principal	\$227 / Hr



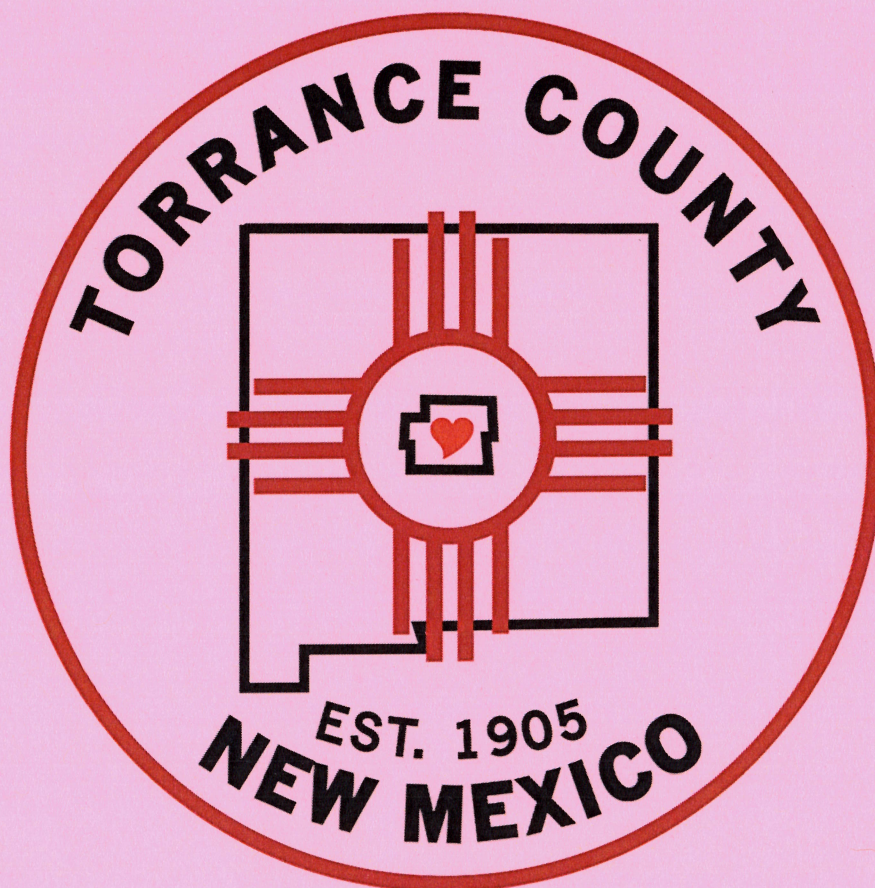
STANDARD TERMS & CONDITIONS
Maxson Engineering NM LLC
("Maxson Engineering", "Maxson")

1. Payment. Payment is due within seven days of presentation of invoices. Any unpaid balances older than thirty days shall bear interest at 1.5% per month. Maxson may suspend services, without consequence or liability, upon seven days written notice to client in the event payment is delinquent. The client agrees to pay all interest and costs of collection, including reasonable attorney fees.
2. Standard of Care. Engineering services will be performed with the care and skill ordinarily exercised by members of the same profession, practicing under the same or similar circumstances. Maxson makes no other warranties, express or implied with regard to the services performed by it.
3. Work and Information of Others. Maxson shall not be responsible for construction means, methods, techniques, sequences, procedures or safety measures or programs of any construction contractor. Maxson shall be entitled to rely upon design services of others, including but not limited to contractors, manufacturers, suppliers and other design professionals. Maxson shall be entitled to rely upon information provided by Client or on Client's behalf.
4. Termination. This agreement may be terminated without cause upon ten days written notice. The following provisions of these Standard Terms & Conditions shall remain in effect after termination: Payment, Dispute Resolution, Consequential Damages, Corporate Protection, Insurance, Choice of Law and Interpretation, Use and Ownership of Intellectual Property.
5. Dispute resolution. Disputes arising out of this agreement shall first be submitted to mediation by a third-party mediator, agreed to by both parties, with the expense of such mediator to be shared equally by Client and Maxson.
6. No certification. Maxson shall not be required to certify, guarantee or warrant the existence of conditions or the adequacy of work performed by others if such cannot be ascertained with certainty by Maxson.
7. Consequential damages. Neither Client nor Maxson shall be responsible to the other for any incidental, indirect or consequential damages arising out of services performed by Others.
8. Corporate Protection. Maxson's services shall not subject individual employees, officers or directors to any personal liability to Client. Client agrees its sole and exclusive remedy, if any, for any claim arising out of the services of Maxson herein, shall be against Maxson Engineering NM LLC and not against any individual employees, officers or directors of Maxson.
9. Insurance. Maxson will carry workers compensation insurance at statutory minimum limits; employer's liability insurance with minimum limits of \$100,000 for bodily injury by accident or disease per employee, and \$500,000 for bodily injury by disease in the aggregate; professional liability insurance, including Errors and Omissions, with minimum limits of \$1,000,000 per claim and in the annual aggregate; general liability insurance with minimum limits of \$1,000,000 per occurrence/\$2,000,000 aggregate; and automobile



liability insurance with minimum limits of \$1,000,000 (if use of motor vehicles is required for the project).

10. Limitation of Liability. In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and Consultant's officers, directors, partners, employees, shareholders, owners and subconsultants for any and all claims (including claims by third parties), losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant and Consultant's officers, directors, partners, employees, shareholders, owners and subconsultants shall not exceed \$100,000, or the Consultant's total fee for services rendered on this Project, whichever is less (the "Limitation Amount"), and further, in no event shall the Limitation Amount exceed the amount of insurance proceeds actually available to the Consultant for the claim at issue at the time of settlement or final judgment net of any and all expenses paid or incurred on the claim at issue, payments made or incurred in connection with other claims made against the Consultant, or any other circumstances which may reduce, impair, or eliminate the overall availability of such insurance to the Consultant. It is intended that this limitation apply to any and all liability or cause of action, including without limitation active and passive negligence, however alleged or arising, unless otherwise prohibited by law. The Client specifically agrees that it has had the opportunity to negotiate this Limitation of Liability clause and to accept or reject its inclusion herein.
11. Choice of Law and Interpretation. Interpretation of this agreement and resolution of any disputes arising out of it will be governed by the laws of the State of New Mexico.
12. Third Party Beneficiaries. Nothing contained in this agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or Maxson.
13. Use and ownership of intellectual property. Drawings, specifications, electronic files and other documents prepared by Maxson are instruments of service for use solely with respect to this project. Maxson retains all rights of ownership thereof, whether by common law, statute or copyright. Client and others may not use such instruments of service for other projects or, in the event of termination, for completion of this project absent a written agreement between Client and Maxson.
14. Hazardous materials. Maxson shall have no responsibility for the discovery, presence, handling, removal or disposal of hazardous materials at the project site.
15. Subconsultants. Maxson shall not be required by Client to retain any subconsultant not fully acceptable to Maxson.
16. Gross Receipts Tax. Gross Receipts Taxes associated with Services provided by Maxson are not included in the base fee proposal. The Client agrees to reimburse Maxson Engineering NM LLC for Gross Receipts Taxes associated with this contract. Maxson Engineering NM LLC will bill direct cost to Client with each invoice.
17. This proposal is valid for acceptance for 90 days.



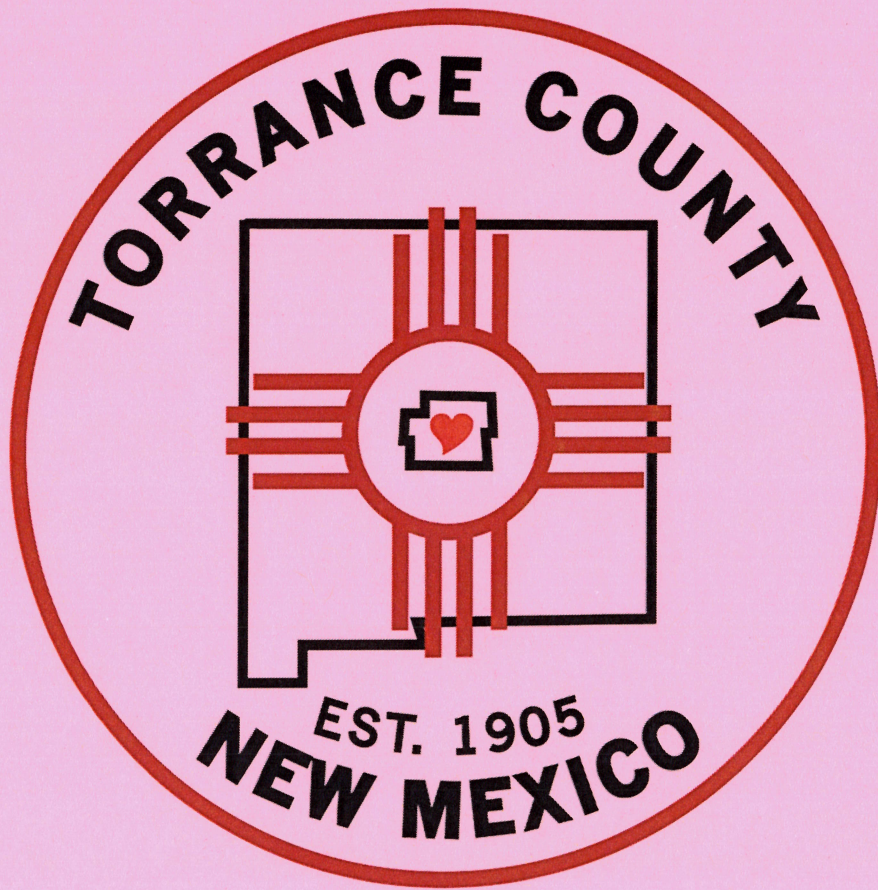
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 B

Grant for Fire Department: CWDG

Name of Grant	Community Wildfire Defense Grant
Agency	USDA Forest Service
Expected # of awards	100
Total Program Funding	\$200,000,000
Award Ceiling	\$10,000,000
Disbursement or Reimbursement	Reimbursement
Match Required	Yes, but a grant waiver may be requested by counties such as ours. "Torrance County, NM, is considered an underserved county and is eligible to apply for a cost-share waiver. It is identified as "disadvantaged" in the Climate and Economic Justice Screening Tool. (Source: Council on Environmental Quality. (2022). Climate and Economic Justice Screening Tool, version 1.0." As reported by the CWDG Data Tool, https://wildfirerisk.org/cwdg-tool/35057)
Grant Timeframes	Projects must be completed within five (5) years.
Priorities of the Grant	<p>The CWDG helps communities in the wildland urban interface (WUI) implement the three goals of the National Cohesive Wildland Fire Management Strategy (Cohesive Strategy):</p> <ul style="list-style-type: none"> • Restore and Maintain Landscapes: Landscapes, regardless of jurisdictional boundaries, are resilient to fire, insect, disease, invasive species, and climate change disturbances, in accordance with management objectives. • Create Fire Adapted Communities: Human populations and infrastructure are as prepared as possible to receive, respond to, and recover from wildland fire. • Improve Wildfire Response: All jurisdictions participate in making and implementing safe, effective, efficient risk-based wildfire management decisions.
Our Grant Focus	Improving Wildfire Response
Our Grant Requests_1	Creation of a map of all water resources in Torrance County. The approximate cost of this item is \$50,000. The map will help identify places where water shortage may provide a hinderance to fire suppression.
Our Grant Requests_2	Purchase three 12,000-gallon rainfall collection cisterns to be placed in Torreon, Tajique, and Manzano. Mountain communities have a fire risk of 94%, as opposed to the remainder of Torrance County at 82%. Delivery, materials, and installation of the cisterns is approximately \$30,000.
Our Grant Requests_3	Purchase two tanker trucks and two climate-controlled buildings to house them. Pricing for the tanker trucks is approximately \$350,000, and the housing (pre-fab steel buildings) is approximately \$20,000. Tanker trucks will be placed at opposite corners of Torrance County.
Approximate total cost	\$450,000

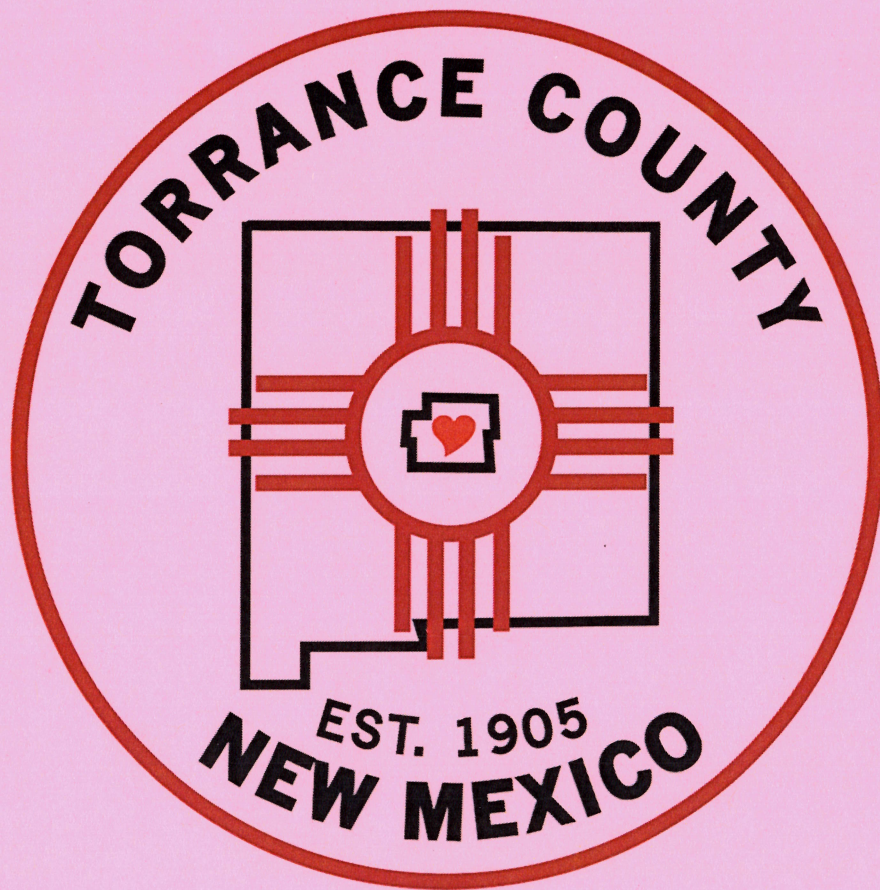


TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 C

Grant for Fire Department: Slip on Tankers

Name of Grant	Slip-On Tanker Units Grant
Agency	DOI: Office of Wildland Fire
Expected # of awards	75-125
Total Program Funding	\$20,000,000
Award Ceiling	\$500,000
Disbursement or Reimbursement	Reimbursement
Match Required	No
Grant Timeframes	Completion by end of FY26
Priorities of the Grant	The BIL provides funding and authorizes the U.S. Department of the Interior (DOI) to develop and implement a pilot program to provide local governments with financial assistance to acquire slip-on tanker units to establish fleets of vehicles that can be quickly converted to be operated as fire engines.
Our Grant Requests	Purchase of two slip-on tanker units
Approximate total cost	\$33,000



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 D

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
ENHANCED 911 ACT GRANT PROGRAM

GRANT AMENDMENT 1

Project No. 25-E-13

THIS GRANT AMENDMENT, hereinafter referred to as the “Amendment”, is made and entered into by and between the Department of Finance and Administration (DFA) acting through the Local Government Division, Bataan Memorial Building, Suite 202, Santa Fe, New Mexico 87501, hereinafter called the “**Division**”, and the **County of Torrance**, hereinafter called the “**Grantee**”, and collectively referred to as the “**Parties**”.

WHEREAS, The Parties entered into a grant agreement, effective July 1, 2024 for an award of grant assistance to the Grantee in the amount of **\$321,193.00** for enhanced 911 services and equipment,

WHEREAS, on January 16, 2025, the State Board of Finance and the Division amended the Grantee budget to **\$327,845.00** for enhanced 911 services and equipment,

WHEREAS, the Grantee and the Division desire to memorialize through this Amendment the terms and conditions upon which the Grant Agreement, as amended, will be administered.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. The “Exhibit C” of the Grant Agreement is hereby replaced in its entirety with “Exhibit C” attached hereto.
2. All other provisions of the Grant Agreement not amended herein remain in full force and effect.

IN WITNESS WHEREOF, the Grantee and the Division do hereby execute this Grant Agreement.

THIS AMENDMENT has been approved by:

GRANTEE

Authorized Signatory

Date

Jordan Barela

(Printed Name)

(Title, Organization)

DEPARTMENT OF FINANCE AND ADMINISTRATION, LOCAL GOVERNMENT DIVISION

By: _____
Cecilia Mavrommatis, Local Government Division Director

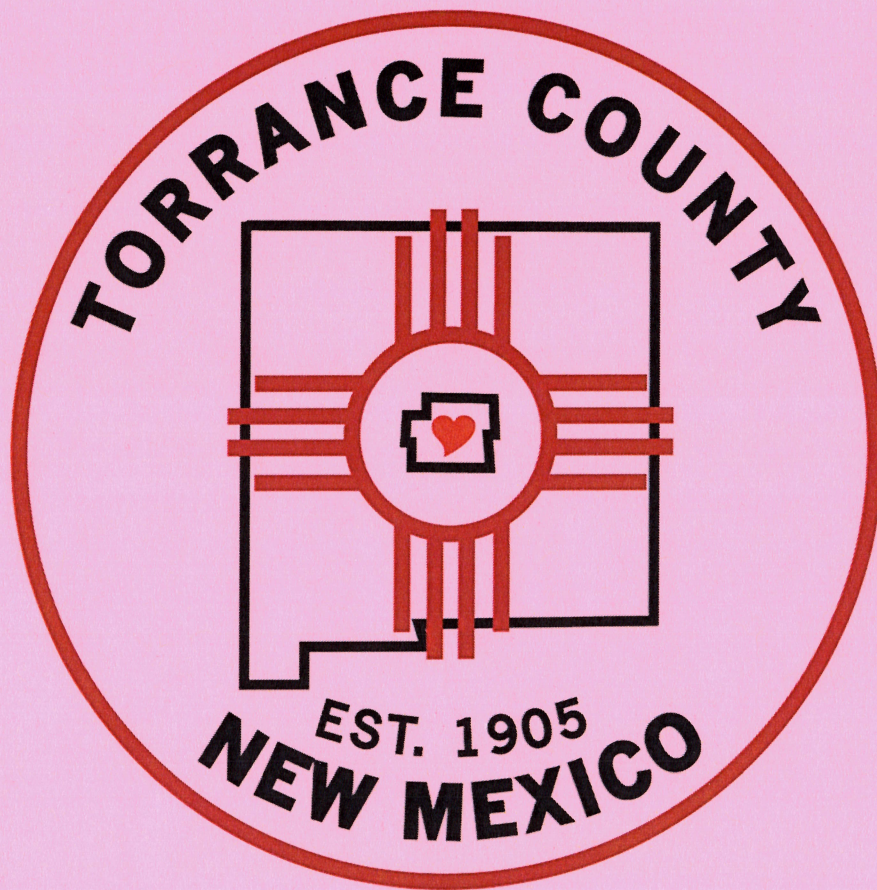
Date

New Mexico E-911 Program Grant
Local Government Division
Department of Finance and Administration

Exhibit C

Grantee:	County of Torrance	Grant Award:	327,845
Address:	753 Salt Missions Trail McIntosh, New Mexico 87032	Project Number:	25-E-13
Telephone:	(575) 894-0748	Grant Period:	July 1, 2024 - June 30, 2025
Number of Funded PSAP Positions:		8	

Budget Line Items	Total Budgeted Amount
Capital	
E-911 Equipment Upgrades	73,016
NextGen 9-1-1 ESInet & NGCS	71,733
Dispatch Software	
Recorder	
UPS/Generator	
Capital Subtotal	144,749
Recurring Network/Managed Services	
E-911 Voice Network	29,308
Data Network	1,500
NextGen 9-1-1 ESInet	6,686
NextGen 9-1-1 NGCS	9,040
Wireless Cost Recovery	-
Recurring Network/Circuit Subtotal	46,533
Recurring Maintenance	
System Maintenance	103,596
Recurring Maintenance Subtotal	103,596
Services/Training	
911 Related Training	12,000
911 Related GIS	2,000
911 Consulting Services	3,087
GIS Consulting Services	11,430
Interpretive Services	1,250
Minor Equipment	3,200
Services/Training Subtotal	32,967
TOTAL	327,845



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 E



Unauthorized/Non-Conforming Purchase Notice

Date: 01.22.2025

Department: Purchasing

Employee: Kristin Saavedra

Purchase Amount: 1,893.26

Date of Purchase: 11.15.24

Vendor: Ambitions

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

A quote for a laptop was requested for the Deputy Treasurer by the previous Deputy County Manager. During the transition of past County Management and current, the quote was approved but a PO was never created. I have created the requisition and am requesting approval from the Commission to move forward with the PO approval in order to get CES approval and to pay the invoice.

Department Head Signature _____

For Finance Use Only

Purchase reviewed by Finance? ☒ Yes ☐ No

Date reviewed: 1/23/25

Initials: KS

Line Item: 401-096-2225

Funds available in budget? ☒ Yes ☐ No

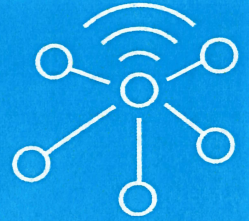
Procurement Code followed? ☒ Yes ☐ No

TC Policy followed ☐ Yes ☒ No

Payment ☐ Approved ☐ Denied

Commission Signature _____

Date _____



Franchesca's laptop

Prepared by:**Ambitions Technology Group**

Robyn Dominguez

5052347700

robyn@ambitionsgroup.com

**Prepared for:****Torrance County**

205 S 9th Ave

PO Box 48

Estancia, NM 87016

Jordan Barela

(505) 544-4702

jjbarela@tcnm.us

Quote Information:**Quote #: 005357**

Version: 1

Delivery Date: 01/16/2025

Expiration Date: 02/15/2025

Quote Summary

Description	Amount
Product	\$1,489.67
Professional Services	\$375.00
Subtotal:	\$1,864.67
Estimated Tax:	\$28.59
Total:	\$1,893.26

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Ambitions Technology Group**Torrance County**

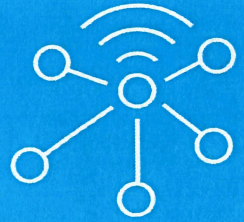
Signature: _____

Name: Robyn DominguezTitle: OperationsDate: 01/16/2025

Signature: _____

Name: Jordan Barela

Date: _____



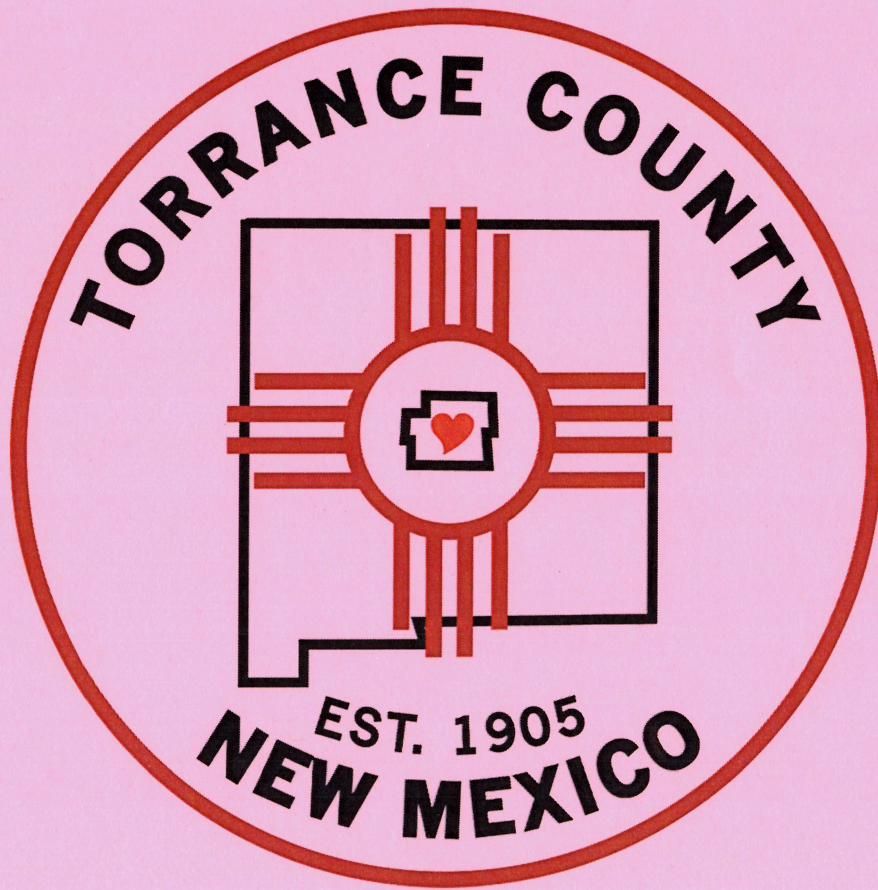
Product

Description	Price	Qty	Ext. Price
Latitude 5550 Intel Core Ultra 5 125U processor (12 MB cache, 12 cores, 14 threads, up to 4.3 GHz Turbo) Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish 16 GB: 2 x 8 GB, DDR5, 5600 MT/s (5200 MT/s with 13th Gen Intel Core processors)	\$1,655.17	1	\$1,655.17
CES- Dell Discount 10% 2021-19-C112-ALL			
CES- Dell Discount 10% 2021-19-C112-ALL	(\$165.50)	1	(\$165.50)
Subtotal:			\$1,489.67

Professional Services

Description	Price	Qty	Ext. Price
Machine Configuration and Setup	\$375.00	1	\$375.00
Subtotal:			\$375.00

↓
this hasn't
been complete
yet.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 F

Amendment No. 1

PROFESSIONAL SERVICES CONTRACT Estancia Valley Youth & Family Council (EVYFC) GIRLS CIRCLE SERVICES IN THE ESTANCIA VALLEY

THIS AMENDMENT is entered by and between the County of Torrance, hereinafter referred to as "County," and Serena Ortiz, hereinafter referred to as the "Subcontractor."

1. Subcontractor agrees she shall abide by the budget established by the New Mexico Children, Youth and Families Department, hereinafter referred to as "CYFD," within the Continuum of Graduated Sanctions Agreement No. 25-690-3000-79641 and any approved Budget Adjustment Requests, between CYFD and the County, and as described in "RFP TC FY24-25-002 Girls Circle Facilitator," hereinafter referred to as "Agreement."
2. **Section 3. Limitation of Cost and Compensation** of this Agreement is hereby amended to delete the current language and insert in lieu thereof the following:

"3. Limitation of Cost and Compensation

A. The total amount made payable to the Subcontractor under this Agreement, excluding gross receipts tax and expenses, shall not exceed forty-seven thousand and zero cents [\$47,000 (\$200 per session x 235 sessions)] for any fiscal year period and as approved by CYFD in Agreement No. 25-690-3000-79641. The Annual budget is attached hereto as "Attachment 2 - Budget" and incorporated herein by reference. Payments shall only be made as outlined in "Attachment 2 - Budget." This amount is a maximum and not a guarantee that the work assigned to the Subcontractor under this Agreement to be performed shall equal the amount stated herein.

3. **Attachment 2 - Budget** of this Agreement is hereby amended to delete the current language and amounts, and insert in lieu thereof the following:

Attachment 2 - Budget

Torrance County

\$200 per session x 235 sessions Projected 125 youth served.	\$47,000.00
TOTAL ANNUAL PROGRAM BUDGET	\$47,000.00

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of signatures below:

By: _____ Date: _____
Subcontractor

Printed Name: Serena Ortiz
Address: 258 Dinkle Rd., Edgewood, NM 87015

By: _____ Date: _____
County Commissioner Chair

Printed Name: Ryan Schwebach
Address: 205 S Ninth Street; Estancia, NM 87016

Approved as to form:

By: _____ Date: _____
Torrance County Attorney

Printed Name: Michael I. Garcia
Address: 6121 Indian School Road, NE, Suite 202; Albuquerque, NM 87110



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 G

Amendment No. 2

PROFESSIONAL SERVICES CONTRACT Estancia Valley Youth & Family Council (EVYFC) GIRLS CIRCLE SERVICES IN THE ESTANCIA VALLEY

THIS AMENDMENT is entered by and between the County of Torrance, hereinafter referred to as "County," and Jessica Love, hereinafter referred to as the "Subcontractor."

1. Subcontractor agrees she shall abide by the budget established by the New Mexico Children, Youth and Families Department, hereinafter referred to as "CYFD," within the Continuum of Graduated Sanctions Agreement No. 25-690-3000-79641 and any approved Budget Adjustment Requests, between CYFD and the County, and as described in "RFP TC-FY24-02 Girls Circle Facilitator," hereinafter referred to as "Agreement."
2. **Section 3. Limitation of Cost and Compensation** of this Agreement is hereby amended to delete the current language and insert in lieu thereof the following:

"3. Limitation of Cost and Compensation

A. The total amount made payable to the Subcontractor under this Agreement, excluding gross receipts tax and expenses, shall not exceed forty-seven thousand, two hundred, and zero cents [\$47,200 (\$200 per session x 236 sessions)] for any fiscal year period and as approved by CYFD in Agreement No. 25-690-3000-79641. The Annual budget is attached hereto as "Attachment 2 - Budget" and incorporated herein by reference. Payments shall only be made as outlined in "Attachment 2 - Budget." This amount is a maximum and not a guarantee that the work assigned to the Subcontractor under this Agreement to be performed shall equal the amount stated herein.

3. **Attachment 2 - Budget** of this Agreement is hereby amended to delete the current language and amounts, and insert in lieu thereof the following:

Attachment 2 - Budget

Torrance County

\$200 per session x 236 sessions Projected 125 youth served.	\$47,200.00
TOTAL ANNUAL PROGRAM BUDGET	\$47,200.00

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of signatures below:

By: _____ Date: _____
Subcontractor

Printed Name: Jessica Love
Address: 74 High Vista Ct; Moriarty, NM 87035

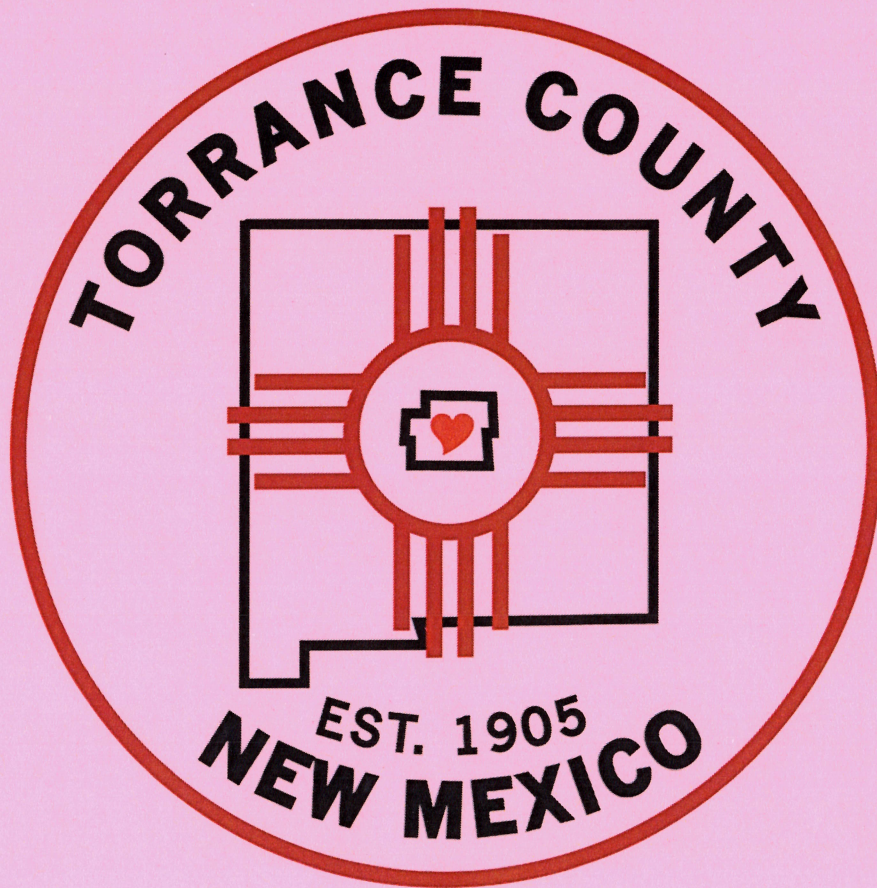
By: _____ Date: _____
County Commissioner Chair

Printed Name: Ryan Schwebach
Address: 205 S Ninth Street; Estancia, NM 87016

Approved as to form:

By: _____ Date: _____
Torrance County Attorney

Printed Name: Michael I. Garcia
Address: 6121 Indian School Road, NE, Suite 202; Albuquerque, NM 87110



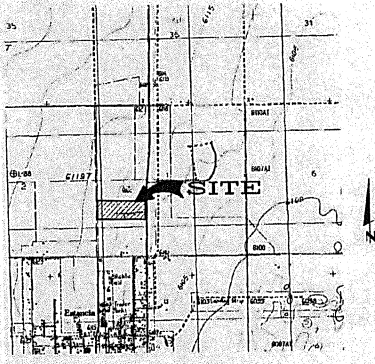
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 H

[illegible]

LOT CONSOLIDATION AND LOT LINE ADJUSTMENT PLAT OF CIRCLE BARN RANCH SUBDIVISION

LOCATED IN THE SW1/4 OF SECTION 1, T. 6 N. R. 8 E. N.M.P.M.
TOWN OF ESTANCIA, TORRANCE COUNTY, NEW MEXICO
MARCH, 2002



VICINITY MAP
SCALE: 1"=2000'

DESCRIPTION

BEING ALL THAT CERTAIN TRACT WHICH IS TRACTS 1 THROUGH 24 OF CIRCLE BARN RANCH SUBDIVISION, AS THE SAME IS SHOWN AND DESIGNATED ON THE PLAT THEREOF FILED IN THE OFFICE OF THE COUNTY CLERK OF TORRANCE COUNTY, NEW MEXICO ON 23 APRIL, 1983, IN CABINET A, SLIDE 325 AND LOCATED IN THE SW1/4 OF SECTION 1, T. 6N., R. 8E., N.M.P.M., TOWN OF ESTANCIA, TORRANCE COUNTY, NEW MEXICO, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE TRACT HEREIN DESCRIBED FROM WHICH THE SOUTHWEST CORNER OF SAID SECTION 1 BEARS S 01°03'09" W, A DISTANCE OF 1346.10 FEET;
THENCE N 00°58'18" E, A DISTANCE OF 661.09 FEET;
THENCE S 88°49'17" E, A DISTANCE OF 1072.73 FEET;
THENCE S 01°46'32" W, A DISTANCE OF 645.94 FEET;
THENCE N 89°19'38" W, A DISTANCE OF 1047.93 FEET;
THENCE N 89°20'22" W, A DISTANCE OF 655.75 FEET TO THE POINT OF BEGINNING AND CONTAINING 25,624 ACRES AS SURVEYED DURING THE MONTH OF MARCH, 2001.

SAID TRACT BEING SUBJECT TO ALL RESTRICTIONS, RESERVATIONS, AND EASEMENTS OF RECORD AS FILED IN THE OFFICE OF THE COUNTY CLERK OF TORRANCE COUNTY, NEW MEXICO.

TOTAL ROADWAY DEDICATED BY THIS PLAT = 2.879 ACRES.

FREET CONSENT

THE UNDERSIGNED OWNER(S) AND PROPRIETOR(S) OF THE LANDS SHOWN HEREON, OR THEIR AGENTS, DO HEREBY ATTEST THAT THIS PLAT WAS PREPARED WITH THEIR FREET CONSENT AND IN ACCORDANCE WITH THEIR WISSES AND DESIRES, AND DO FURTHER GRANT ANY RIGHTS-OF-WAY OR EASEMENTS AS SHOWN HEREON.

Donna E. Miller
TORRANCE COUNTY SOLID WASTE AUTHORITY

ACKNOWLEDGMENT

STATE OF New Mexico | SS
COUNTY OF Torrance |

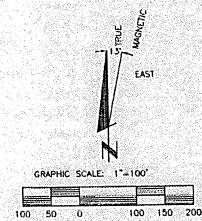
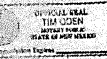
ON THE 27th DAY OF April, 2002, THE FOREGOING INSTRUMENT WAS SIGNED BEFORE ME BY THE PERSONS WHOSE NAME APPEARS ABOVE.

Timothy Ray Owen MY COMMISSION EXPIRES: 6-24-04
NOTARY PUBLIC

SURVEYOR'S CERTIFICATION

I, TIMOTHY RAY OWEN, A NEW MEXICO PROFESSIONAL SURVEYOR CERTIFY THAT THIS PLAT WAS PREPARED FROM AN ACTUAL GROUND SURVEY PERFORMED BY ME OR UNDER MY SUPERVISION, THAT I AM RESPONSIBLE FOR THIS SURVEY, THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THAT THIS PLAT AND THE FIELD SURVEY UPON WHICH IT IS BASED MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO.

Timothy Ray Owen 29 April 2002
TIMOTHY RAY OWEN
P.S. NO. 8871



- LEGEND**
- O SET 5/8"X16" REBAR AND YELLOW I.D. CAP STAMPED "TRODEN 8667"
 - M SET 1/2"X16" REBAR AND YELLOW I.D. CAP STAMPED "TRODEN 8667" (WITNESS CORNER)
 - FOUND 5/8" REBAR AND YELLOW I.D. CAP STAMPED "TRODEN 8667"
 - FOUND 5/8" REBAR, ATTACHED 2" ALUMINUM ID TAG STAMPED "TRODEN 8667"
 - T FOUND NMSHTD TEE-RAIL STATION 20+00
 - POWER POLE
 - ONE OVERHEAD POWER LINE
 - FENCE
 - BOUNDARY LINE
 - EASEMENT LINE
 - ZONING BOUNDARY

SURVEY GENERAL NOTES

- THE PURPOSE OF THIS PLAT IS TO CONSOLIDATE TRACTS 1-24, OF THE CIRCLE BARN RANCH SUBDIVISION INTO THE 8 TRACTS SHOWN, TO GRANT UTILITY EASEMENTS SHOWN, AND TO DEDICATE ROADWAYS AS SHOWN.
- FIELD WORK PERFORMED WITH 2-TRIMBLE 4700 GPS RECEIVERS DURING THE MONTH OF MARCH 2002.
- DIMENSIONS SHOWN IN PARENTHESES ARE RECORD ADJOINING DIMENSIONS. DIMENSIONS IN DOUBLE PARENTHESES ARE RECORD PLAT DIMENSIONS. DIMENSIONS IN BRACKETS ARE RECORD NMSHTD DIMENSIONS. *(as shown on plat)*
- ZONING OF THE LANDS SHOWN HEREON IS SU, "SPECIAL USE ZONE" SOME RESTRICTIONS MAY APPLY.
- DOCUMENTS USED TO DETERMINE THE BOUNDARY SHOWN HEREON:
 - WARRANTY DEED TO TORRANCE COUNTY SOLID WASTE AUTHORITY RECORDED 8 JANUARY, 2001, IN DEED BOOK 780, PAGES 297-299.
 - PLAT OF CIRCLE BARN RANCH SUBDIVISION, RECORDED 29 APRIL 1983, CABINET A, SLIDE 325.
 - PLAT OF LANDS OF OURIO, RECORDED 15 MAY, 1982, CABINET A, SLIDE 293.
 - NMSHTD RIGHT OF WAY MAP #S-1502(2), DATED 27 JANUARY, 1976, SHEET 3 OF 9.

TOWN OF ESTANCIA APPROVALS

APPROVALS:
TOWN OF ESTANCIA, BY ITS MAYOR _____ DATE _____
ATTEST: _____
TOWN CLERK _____ DATE _____
PLANNING AND ZONING COMMISSIONER, BY ITS CHAIRMAN _____ DATE _____
TORRANCE COUNTY RURAL ADDRESSING _____ DATE _____

UTILITY COMPANY APPROVALS

Bill Pittman _____ DATE _____
Crest
Donna E. Miller 5-27-02
Crest
LAW ASSOCIATION _____ DATE 5-26-02

	ARC LENGTH	DELTA	RADIUS	CHORD LENGTH	CHORD BEARING
C1	308.80	3814.95"	462.58	303.10	S 77°10'18" W
C2	238.95	3353.21"	404.01	235.50	S 69°59'30" W
C3	269.10	3736.05"	438.44	264.21	N 69°51'14" W
C4	308.83	3749.03"	467.90	303.26	N 69°47'43" W
C5	132.87	1619.19"	466.44	132.43	S 80°39'37" E
C6	218.06	2650.31"	464.01	216.05	S 73°59'45" W
C7	80.63	0729.11"	464.01	80.58	N 56°47'43" E
C8	268.75	3874.55"	402.58	263.79	N 72°10'18" E
C9	269.23	3749.03"	407.90	264.37	S 69°47'43" E
C10	175.95	2136.46	466.44	174.91	S 61°41'35" E

LINE	BEARING	DISTANCE
L1	N 89°42'15" W	75.84
L2	N 88°42'15" W	20.98
L3	S 88°42'15" E	64.17
L4	S 88°42'15" E	32.64

2022801
51-112

STATE OF NEW MEXICO | SS
COUNTY OF TORRANCE |

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD ON THE 27th DAY OF April, 2002 A.D. AT STUDIO CLOUTIER AND WAS ONLY RECORDED IN BOOK 21, PAGE 112 OF THE RECORDS OF TORRANCE COUNTY, NM.

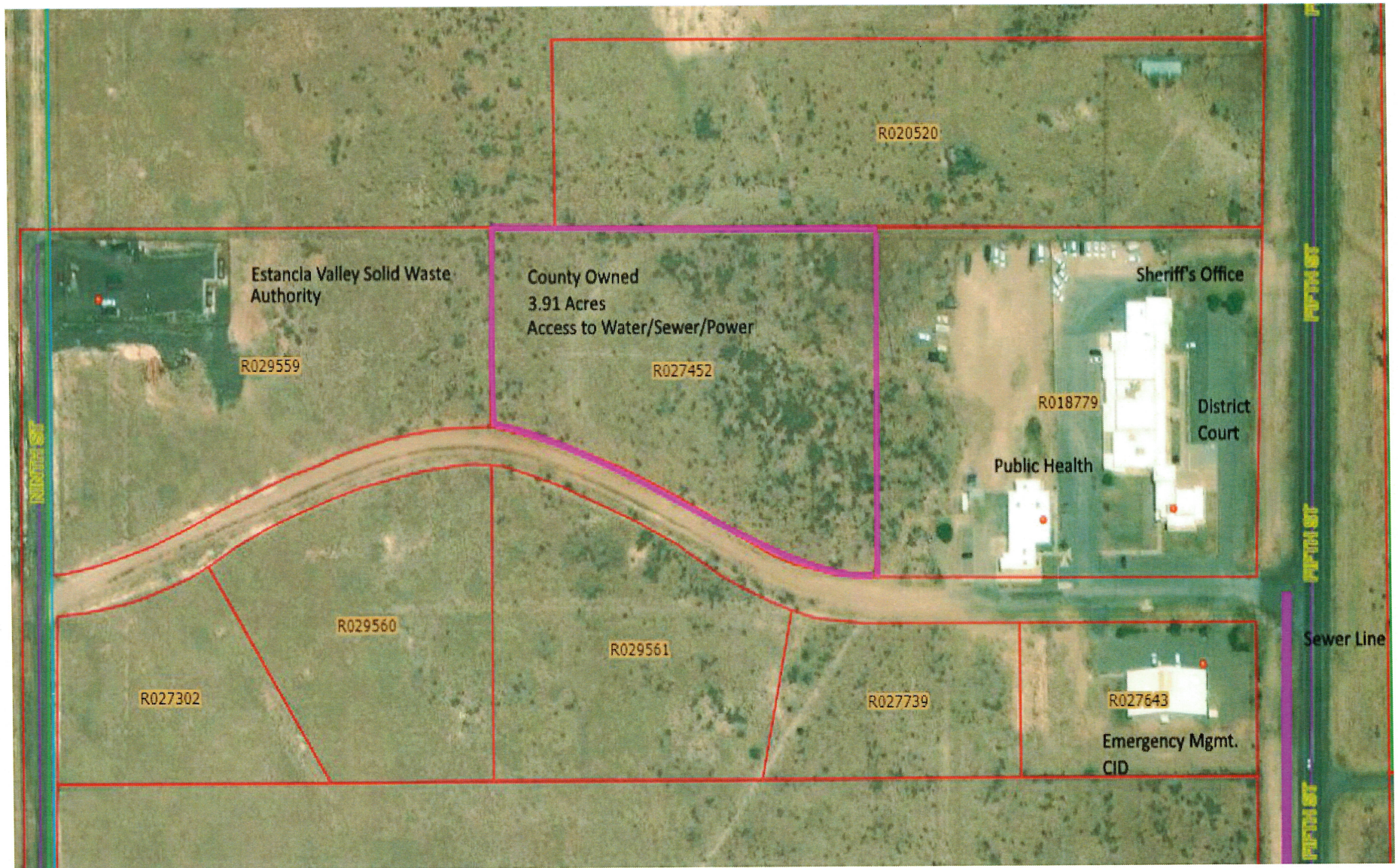
WITNESS MY HAND AND SEAL OF OFFICE: LINDA JARAMILLO, COUNTY CLERK OF TORRANCE COUNTY, NEW MEXICO.
BY *[Signature]* (DEPUTY)

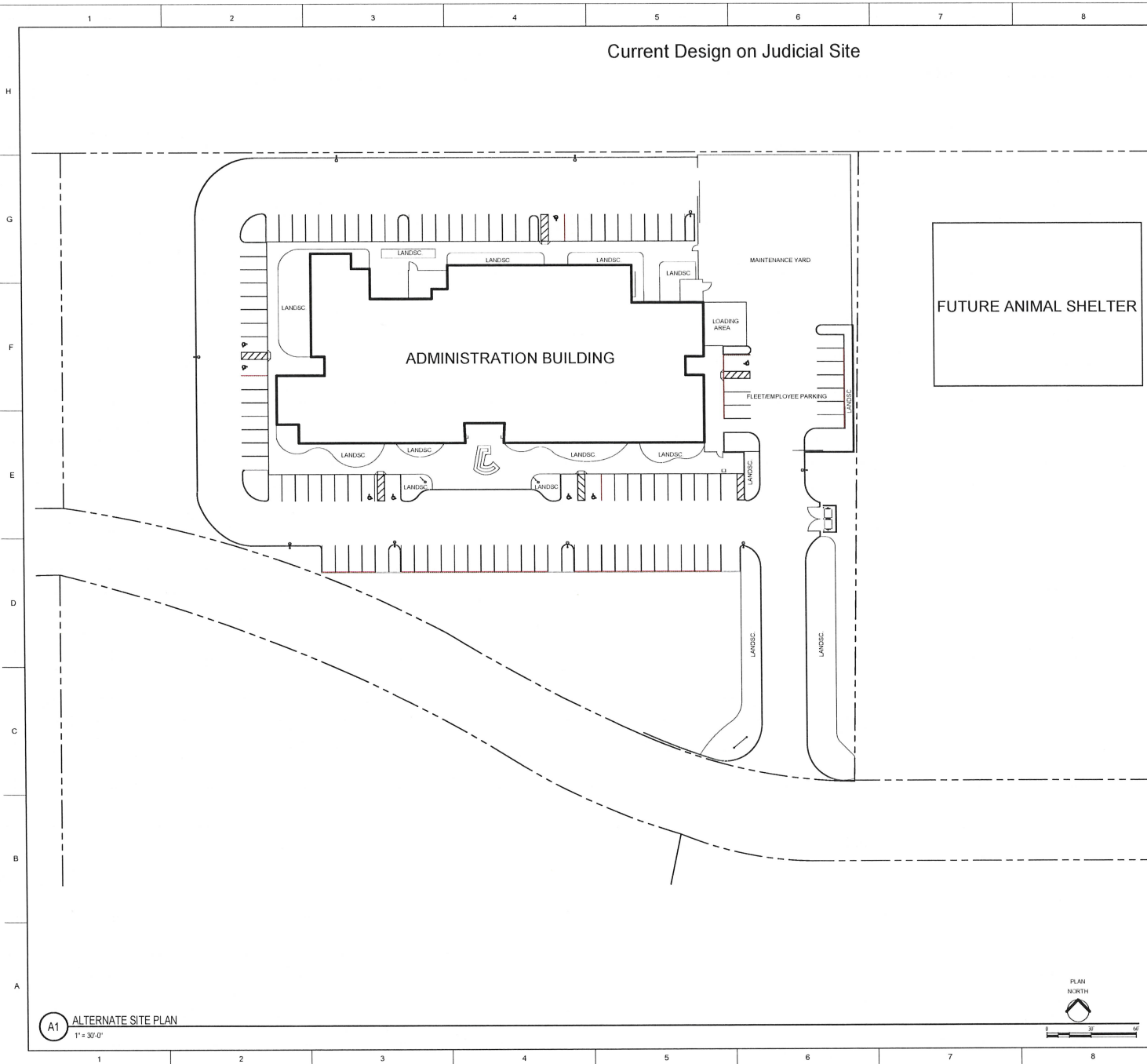
INDEXING INFORMATION FOR THE COUNTY CLERK

OWNER TORRANCE COUNTY SOLID WASTE AUTHORITY
SECTION 1, T. 6 N., R. 8 E., N.M.P.M.
TOWN OF ESTANCIA, TORRANCE COUNTY, NEW MEXICO

Oden - Miller & Associates
surveys, engineers & planners
P.O. BOX 1817
PO BOX, E.C.
DOBBS-162
817-098 (PH)
Designed: THO
Drawn: MAY
File TO SOLID WASTE
S2001-288
RANCH COMPLEX
Checked: RO
CART: FLS
EST
Date: 5/26/02
Drawn: JHMC
1 of 1

Judicial Site





1. REFER TO CIVIL PLANS FOR BUILDING LOCATION AND LOCATIONS OF SITE ELEMENTS NOT INDICATED ON THIS SHEET.

REFERENCE SPECIFICATION SECTION	XX XXXX XX
---------------------------------------	------------

 SHEET KEYNOTES

 PROPERTY LINE

PLAN
NORTH

0 30'

CONSULTANTS

SEAL

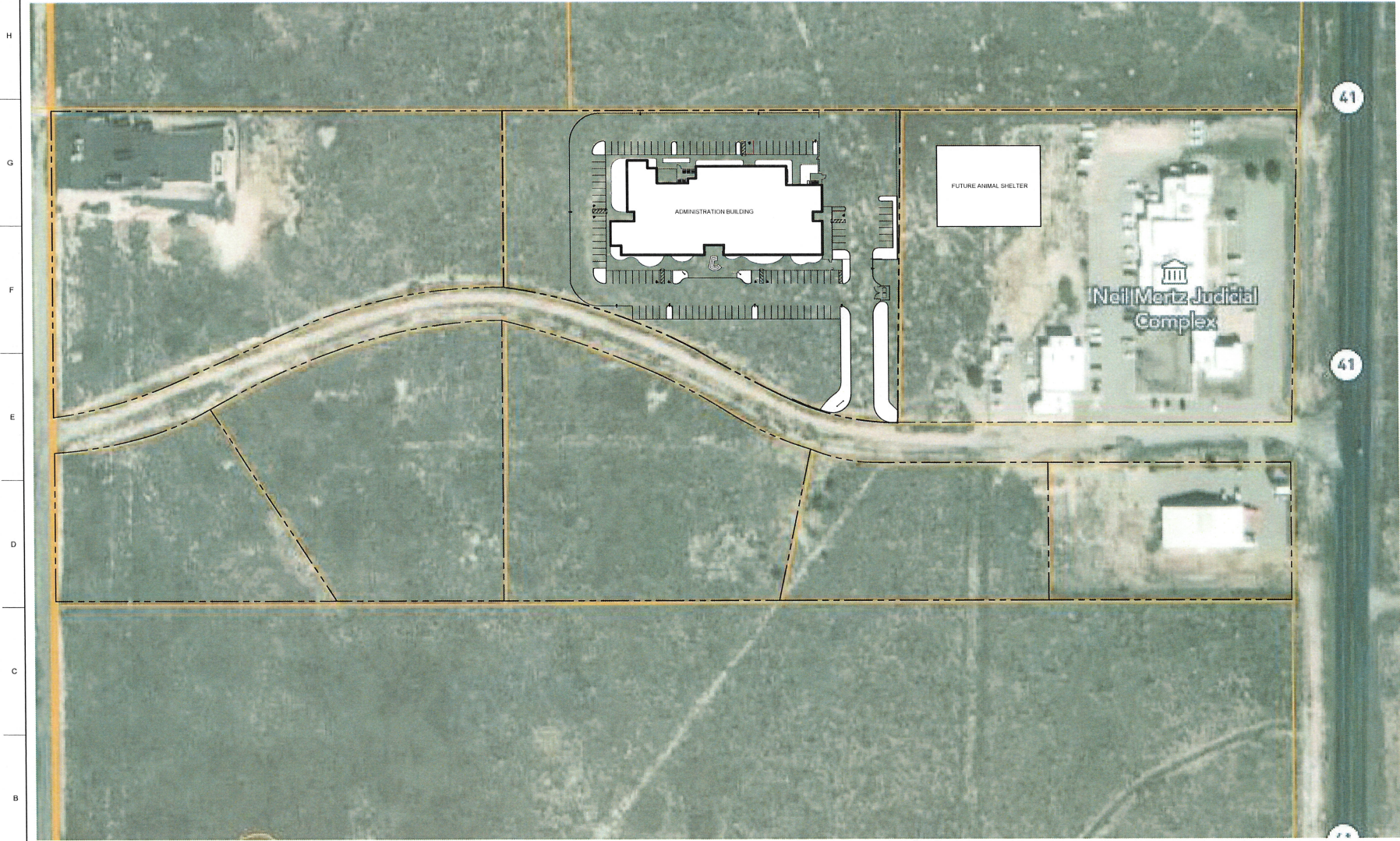
TORRANCE COUNTY
ADMINISTRATION
BUILDING

PROJECT NO:	2260004803
DRAWN BY	
CHECKED BY	
SHEET TITLE	PARTIAL SITE PLAN

AS102

SHEET OF

Current Design - Site Plan on Judicial Site



A1 ALTERNATE OVERALL SITE PLAN
1" = 60'-0"

WILSON & COMPANY
410 N. 4TH STREET, SUITE 460
PHOENIX, AZ 85008
PHONE: (602) 285-2701

CONSULTANTS

SEAL

PROJECT NAME
TORRANCE COUNTY
ADMINISTRATION
BUILDING

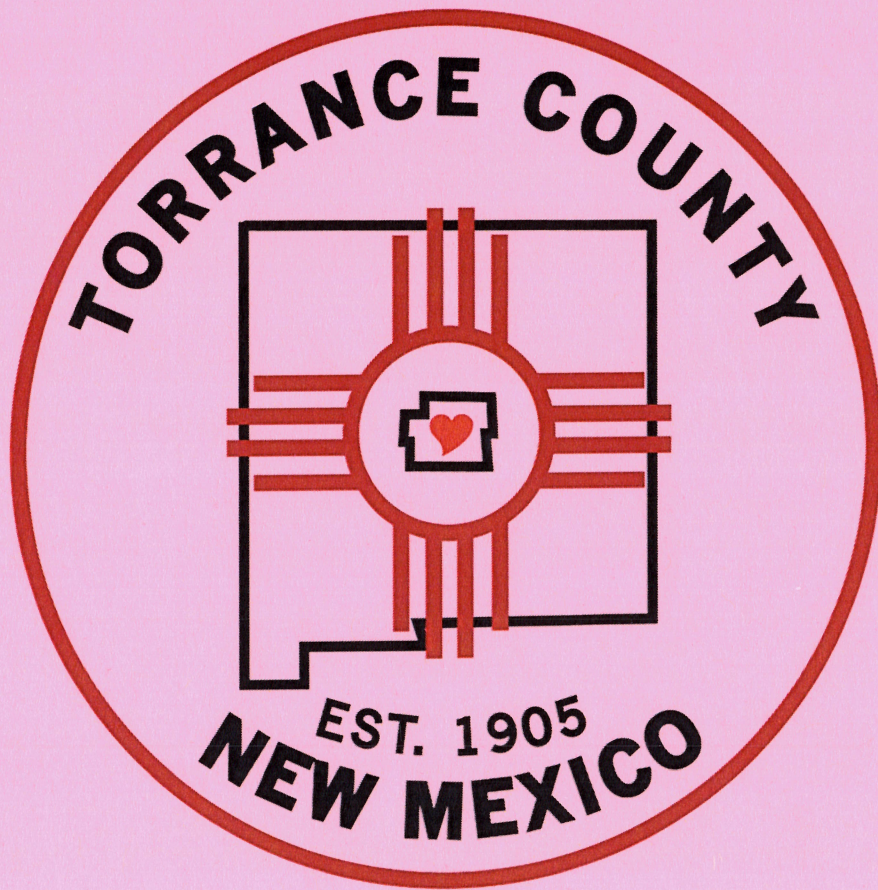
MARK	DATE	DESCRIPTION

PROJECT NO.
2260004803
DRAWN BY
CHECKED BY
SHEET TITLE
OVERALL SITE PLAN

AS101
SHEET 1 OF 1

CONSIDERATIONS FOR JUDICIAL SITE

- 1. Site Control:** County has site control.
- 2. Utilities:** The Judicial Site has public utility access (water, sewer, gas and electricity).
- 3. Access:** Eastern and western site access exists though an established roadway. The roadway connects the site from 9th Street on the west and NMSR 41 on the East. Roadway would need to be improved and likely dedicated to the Town of Estancia.
- 4. Public Access:** The Judicial Site provides for “County Campus” concept. The Administrative Building, Sheriff’s Office, District Court, Public Health Building, and CID/Emergency Management Building would all be located in the same area.
- 5. Future Expansion:** Based on the current site layout, room exist to add an additional structure in the future for expansion without the need for the acquisition of additional property.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 14 A

Local Government Partnership Services and Benefits



The Albuquerque Regional Economic Alliance has restructured its organizational makeup to create opportunities for inclusive, regional engagement for local government representation alongside business and corporate leaders. Effective May 2022, AREA has converted to a 501c3 charitable organization with a mission of lessening the burden of local government and reducing poverty by improving regional economic conditions through its efforts and services. For the first time in AREA's 60+ year history, local government now has a unique opportunity to engage in this regional approach and benefit from a wide menu of economic development services aligned with its Board adopted AREA 1.0 Strategic Plan and annual implementation efforts.

Local Government Representation

Local governments engaged with AREA through an agreement for services have the opportunity to appoint a representative to the Public Sector Advisory Council, a collaborative group of highest level local government elected leaders or their designees representing communities within and adjacent to the greater Albuquerque metro area. The Chair of the Public Sector Advisory Council is elected by its members annually and submitted for recommendation to the AREA Board of Directors for a one-year appointment to the AREA Board. In addition, opportunity exists at certain agreement thresholds for an independent seat on the AREA Board.

Economic Development Professionals

The Economic Development Professionals Advisory Council meets monthly and includes all representatives of local government entities in the region who are contributors to AREA and whose primary job functions or roles are economic development. In these discussions, the group tackles regional issues, hears timely presentations and information, as well as project and pipeline activity updates from the AREA business development team. This group also abides by a Cooperation Agreement which serves as a guideline for interaction between AREA and its partner communities as well as among those communities on issues such as prospect handling and confidentiality and regional marketing.

LOCAL GOVERNMENT SCOPE OF WORK SUMMARY EXAMPLE

Lead Generation and Marketing Support Services

Responses to client inquiries with regional data on behalf of jurisdiction, targeted outbound lead generation efforts, hosting of site selection consultant tours; bi-monthly site selection consultant informational blasts; aligning with the local brokerage community through formal partnerships

Business Retention & Expansion, Market Intelligence

AREA staff visits and educates local businesses in the region on incentive and job training benefits as well as gathering market intelligence input; convenes Industry Advisory Councils to identify industry needs and approaches; assists employers with talent recruitment and development assistance; and hosts economic development training programs in areas across the region annually

Strategic Initiatives

AREA will be focusing efforts on marketing to national developers to attract new investment to the region and working to create a regional site readiness program; strategic initiatives vary annually and are established at the AREA annual Board Retreat and Town Hall each June

Consultative Services and Data Services Support

Access to online jobs board, business intelligence software, ABQSites.com property database, demographic and community profiles, labor analytics database, economic impact modeling and metro-comparable analysis tool; AREA will also deliver annual updates, reports and insights on topics such as competitiveness and economic indicators



AGREEMENT FOR SERVICE RATES

A standard agreement in exchange for services outlined requires a rate of \$0.36 per capital annually for local government entities. Should the entity desire the opportunity to have a full voting seat on the AREA Board of Directors, the rate is \$0.36 per capital annually or \$50,000 annually, whichever is greater. Additional investor benefits commensurate with the Silver Level are also included.

REPORTING ON ACTIVITIES & OUTCOMES

In exchange for the services to be provided, AREA staff will provide and present at a public meeting (as requested) an annual report including regional and local economic impacts and strategic initiative results.

Questions? Contact AREA President & CEO Danielle Casey at dcasey@abq.org.

201 Third St. NW, Suite 1900 | Albuquerque, NM 87102 | www.abq.org

SAMPLE AGREEMENT

AGREEMENT FOR PROFESSIONAL ECONOMIC DEVELOPMENT SERVICES

This Economic Development Agreement (“Agreement”) is entered into by and between County of Torrance (the “County”), and Albuquerque Regional Economic Alliance (“AREA”), a New Mexico non-profit corporation (each a “Party” and collectively referred to as the “Parties”). The Agreement shall be effective (“Effective Date”) upon signature of both Parties.

WHEREAS, the Parties acknowledge and agree that any previous contract relating to the subject matter herein is terminated and replaced with this Agreement.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the County and AREA agree as follows:

I. RESPONSIBILITIES OF AREA

- A. MISSION:** AREA is an economic development organization working through a public-private partnership of local businesses and governments to retain, attract, grow, and create sustainable businesses in the four-county region
- B. GOALS:** AREA is guided by and strategically focused on the following specific long-range goals:
 - 1. **BUILD NATIONAL IDENTITY AS A PREMIER LOCATION FOR BUSINESS** to grow & diversify industry, jobs, and investments
 - 2. **ATTRACT, RETAIN AND ALIGN TALENT** to strengthen our regional competitiveness
 - 3. **ELEVATE THE REGION** to achieve regional, inclusive economic growth
- C. AREA ACTION PLAN:** In accordance with the responsibilities set forth above and subject to the availability of adequate funding, AREA shall implement strategic action plans adopted by its Board of Directors, Economic Development Professionals Advisory Council and Public Sector Advisory Council. The County shall be entitled to provide input on these action plans through its participation in these advisory groups as specified in Sections II.A, II.B and II.C. of this Agreement. The County acknowledges and agrees that AREA may, in its reasonable judgment in accordance with its own practices and procedures, substitute, change, reschedule, cancel, or defer certain activities as required by a result of changing market conditions, funding availability, or other circumstances beyond AREA’s reasonable control.
- D. SCOPE OF WORK:** The Scope of Work is to be completed within the time frames required by the County. AREA is responsible for the end project and will work with the County of Los Lunas to collectively establish and work within an agreed upon framework of “regional project recruitment” and within an education and outreach capacity to avoid duplication and support the requirements of regional collaboration. All partners shall make their best efforts to minimize costs to the County.

SAMPLE AGREEMENT

1. **REPRESENTATION & REPORTING:** AREA will provide regular reports to the County detailing its progress in implementing such plans through the Advisory Councils and at public programs and meetings upon request.
2. **LEAD GENERATION:** AREA will provide responses to client inquiries with regional data on behalf of the County, conduct targeted outbound lead generation efforts, host of site selection consultant tours; execute bi-monthly site selection consultant informational blasts; coordinate and execute inbound and outbound press trips; and align with the local brokerage community through formal partnerships.
 - a. AREA will outline any cost to be incurred by the County to create collateral materials for inclusion into lead generation marketing efforts.
 - b. AREA will provide industry cluster advantage information for the regional partner area and articulate a plan for highlighting differences and advantages of each regional partner.
 - c. AREA will work as the County's funded and designated economic development entity on all regional solicitations or partnership required to support regional recruitment efforts. General solicitations within the County to support regional recruitment efforts will also be coordinated among other economic development representatives and agencies as requested by the County.
3. **COMMERCIAL SPACE DEVELOPMENT:** AREA will focus efforts on marketing to national developers and real estate investment trusts (REIT's) to attract new investment and speculative development to the region and will work to create a regional site readiness program.
4. **CONSULTATIVE AND DATA SERVICES SUPPORT:** AREA will provide the County and its assigned representative(s) access to its online jobs board, SizeUp business intelligence software, ABQSites.com property database, demographic and community profiles, labor analytics database, economic impact modeling and metro-comparable analysis tools. AREA will also prepare and also deliver annual updates, reports and insights on topics such as competitiveness and economic indicators.
5. **PARTICIPATION IN MARKETING EVENTS:** Representative(s) of the County shall be entitled to participate in AREA's marketing events provided that such participation shall not be at AREA's additional expense.
6. **PROVISION OF ASSISTANCE:** When requested and appropriate, AREA will use its best efforts to provide assistance and support to the County's economic development staff and designees for business location prospects identified and qualified by the County and assist the County with presentations to prospects in the County or corporate locations. These efforts include working in partnership with the State of New Mexico Economic Development Department (NMEDD) and the New Mexico Partnership.

SAMPLE AGREEMENT

7. **REPORTING:** AREA will provide timely updates on the number of Public Sector partner investment commitments and representatives. AREA staff will provide and present at a public meeting of the County as requested as well as a annual report to included regional economic impact of strategic initiative results as contracted.

II. ADDITIONAL AGREEMENTS OF THE PARTIES

- A. **ECONOMIC DEVELOPMENT PROFESSIONALS ADVISORY COUNCIL REPRESENTATION:** AREA will organize and lead this advisory council, which will develop and follow set protocol for issues such as: business attraction, retention, and expansion; external marketing and communications; and existing business retention and expansion. This council will meet no less than six (6) times per year. The County shall also appoint one (1) economic development professional from its staff, local economic development partner organization, or other qualified community member, subject to the approval of AREA, to represent the County on AREA's Economic Development Professionals Advisory Council. The County shall submit its appointment(s) in writing to the AREA President & CEO within thirty (30) days of the Effective Date of this agreement.
- B. **PUBLIC SECTOR ADVISORY COUNCIL:** The County may appoint one (1) representative to the council as part of this Agreement. This council shall include one (1) representative, either an elected official or chief administrative officer, for each public sector entity in good standing with the Corporation for the purposes of regional collaboration and alignment and will meet no less than two (2) times per year. The County shall submit its nomination in writing to the AREA President & CEO within thirty (30) days of the Effective Date of this agreement.
- C. **PERFORMANCE TARGETS:** Specific performance targets shall be established by AREA's Board of Directors and shall be used to evaluate and report progress on AREA's implementation of strategic action plans. AREA will provide regular reports to the County detailing its progress in implementing such plans through the Advisory Councils and at public programs and meetings upon request. As required by a result of changing market conditions, funding availability, or other circumstances beyond AREA's reasonable control, these performance targets may be revised with the approval of the Board of Directors. Performance targets for the 2022 calendar year are attached as Exhibit A.

III. RESPONSIBILITIES OF THE COUNTY

- A. **STAFF SUPPORT OF AREA'S EFFORTS:** The County shall provide staff support to AREA's economic development efforts as follows:
 1. The County shall provide an official economic development representative to represent the County on the Economic Development Professionals Advisory Council, which advises AREA's President & CEO and Board of Directors. This representative may be a staff member with the County or a community representative serving in an economic development capacity on the County's behalf.
 2. The County shall use its best efforts to respond to special requests by AREA for specific information about the County within the time frame specified in such request.

SAMPLE AGREEMENT

3. In all joint transactions, the County will work cooperatively with AREA to improve the County's competitiveness and market readiness to support the growth and expansion of targeted industries.

B. RECOGNITION OF AREA: The County agrees to recognize AREA as the County's officially designated four-county regional economic development organization.

C. COMPENSATION:

1. The County agrees to pay \$0.36 per capita annually, as determined by the most current US Census estimates for services to be provided by AREA to the County pursuant to the Agreement. For the fiscal year ending on June 30, 2023, this amount is calculated to \$6207.12.
2. Nothing herein shall preclude the County from contracting separately with AREA for services to be provided in addition to those to be provided hereunder, upon terms and conditions to be negotiated by the County and AREA.
3. AREA shall submit the invoice for services to be provided to the County within the first 30 days of the new fiscal year. The County is entitled to receive annual audit reports for AREA and financial reports at Board of Directors meetings held at least three (3) times per year.

D. COOPERATION:

1. The purpose of this Agreement is to set forth the regional economic development program that AREA agrees to undertake, the support that the County agrees to provide, the respective roles of AREA and the County, and the payments of the County to AREA for the County's fiscal year beginning July 1, 2022 and ending June 30, 2023.
2. The parties acknowledge that AREA is a cooperative organization effort between AREA, business leaders, and communities within the greater Albuquerque region. Accordingly, the County and AREA covenant and agree to work together in a productive and harmonious manner, to cooperate in furthering AREA's goals for the fiscal year.
3. The County agrees to work with AREA, as necessary or appropriate, to revise the performance measures, benchmarks, and/or goals for the current agreement.

IV. GENERAL PROVISIONS

A. INDEMNIFICATION AND HOLD HARMLESS: AREA hereby agrees to hold harmless, indemnify and defend the County, its officers, agents, and employees from and against any and all liability, suits, actions, claims, damages, attorney's fees, and costs arising out of or resulting from AREA's and/or any of their subcontractors' employees', agents, or officers' conduct, performance, act(s), error(s), or omission(s) relating in any manner whatsoever to this Agreement. Provided, however, nothing in this Agreement shall be construed to require AREA to defend, indemnify, and hold harmless the County, its

SAMPLE AGREEMENT

officers, agents, and employees from and against any liability, suits, actions, claims, damages, and attorney's fees resulting from the negligence of the County, its officers, agents, and employees.

- B. INSURANCE:** AREA shall procure and maintain for the duration of this Agreement, at AREA's own cost and expense, insurance against claims for injuries to persons or damages to property which may arise from or in connection with this Agreement by AREA, its agents, representatives, employees, or contractors.
- C. EQUAL EMPLOYMENT OPPORTUNITY:** During the performance of this Agreement, AREA will not discriminate against any employee or applicant for employment because of race, color, religion, creed, sex (including pregnancy, childbirth, and related medical conditions), sexual orientation and identity, national origin, ancestry, age, genetic information, citizenship, medical condition or illness, AIDS/HIV, ethnic background, physically or mentally disabled, retaliation, criminal record, military or veteran status, marital status, or political activities or affiliations, status as a victim of domestic violence, sexual harassment, assault, or stalking. AREA also makes reasonable accommodations for handicapped and disabled employees. Finally, AREA prohibits the harassment of any individual on any basis listed above, or any other consideration made unlawful by federal, state or local laws. All such discrimination is unlawful and will not be tolerated.
- D. NONLIABILITY OF OFFICIALS AND EMPLOYEES:** No member, official, or employee of the County will be personally liable to AREA, or any successor in interest, in the event of any default or breach by the County or for any amount which may become due to AREA or successor, or on any obligation under the terms of this Agreement. No member, official, or employee of AREA will be personally liable to the County, or any successor in interest, in the event of any default or breach by AREA or for any amount which may become due to the County or successor, or on any obligation under the terms of this Agreement.
- E. NOTICE:** Any notice or other communication provided for herein or given hereunder to a Party hereto shall be in writing or delivered by electronic transmission, as designated by each Party, using the contact information below. Notices or communications in writing shall be given in person, by overnight courier, or by mail (registered or certified mail, postage prepaid, return-receipt requested) to the respective Parties. Notices or communications may be delivered by electronic mail or facsimile, as designated by each Party, in a manner that creates a record that is capable of being retained, retrieved, and reviewed, and that may thereafter be rendered into clearly legible tangible form, unless or until either party revokes consent of use of that means of transmission for communications or either Party is unable to deliver communications by that means.

If to AREA:

Danielle Casey, President & CEO
Albuquerque Regional Economic Alliance
201 3rd Street NW #1900
Albuquerque, NM 87111

SAMPLE AGREEMENT

If to the County:

Gregory D. Martin, County Administrator
County of Los Lunas
660 Main St. NW
Los Lunas, NM 87031

- F. OWNERSHIP OF WORK PRODUCT:** County acknowledges and agrees that all work product prepared by or created by AREA for, arising from, related to, or incorporated in the services to be provided by AREA to the County including, without limitation, all ideas, concepts, inventions, expressions, information, material, works of authorship, plans, programs, programming code, systems, work notes, drafts, specifications, design documents, flow charts, software programs, analyses, data, surveys, print copy, artwork, plates, photo negatives and positives, boards, preliminary outlines, sketches, letters, invoices, proposals, databases, and reports (collectively, "Work Product") shall be owned solely and exclusively by AREA, including without limitation, all corrections, modifications, and derivative works to such Work Product. The Work Product shall be considered AREA's Confidential Information. All final deliverables to the County such as annual reports, marketing materials, completed analyses or studies, presentations or other County specific collateral shall be considered shared ownership between AREA and the County.
- G. REPRESENTATIONS AND WARRANTIES:** The Parties each represent and warrant as follows:
1. Each Party has full power, authority, and right to perform its obligations under the Agreement.
 2. This Agreement is a legal, valid, and binding obligation of each Party, enforceable against it in accordance with its terms (except as may be limited by bankruptcy, insolvency, moratorium, or similar laws affecting creditors' rights generally and equitable remedies).
 3. Entering into this Agreement will not violate the charter or bylaws of either Party or any material contract to which that Party is also a party or any law applicable to a Party.
- H. RELATIONSHIP OF THE PARTIES; BENEFICIARIES:** Nothing in this Agreement will be deemed to create an agency, employment, partnership, fiduciary or joint venture between the Parties. No Party (nor any agent or employee of that Party) shall make any representations or warranties or incur any liability on behalf of the other Party. There are no third-party beneficiaries of this Agreement.
- I. MODIFICATIONS:** No amendment, change, or modification of this Agreement shall be valid unless in writing and signed by both Parties.

SAMPLE AGREEMENT

- J. ASSIGNMENT:** This Agreement and the services contemplated hereunder are personal to AREA and the County and neither Party shall have the right or ability to assign, transfer, or subcontract any rights or obligations under this Agreement without the advanced written consent of the other Party. This Agreement will be binding upon and inure to the benefit of the parties hereto, their successors, and assigns.
- K. GOVERNING LAW:** This Agreement shall be governed by the laws of the State of New Mexico.
- L. COUNTERPARTS/ELECTRONIC SIGNATURES:** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this Agreement, use of a facsimile, e-mail, or other electronic medium shall have the same force and effect as an original signature.
- M. SEVERABILITY:** Whenever possible, each provision of this Agreement will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be invalid, illegal, or unenforceable in any respect under any applicable law or rule in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other provision or any other jurisdiction, but this Agreement will be reformed, construed, and enforced in such jurisdiction as if such invalid, illegal, or unenforceable provisions had never been contained herein.
- N. TERM:** The term of this agreement is one year, ending on June 30, 2023; however, should there be no change to the terms, the agreement shall be considered automatically extended until such times as either the County or AREA notifies the other party that they wish to terminate the agreement in the upcoming fiscal year.
- O. TERMINATION;** Either the County or AREA may choose not to extend the agreement in the upcoming fiscal year by notifying the other party, in writing, at least 30 days prior to the beginning of that fiscal year.
- P. ENTIRE AGREEMENT, WAIVERS, AND AMENDMENTS:** This Agreement integrates all of the terms and conditions mentioned herein or incidental hereto, and supersedes all negotiations or previous agreements between the parties with respect to all or any part of the subject matter hereof.

All waivers of the provisions of this Agreement must be in writing and signed by the appropriate authorities of the County or AREA, and all amendments hereto must be in writing and signed by the appropriate authorities of the parties hereto.

SAMPLE AGREEMENT

IN WITNESS WHEREOF, the County and the Contractor have executed this Agreement as of the date first above written:

County of Los Lunas:

Albuquerque Regional Economic Alliance:

Mayor

Danielle Casey, President & CEO

Date

Date

County Administrator

Date

Approved as to form:

County of Los Lunas Attorney

Date

SAMPLE AGREEMENT

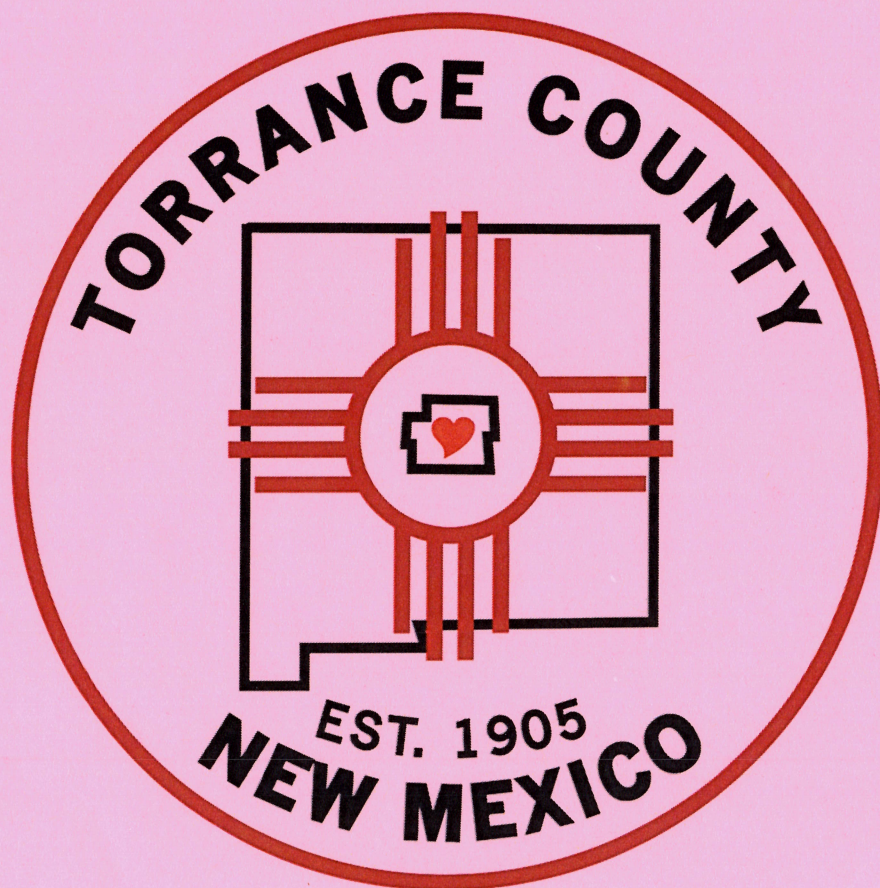
EXHIBIT A 2022 Targeted Metrics

In accordance with its annual Action Plan and metrics as set by its Board of Directors, AREA will also provide an annual report and presentation to the County related to the following measures and performance metrics for the 2022 calendar year:

ACTIVITY / RESULTS MEASURES

- Increase in overall lead generation and qualified projects
- 40+ visits with existing businesses annually
- 2 annual site selector tours in region
- Launch of Industry Advisory Councils
- Year over year increase of overall earned and paid media impressions, with 15% growth targets
- Two+ positive national media articles per year
- 30+ companies promoting hundreds of roles on ABQ.org job board and thousands of potential workers reached - in and out of market
- Development of new speculative commercial space

Performance Metric (3 years of operation results for metrics related to economic impact)	2022 Agreement Goal	2022 Stretch Goal	FY 2021 Actuals (estimated)
Payroll Generated	\$250 m	\$275 m	\$200 m
Direct Jobs Created/ Retained	1,200	1,600	646
Induced Jobs	600	750	740
New Leads Generated	150	160	124
New Qualified Projects	40	45	26
Company Assists	10	12	Not tracked
Direct Economic Impact	\$25 m	\$30 m	\$20.6 m
Total Economic Impact	\$300 m	\$350 m	\$842
Overall ROI to Community	50:1	75:1	175:1



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 14 B

MANAGER'S BILL UPDATES

HB 10 – Establishes an enforcement Bureau within the NM Department of Regulation and Licensing; Amends the Cannabis Control Act to provide for enforcement; Provides penalties for violations; and Provides an appropriation of funding.

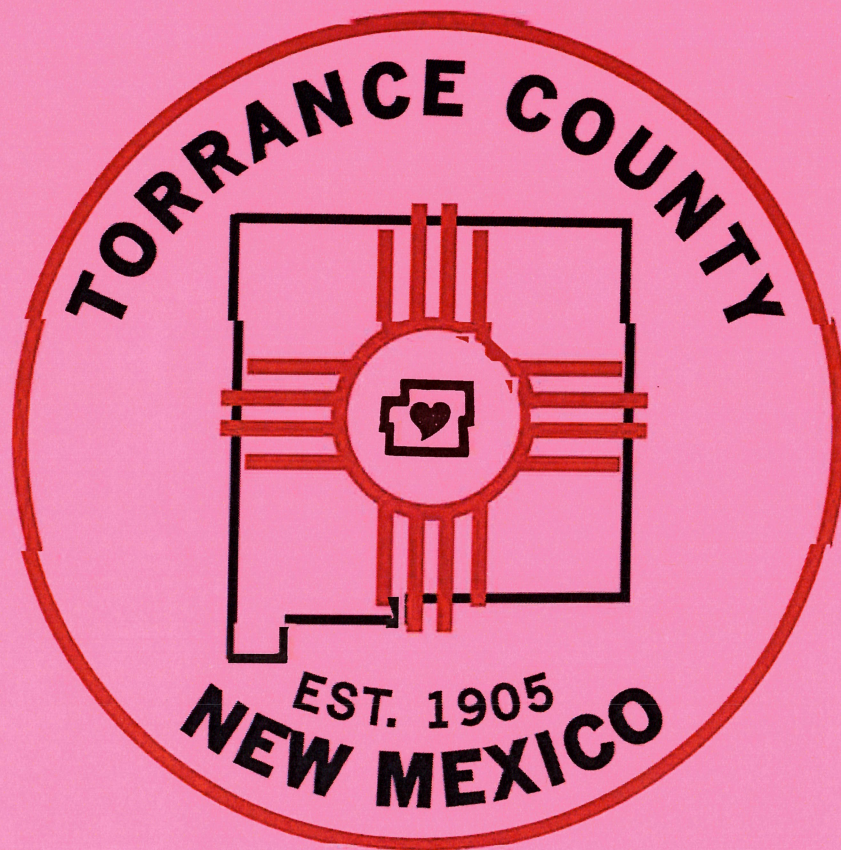
- (Rep. Doreen Gallegos, Rep. Javier Martinez, Rep. Gail Armstrong, Rep. Marian Matthews and Rep. Art De la Cruz)
 - o Catron, Sierra, Socorro, Valencia, Dona Ana and Bernalillo (3)

HB 112 – Provides for State and Federal criminal background checks as a condition of eligibility for commercial cannabis licensure; Requires that an applicant signs the licensure; and Adds definitions to the Cannabis Control Act.

- (Rep. Tara Lujan)
 - o Santa Fe

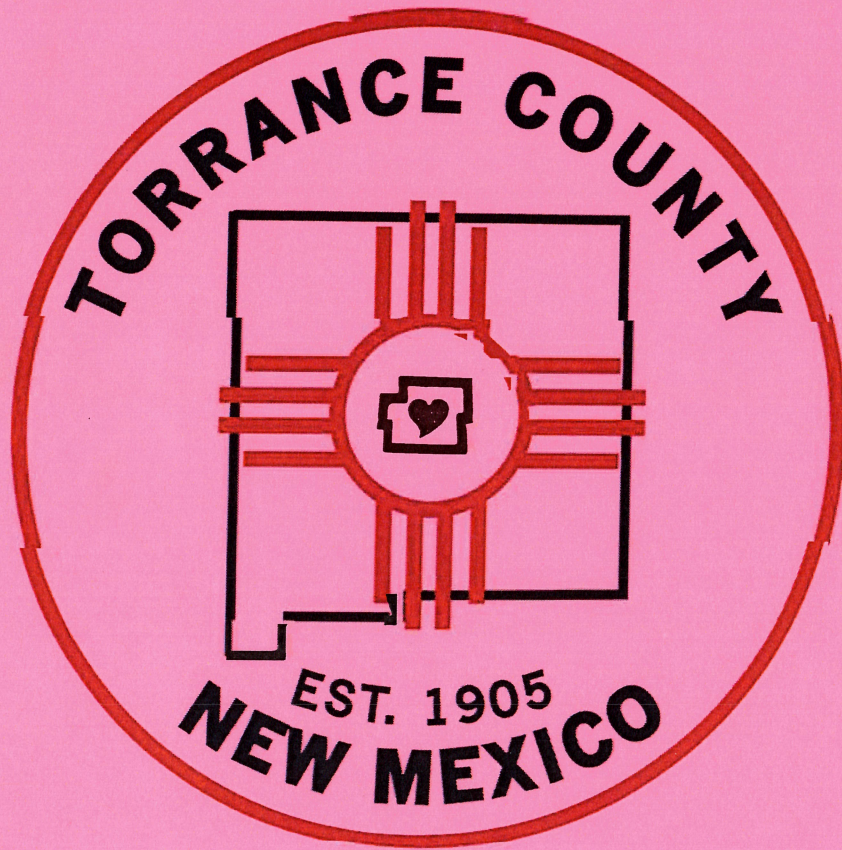
SB 152 – Allows County Commissioners to vote to petition the NM Cannabis Control Division and Office of the State Engineer for a two-year moratorium on the issuance of new commercial cannabis producer licenses.

- (Sen. Liz Stefanics, Rep. Anita Gonzales, Rep. Stefanie Lord)
 - o Torrance, San Miguel, Santa Fe, Bernalillo and Valencia



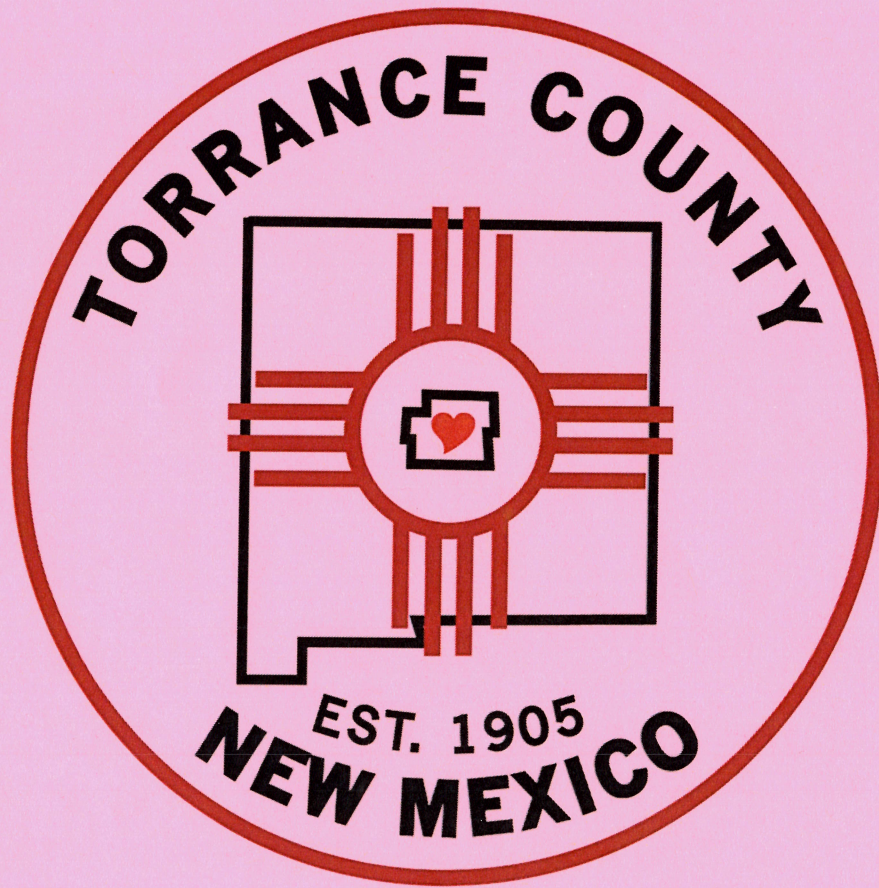
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 14.C



TORRANCE COUNTY
COMMISSION MEETING

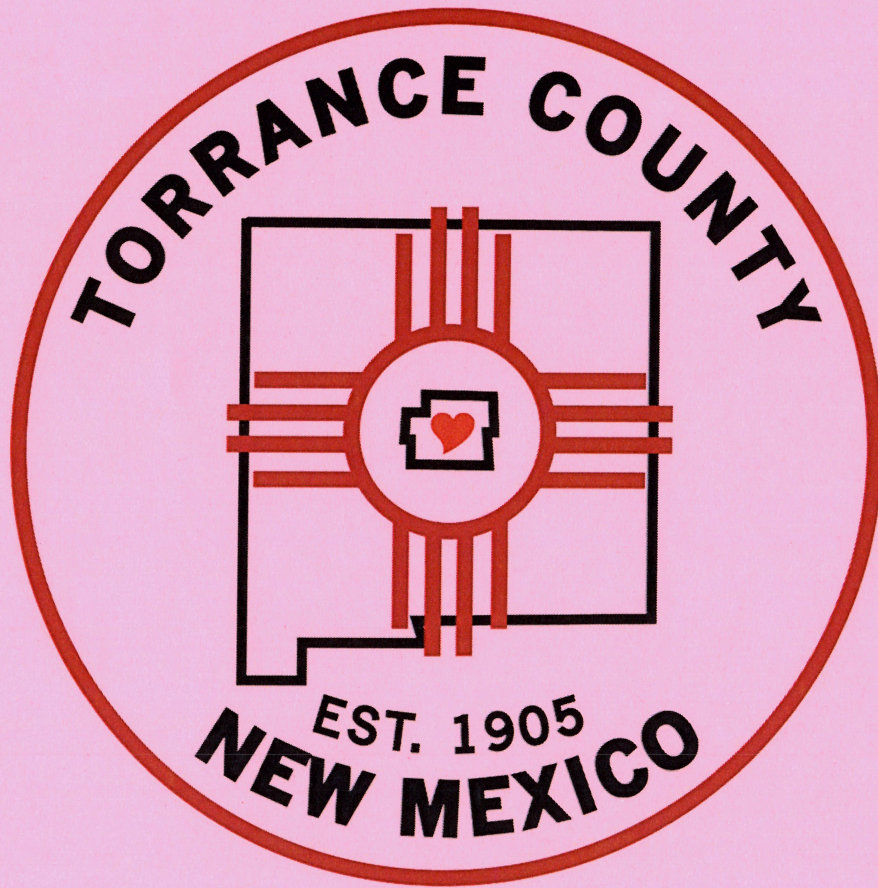
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No. 14.D



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

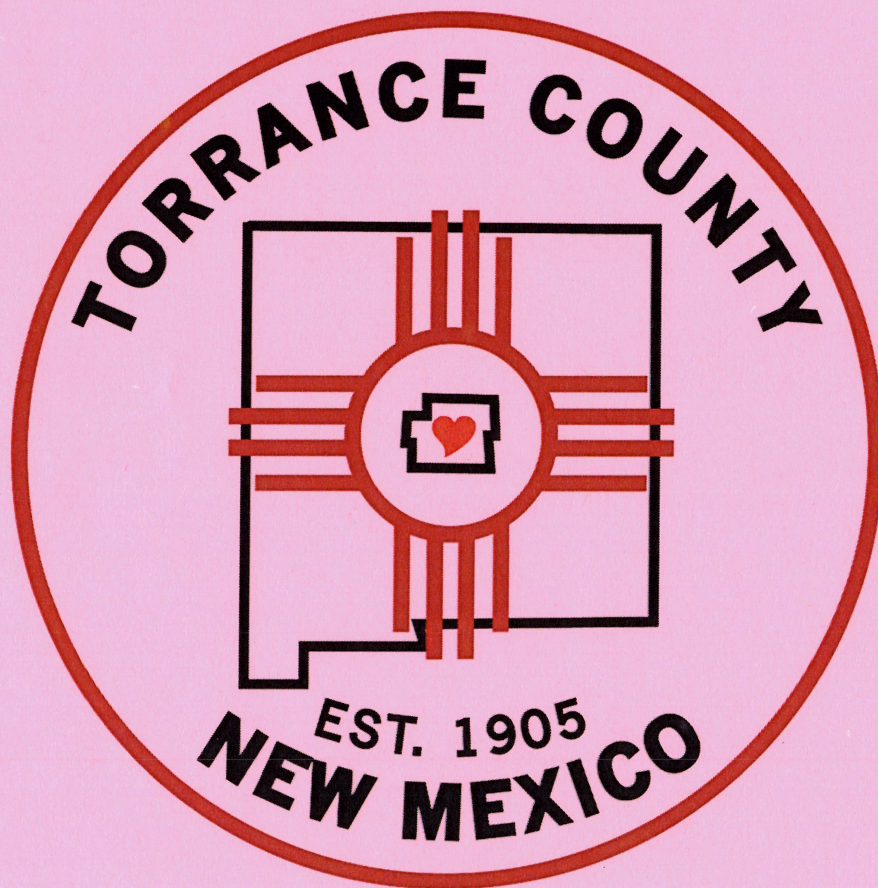
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TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

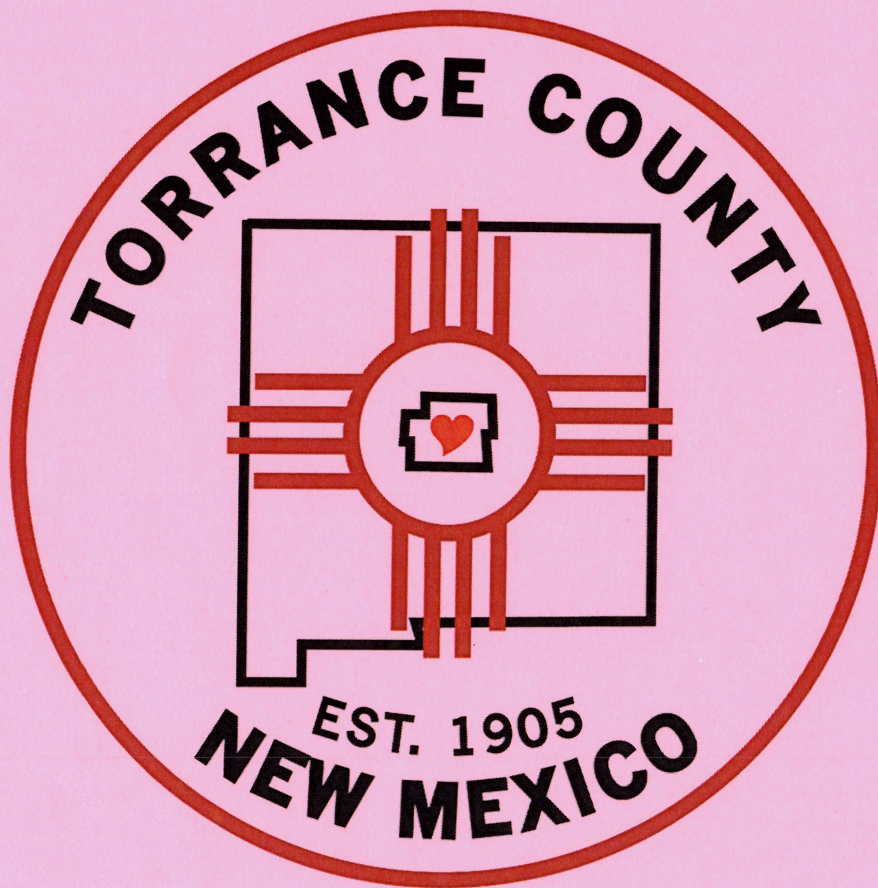
No. 16 A



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 17



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 18